



## REDCOM BOARD OF DIRECTORS

### Meeting Minutes

**February 6, 2025 @ 2pm**

**Sheriff's Building  
2796 Ventura Ave  
Santa Rosa, CA 95403**

**Join by Teams Meeting**

Meeting ID: 259238324304 Passcode: FJ3K9te2

**or by phone at 1-929-376-1982 using Conference 512836695#**

#### Present:

Steve Akre – Sonoma Vally – Chair  
Ron Busch – Sonoma County Fire  
Bronwyn Golly – Coast Life Support  
Scott Westrope -SRFD  
Bryan Cleaver – CVEMSA

#### Not Present:

Dr. Mark Luoto – County EMS Medical Director – Was on for a few then removed himself. He was not on the agenda for remote to be able to vote.  
Jason Boaz – Healdsburg

#### Others Present:

Evonne Stevens – REDCOM Executive Director  
Nick Barber – REDCOM  
Corin Burns – REDCOM Administrative Assistant  
Melissa Estrella-Lee – ATTC  
Mayra Marquez – ATTC  
Jeff Schach – Petaluma  
Ethan Pawson – Legal Counsel  
Ken Reese – REDCOM Communication Manager  
Deborah Muchmore – Muchmore than Consulting

Remote:  
Brenda Bacigalupi – REDCOM Administrative Assistant  
Charlotte Jourdain – Strategic Planning Specialist  
Joe Wyatt – REDCOM  
Peter Goyhenetche -SLS  
Dan Reese – Bells – Arrived 2:37pm  
Derek Cole – Attorney for Bells

Notice: Copies of additional materials provided to the Board of Directors for information on agenda items are available at the County of Sonoma Clerk of the Board's Office and the REDCOM fire & EMS 9-1-1 Center.

1. Call to Order Made by Steve Akre @ 2:03pm

2. Approval of the Agenda

Motion to approve Agenda made by Bryan Cleaver, Second Bronwyn Golly -  
Discussion - No Further comments - Approved unanimously - Motion passed.

3. Public Comment Period

Anyone from the public may address the REDCOM Board of Directors regarding any subject over which the Board has jurisdiction, but which is not on today's agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Board as a result of any items presented at this time.

None

**Closed Session Calendar**

4. Closed Session Item: The Board of Directors will consider the following in closed session: significant exposure to litigation pursuant to subdivisions (d)(2) and e(4) of Section 54956.9 (1 matter).

Steve Akre – Moving into Closed Session @ 2:05pm

Steve Akre – Back from Closed Session @ 2:32pm. Handed over to Counsel for a brief report out.

Ethan Pawson – Advice from Counsel on the one matter pending. No further action. That is our report out for close session.

## Consent Calendar

### 5. Consent Items:

- a. Approve the REDCOM Board Meeting Minutes for October 3, 2024, October 10, 2024, November 7, 2024, December 12, 2024, and January 16, 2025
- b. Approve a resolution amending the Classification Plan and adopting the classification of Administrative Services Coordinator **Resolution 2025-02**
- c. Approve a resolution revising the Public Pay Schedule, effective 1/1/2025 **Resolution 2025 - 03**
- d. Approve a Resolution authorizing application to the Director of Industrial Relations, State of California, for a Certificate of Consent to Self-Insure Workers' Compensation Liabilities. **Resolution 2025 - 04**

Public Comment regarding Items on the Consent Calendar.

**Motion to approve Consent Calendar made by Bryan Cleaver, Second Scott Westrope - Discussion - No Further comments - Approved unanimously - Motion passed.**

## Regular Calendar

6. Information Item: Executive Director's report - **Evonne Stevens – There was a PowerPoint for the Director's Report.**

**Steve Akre – Any questions or Comment's for Evonne? Hearing none.**

7. Discussion Item: Update from the Ad Hoc Committee on JPA and Bylaws revisions, Measure H and REDCOM policies. **Scott Westrope – The Ad-Hoc committee is made up of myself, Bryan Cleaver, Jason Boaz. We have met regularly since the beginning of the year to discuss changes to the JPA agreement. There was a Slide show presented with discussion from the Board and the Public.**

**Scott Westrope – We can come back at the next meeting with a proposed term limits and other details that we talked about here. We can come back with an update and where it is headed and finalize some of the language on it.**

8. Action Item: Appoint a new member to the Labor Standing Committee

Steve Akre – Chief Heine is retiring, and we need to add a new member to the committee. Just a reminder that the committee is currently Chief Heine and myself. So, we need to add a new Board Member to replace Chief Heine's former spot.

Ethan Pawson - For a little context for our new Board Members. Originally there were 3 Board members on the committee. When Director Dunston left and Chief Westrope came back to the Board we decided not to fill that position and now Chief Heine is leaving and to be able to maintain that committee we need to have 2 Board Members.

Discussion on the floor with Board Members.

Scott Westrope – Nominated Ron Busch

Motion to approve Chief Busch as the new member of the Labor Committee was made by Scott Westrope, Second Bryan Cleaver - Discussion - No Further comments - Approved unanimously - Motion passed.

Ron Busch accepts.

9. Action Item: Approve a resolution to adopt the FY 2024-25 Revised Budget

Charlotte Jourdain – Did a Power Point and went over all the cost.

Discussion was made on the floor with the public and the Board Members as well as Derek Cole Attorney for Bells Ambulance.

Motion to approve adopt the FY 2024- 25 Revised Budget made by Scott Westrope, Second Bronwyn Golly - Discussion - No Further comments - Approved unanimously - Motion passed.

Resolution 2025-01

10. Discussion Item: FY 2025-26 Proposed Budget presentation and discussion

Charlotte Jourdain – Power point and went over all the cost and explaining what to expect for the FY 25 – 26. This is only a preview. At the March meeting, I propose that you adopt the budget for the following FY. The Associated Member Agency and Providers per the JPA Agreement states they must be notified of their dues by April 1<sup>st</sup> for the following FY.

Steve Akre – Thank you. Lot of good work. There was discussion with Board Members and the floor.

11. Action Item: Approve the Executive Director's performance management process (Muchmore Than Consulting)

Motion to approve Executive Director's performance management process made by Ron Busch, Second Bryan Cleaver - Discussion - No Further comments - Approved unanimously - Motion passed.

### **Closed Session Calendar**

12. Closed Session Item: The Board of Directors will consider the following in closed session: Employee Performance Evaluation – REDCOM Executive Director. (Government Code Section 54957(b)(1)).

Report Out from Closed Session

Steve Akre – Announced next meeting in case anyone wanted to leave while in close session.

Closed session 3:57pm

Steve Akre – Back from closed session 4:41pm. Turning it over to our Legal Counsel for a report out.

Ethan Pawson - The Board deliberated on the Performance calls and Evaluation on the Executive Director pursuing her contract. They elected to award her a \$20,000 Bonus. Based on the exceptional performance of the course of last year. End of closed session

13. Next Regular meeting will be – March 6, 2025 @ 2pm  
Location: 2796 Ventura Ave Santa Rosa, Sheriffs Building

14. Adjournment - Motion to adjourn.

Motion to adjourn made by Ron Busch, Second Bryan Cleaver all in favor. Motion to adjourn passed @ 4:42pm