



**REDCOM BOARD OF DIRECTORS**

**Meeting Agenda**

**March 6, 2025 @ 2pm**

**Sheriff's Building  
2796 Ventura Ave  
Santa Rosa, CA 95403**

**Join by Teams Meeting**

Meeting ID: 244576911327 Passcode: 8JX6gR9i

**or by phone at 1-929-376-1982 using Conference 941720178#**

Bronwyn Golly will participate remotely under the traditional teleconferencing rules under the Brown Act. Bronwyn Golly publicly accessible teleconference

Location is:

**Palm Springs Public Library  
300 S Sunrise Way  
Palm Springs, CA 92262**

**The Public is welcome at the above locations  
Since we have one Board Member remote for this meeting, attendance will comply with  
the traditional teleconferencing rules required by the Brown Act.**

Notice: Copies of additional materials provided to the Board of Directors for information on agenda items are available at the County of Sonoma Clerk of the Board's Office and the REDCOM fire & EMS 9-1-1 Center.

1. Call to Order
2. Approval of the Agenda

3. Public Comment Period

Anyone from the public may address the REDCOM Board of Directors regarding any subject over which the Board has jurisdiction, but which is not on today's agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Board as a result of any items presented at this time.

**Consent Calendar**

4. Consent Items:

- a. Approve the REDCOM Board Meeting Minutes for February 6, 2025

**Regular Calendar**

5. Information Item: Executive Director's report
6. Public Hearing: AB2561 Report on Vacancies
7. Action Item: Election of a Vice-Chair
8. Action Item: Approve a resolution to adopt the FY 2025-26 Budget
9. Action Item: Approve an Agreement with the Sonoma County Fire Chiefs' Association regarding payment of member assessments for Measure H Recipients
10. Requests for future agenda items
11. Next Regular meeting will be – July 3, 2025 @ 2pm  
Location: 2796 Ventura Ave Santa Rosa, Sheriffs Building
12. Adjournment: Motion to adjourn.



## REDCOM BOARD OF DIRECTORS

### Meeting Minutes

February 6, 2025 @ 2pm

**Sheriff's Building  
2796 Ventura Ave  
Santa Rosa, CA 95403**

Join by [Teams Meeting](#)

Meeting ID: 259238324304 Passcode: FJ3K9te2

**or by phone at 1-929-376-1982 using Conference 512836695#**

Present:

Steve Akre – Sonoma Vally – Chair  
Ron Busch – Sonoma County Fire  
Bronwyn Golly – Coast Life Support  
Scott Westrope -SRFD  
Bryan Cleaver – CVEMSA

Not Present:

Dr. Mark Luoto – County EMS Medical Director – Was on for a few then removed himself. He was not on the agenda for remote to be able to vote.  
Jason Boaz – Healdsburg

Others Present:

Evonne Stevens – REDCOM Executive Director  
Nick Barber – REDCOM  
Corin Burns – REDCOM Administrative Assistant  
Melissa Estrella-Lee – ATTC  
Mayra Marquez – ATTC  
Jeff Schach – Petaluma  
Ethan Pawson – Legal Counsel  
Ken Reese – REDCOM Communication Manager  
Deborah Muchmore – Muchmore than Consulting

Remote:  
Brenda Bacigalupi – REDCOM Administrative Assistant  
Charlotte Jourdain – Strategic Planning Specialist  
Joe Wyatt – REDCOM  
Peter Goyhenetche -SLS  
Dan Reese – Bells – Arrived 2:37pm  
Derek Cole – Attorney for Bells

Notice: Copies of additional materials provided to the Board of Directors for information on agenda items are available at the County of Sonoma Clerk of the Board's Office and the REDCOM fire & EMS 9-1-1 Center.

1. Call to Order Made by Steve Akre @ 2:03pm

2. Approval of the Agenda

Motion to approve Agenda made by Bryan Cleaver, Second Bronwyn Golly - Discussion - No Further comments - Approved unanimously - Motion passed.

3. Public Comment Period

Anyone from the public may address the REDCOM Board of Directors regarding any subject over which the Board has jurisdiction, but which is not on today's agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Board as a result of any items presented at this time.

None

**Closed Session Calendar**

4. Closed Session Item: The Board of Directors will consider the following in closed session: significant exposure to litigation pursuant to subdivisions (d)(2) and e(4) of Section 54956.9 (1 matter).

Steve Akre – Moving into Closed Session @ 2:05pm

Steve Akre – Back from Closed Session @ 2:32pm. Handed over to Counsel for a brief report out.

Ethan Pawson – Advice from Counsel on the one matter pending. No further action. That is our report out for close session.

## Consent Calendar

### 5. Consent Items:

- a. Approve the REDCOM Board Meeting Minutes for October 3, 2024, October 10, 2024, November 7, 2024, December 12, 2024, and January 16, 2025
- b. Approve a resolution amending the Classification Plan and adopting the classification of Administrative Services Coordinator **Resolution 2025-02**
- c. Approve a resolution revising the Public Pay Schedule, effective 1/1/2025 **Resolution 2025 - 03**
- d. Approve a Resolution authorizing application to the Director of Industrial Relations, State of California, for a Certificate of Consent to Self-Insure Workers' Compensation Liabilities. **Resolution 2025 - 04**

Public Comment regarding Items on the Consent Calendar.

**Motion to approve Consent Calendar made by Bryan Cleaver, Second Scott Westrope - Discussion - No Further comments - Approved unanimously - Motion passed.**

## Regular Calendar

6. Information Item: Executive Director's report - **Evonne Stevens – There was a PowerPoint for the Director's Report.**

**Steve Akre – Any questions or Comment's for Evonne? Hearing none.**

7. Discussion Item: Update from the Ad Hoc Committee on JPA and Bylaws revisions, Measure H and REDCOM policies. **Scott Westrope – The Ad-Hoc committee is made up of myself, Bryan Cleaver, Jason Boaz. We have met regularly since the beginning of the year to discuss changes to the JPA agreement. There was a Slide show presented with discussion from the Board and the Public.**

**Scott Westrope – We can come back at the next meeting with a proposed term limits and other details that we talked about here. We can come back with an update and where it is headed and finalize some of the language on it.**

8. Action Item: Appoint a new member to the Labor Standing Committee

Steve Akre – Chief Heine is retiring, and we need to add a new member to the committee. Just a reminder that the committee is currently Chief Heine and myself. So, we need to add a new Board Member to replace Chief Heine’s former spot.

Ethan Pawson - For a little context for our new Board Members. Originally there were 3 Board members on the committee. When Director Dunston left and Chief Westrope came back to the Board we decided not to fill that position and now Chief Heine is leaving and to be able to maintain that committee we need to have 2 Board Members.

Discussion on the floor with Board Members.

Scott Westrope – Nominated Ron Busch

Motion to approve Chief Busch as the new member of the Labor Committee was made by Scott Westrope, Second Bryan Cleaver - Discussion - No Further comments - Approved unanimously - Motion passed.

Ron Busch accepts.

9. Action Item: Approve a resolution to adopt the FY 2024-25 Revised Budget

Charlotte Jourdain – Did a Power Point and went over all the cost.

Discussion was made on the floor with the public and the Board Members as well as Derek Cole Attorney for Bells Ambulance.

Motion to approve adopt the FY 2024- 25 Revised Budget made by Scott Westrope, Second Bronwyn Golly - Discussion - No Further comments - Approved unanimously - Motion passed.

Resolution 2025-01

10. Discussion Item: FY 2025-26 Proposed Budget presentation and discussion

Charlotte Jourdain – Power point and went over all the cost and explaining what to expect for the FY 25 – 26. This is only a preview. At the March meeting, I propose that you adopt the budget for the following FY. The Associated Member Agency and Providers per the JPA Agreement states they must be notified of their dues by April 1<sup>st</sup> for the following FY.

Steve Akre – Thank you. Lot of good work. There was discussion with Board Members and the floor.

11. Action Item: Approve the Executive Director's performance management process (Muchmore Than Consulting)

Motion to approve Executive Director's performance management process made by Ron Busch, Second Bryan - Discussion - No Further comments - Approved unanimously - Motion passed.

### **Closed Session Calendar**

12. Closed Session Item: The Board of Directors will consider the following in closed session: Employee Performance Evaluation – REDCOM Executive Director. (Government Code Section 54957(b)(1)).

Report Out from Closed Session

Steve Akre – Announced next meeting in case anyone wanted to leave while in close session.

Closed session 3:57pm

Steve Akre – Back from closed session 4:41pm. Turning it over to our Legal Counsel for a report out.

Ethan Pawson - The Board deliberated on the Performance calls and Evaluation on the Executive Director pursuing her contract. They elected to award her a \$20,000 Bonus. Based on the exceptional performance of the course of last year. End of closed session

13. Next Regular meeting will be – March 6, 2025 @ 2pm  
Location: 2796 Ventura Ave Santa Rosa, Sheriffs Building

14. Adjournment - Motion to adjourn.

Motion to adjourn made by Ron Busch, Second Bryan Cleaver all in favor. Motion to adjourn passed @ 4:42pm



## REDCOM

2796 Ventura Avenue - Santa Rosa, CA 95403 | Tel: (707)568-5992

### STAFF REPORT

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**TO:** Board of Directors Meeting

**DATE:** March 6, 2025

**APPROVED BY:** Ethan Pawson, Counsel

**PREPARED BY:** Deborah Muchmore,  
Human Resources Advisor (MTC)

#### ITEM 11: RECEIVE REPORT ON VACANCIES

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#### **RECOMMENDATION**

Receive report on REDCOM vacancies for 2025 in compliance with the requirements of AB 2561 (GC § 3502.3) and allow labor unit presentation if requested by labor organization.

#### **BACKGROUND**

AB 2561 (GC § 3502.3) mandates that public agencies must present the status of their vacancies and recruitment and retention efforts in a public hearing at least once per fiscal year. The presentation must be made prior to approval of the annual budget and must identify any necessary changes to policies, procedures, and recruitment activities that may lead to obstacles in the hiring process, during the hearing. Recognized employee organizations must be allowed to make a presentation at the vacancy hearing for positions within that bargaining unit. The public agency must provide advance notice of the public hearing to all recognized employee organizations and an opportunity for the labor organizations to respond.

#### **DISCUSSION**

REDCOM has 1.0 vacant FTE as of February 25, 2025, as we recently have hired two full-time dispatchers contingent on clearing our background process and Sonoma County Sheriff's Department security clearance due to REDCOM being located inside of their secured building. Both members will be recognized in the organization's representation organization. Total REDCOM full-time positions equal 31 FTE, and represented employees are equal to 22.5 FTE employees including seven part-time employees. One vacancy is less than 3.25 % of REDCOM's full-time staff and about 4.4 % of the labor unit's 22.5 FTE, both of which are well below the 20% threshold set by law.

REDCOM has made no changes in policies, procedures, and recruitment activities that may lead to obstacles in the hiring process and is actively recruiting for the one open position.



The recognized employee organization will have an opportunity to provide a presentation as part of this item.

**FISCAL IMPACTS**

All positions have been included for this fiscal year's budget and there is no fiscal impact to receiving this report

**ATTACHMENTS**

None

Item 7



## REDCOM

2796 Ventura Avenue - Santa Rosa, CA 95403

### STAFF REPORT

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**TO:** Board of Directors  
**MEETING DATE:** March 6, 2025  
**PREPARED BY:** Charlotte Jourdain, Strategic Planning Specialist  
**ITEM 7:** FY 2025-26 Budget

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#### **RECOMMENDATIONS:**

- I. Approve a resolution to adopt the FY 2025-26 Operations Budget and Device Replacement Fund Budget.
- II. Authorize the use of reserves down to 12.6% of budgeted expenditures in FY 2025-26, for a projected total remaining reserves of \$1,004,570, and direct staff to return to the Board after the close of FY 2024-25 to address the need to rebuild reserves.

#### **BACKGROUND**

Under the terms of the REDCOM Joint Powers Agreement, the REDCOM Board must adopt the next fiscal year's Budget by March 15<sup>th</sup>, and notify member agencies of their annual dues by April 1st every year. Your Board received a preview of the FY 25-26 Proposed Budget on February 6, 2025. Minor changes since that meeting include adjustments to the costs of Tablet Command licenses, which are invoiced in full to providers based on service usage.

#### **DISCUSSION**

The FY 2025-26 Revised Budget is presented in Attachment 1.

Total expenditures amount to \$8,017,225, and include:

- \$5,568,476 (72% of total expenditures) in Salaries and Benefits, a 3.16% increase over the FY 24-25 Revised Budget full-year equivalent. The increase is due to the wage increases specified in the existing collective bargaining agreement, step advancement and a projected increase in the cost of benefits.
- \$2,101,897 (27% of total expenditures) in Services and Supplies, a decrease of 15% over the

FY 24-25 Revised Budget, due to the end of the AMR contract and a decrease in costs associated with the transition.

- \$64,700 (1% of total expenditures) in capital expenditures for the expansion project and Zetrons, an 8% decrease over the FY 24-25 Revised Budget, as the initial estimated cost of the expansion project has been paid.

### **Use of reserves:**

In 2011, your Board approved a reserve policy to maintain 17% of annual operating expenditures as a reserve fund. The amount necessary to meet this 17% reserve is \$1,352,439, as projected per the FY 25-26 Budget. The policy specifies that in the event the “total amount of unappropriated funds designated for this purpose is less than the approved target level, the Board will adopt a plan to achieve the target level in a timely manner.”

Given the increase in expenditures authorized under the FY 24-25 Revised Budget, and the use of reserves to fund the expansion project, the projected ending fund balance at the end of FY 25-26 is \$1,004,570, or 12.6% instead of 17% of operating expenditures.

The FY 25-26 Proposed Budget does not include a mechanism to recover from the drop in fund balance your Board already approved on February 6, 2025 when you approved the FY 24-25 Revised Budget. Staff will return to your Board after the close of FY 2024-25 to recommend changes to the Reserve Policy if appropriate, and propose a plan for rebuilding fund balance.

### **FISCAL IMPACTS**

Approval of the FY 2025-26 Budget will allow expenditure appropriations up to \$8,017,225, largely offset by member assessments and through previously approved use of fund balance.

Attachment 1: FY 2025-26 Budget and related member assessments

Attachment 2: Resolution to adopt the FY 2025-26 Budget

## Item 8

REDCOM Operations Budget 78401-6606100					Preliminary Budget	Change Budgeted	% Change	Description and Notes on significant changes
	Actual	Revised Budget	Less One-Time Cost	Revised Budget Less One Time Cost				
	FY 23-24	FY 24-25	FY 24-25	FY 24-25				
<b>Revenues</b>								
42627 Non Measure H Eligible Member Agencies	\$ 20,660	\$ 83,022	\$ 6,775	\$ 76,247	\$ 85,087	\$ 2,065	2.5%	Non Measure H Eligible Member Agencies
42610 Measure H	0	2,512,563	378,835	2,133,728	4,582,176	2,069,613	82.4%	Measure H - Reflects change in Measure H covering Member contributions
42627 Measure H Eligible Member Agencies	3,163,331	1,973,654		1,973,654	-	(1,973,654)	N/A	Member contributions
45301 EOA1 Providers (SCFD_EMS)	710,177	2,395,168	210,431	2,184,737	2,437,995	42,827	1.8%	EOA1 Providers (SCFD_EMS)
45301 EOA2 Providers (Bells)	171,554	246,513		225,097	252,729	6,216	2.5%	EOA2 Providers (Bells)
45310 Private Ambulance Providers	1,078,144	159,485	5,892	153,593	75,937	(83,548)	-52.4%	Reflects change in call volume from AMR to SCFD.
45507 Tablet Command Software Licenses - Members	177,906	265,087		265,087	261,484	(3,603)	-1.4%	Tablet Command - Placeholder for protentional coverage of future Tablet
Tablet Command Fire Chiefs - Technology fund (Tablet Command placeholder of 108 licenses)	-	-		-	130,600	130,600	0.0%	Command Licenses.
46040 Tablet Command Software Licenses - Non Members	-	24,850		24,850	21,518	(3,332)	-13.4%	nonmembers tablet command cost
45510 Air cards - Members	34,789	4,042		4,042	-	(4,042)	N/A	Air Cards- change due to reduction in Air Card usage.
44002 Interest on Pooled Cash	122,479				-	-	N/A	
42461 SHSGP Grant	75,606				-	-	N/A	
46200 Misc. Revenue	(161,884)				-	-		
<b>Total Revenues</b>	<b>\$ 5,392,762</b>	<b>\$ 7,664,383</b>	<b>\$ 623,349</b>	<b>\$ 7,041,034</b>	<b>\$ 7,847,526</b>	<b>\$ 183,143</b>	<b>2.4%</b>	
<b>Expenses</b>								
<b>Member Specific Direct Expenses</b>								
50000 Salaries & Employee Benefits - Fire Season Dispatcher	\$ -	\$ 105,849		\$ 105,849	\$ 109,194	\$ 3,345	3.2%	Tablet Command - Placeholder for protentional coverage of future Tablet
Tablet Command Fire Chiefs - Technology fund (Tablet Command placeholder of 108 licenses)	-	-		-	130,600	130,600	100.0%	Command Licenses.
52143 Tablet Command Software Licenses	-	364,887		364,887	283,002	(81,885)	-22.4%	Tablet Command - Both Member and Non Member charges
Subtotal Member Specific Expenses	\$ -	\$ 470,736	\$ -	\$ 470,736	\$ 522,796			
<b>Expansion Project and other expense not allocated to members</b>								
19831 Acq-CIP-Bldg. & Impr (Expansion Project)	\$ 201,530	\$ 788,589		\$ 788,589	\$ 61,700	\$ (726,889)	-92.2%	Expansion Project
19840 Acq-WIP Furniture (Expansion Project)	-	-		-	3,000	3,000	100.0%	
19840 Acq-WIP Equipment (Expansion Project - additional Zetrons)	-	-		-	-	-		
Subtotal Expansion Project	\$ 201,530	\$ 788,589	\$ -	\$ 788,589	\$ 64,700			
51025 Telecommunication Wireless Svc (Aircards)	-	36,492		36,492	2,040	(34,452)	-94.4%	SCPSC charges based on estimate of 4 lines
52142 Contingency budgets	-	50,000		50,000	27,960	(22,040)	-44.1%	Placeholder for contingency
<b>All member supported Expenses</b>								
19840 Acq-WIP Equipment (Zetron Agreement)	\$ 11,851	\$ 73,931		\$ 73,931	\$ -	\$ (73,931)	N/A	
19840 Acq-WIP Equipment (other purchases)	-	-		-	-	-	N/A	
19840 Acq-WIP Equipment (Coast Blue - Radio Equipment)	226,222	132,500	100,000	32,500	-	(132,500)	N/A	Coast Blue Tac Channel upgrade
Salaries & Employee Benefits (excluding Fire Season Dispatcher recorded 50000 above)	-	3,930,000	15,000	3,915,000	5,568,476	1,638,476	41.7%	Estimate from Charlotte Jourdain/Evonne Stevens.
51041 Insurance	17,899	19,500		19,500	20,085	585	3.0%	Based on 22/23 Actuals plus recommended 8% annual increase
51061 Maintenance (Van)	-	2,500		2,500	2,575	75	3.0%	
51061 Maintenance - Equipment (Livewall)	-	-		-	10,000	10,000	N/A	Livewall Maint Previously budgeted in minor equipment
51061 Maintenance - Equipment (Zetron Agreement)	-	36,069		36,069	36,070	1	0.0%	Zetron Agreement - Gold Maintenance Plan Year 2 of 5
51201 Administration Services	-	130,600	1,000	129,600	17,000	(113,600)	-87.0%	Benefit Admin - Empower, LifeADD, LTD, EAP, Sterling (HSA)
51206 Annual Audit	10,655	13,655		13,655	15,633	1,978	14.5%	Per Harshwal letter with 3 years of services.
51207 Client Accounting Services	67,510	71,000	3,500	67,500	77,000	6,000	8.5%	Estimate from Jennifer Murray at ACTTC.
51209 SCPSC Operations	620,564	601,651		601,651	582,024	(19,627)	-3.3%	
51211 County Counsel - Legal Advice	30,192	200,000	164,000	36,000	60,000	(140,000)	-70.0%	
51212 Outside Counsel - Legal Advice	-	50,000	30,000	20,000	40,000	(10,000)	-20.0%	
51225 Training Services	-	35,000		35,000	40,000	5,000	14.3%	
51226 Consulting Services	92,752	396,815	310,000	86,815	185,000	(211,815)	-53.4%	Budget cost includes HR, Accuracy, Charlotte, & grant writer. Zen Healthcare moved to software.
51235 AMR Dispatch Contract	3,920,071	1,241,002	95,171	1,145,831	-	(1,241,002)	N/A	
51237 Process Services	-	8,332		8,332	4,400	(3,932)	-47.2%	IBS (Innovative Business Solutions, Inc.) Payroll Processing
51242 Bank Charges	-	540		540	800	260	48.1%	Exchange Bank Fees - \$30 x 26 payrolls
51244 Licenses	-	-		-	-	-	N/A	
51249 Other Professional Services	-	5,000		5,000	-	(5,000)	N/A	Moved to consulting services
51401 Rents and Leases - Equipment	-	-		-	2,500	2,500	N/A	Copier and Water Cooler monthly rental
51901 Telecommunication Data Lines	6,674	25,830		25,830	11,200	(14,630)	-56.6%	Based on ISD charges of \$50.20 per month per line with 13 lines. Sheriff Channel Data Service and maintenance/monitoring fees and ISD billing for telephone usage.
51902 Radio Services	31,623	-		-	32,572	32,572	3.0%	based on actual as of 1/2025
51905 ISD- Improvement Projects (expansion project)	-	-		-	3,400	3,400		
51916 County Services	585	1,000		1,000	1,030	30	3.0%	County claims cost to processes vouchers
52021 Clothing, Uniforms, Personal	-	7,500		7,500	7,000	(500)	-6.7%	
52111 General office expenses for JPA	-	60,500		60,500	75,000	14,500	24.0%	
52141 Minor Equipment/Small Tools	-	14,500	4,680	9,820	9,500	(5,000)	-34.5%	Other equipment purchases below the \$5,000 equipment capital threshold. FY25-26 includes \$4500 iPad purchases & \$5,000 in small equipment (for headsets and such).
52142 Computer Equipment/Accessories	-	-		-	15,000	15,000	100.0%	11 Laptop replacements for items at end of life. Under the \$5,000 Capital thresholds.

REDCOM Operations Budget 78401-66060100	Actual	Revised Budget	Less One-Time Cost	Revised Budget Less One Time Cost	Preliminary Budget	Change Budgeted	% Change	Description and Notes on significant changes
	FY 23-24	FY 24-25	FY 24-25	FY 24-25	FY 25-26	FY 24-25/ FY 25-26	FY 24-25/ FY 25-26	
52142 Computer Equipment/Accessories (SCPSC Shared Replacement Fund)	135,433	86,680		86,680	98,084	11,404	13.2%	
52143 Computer Software/ Licensing	240,941	88,050		88,050	210,000	121,950	138.5%	See Software tab
52181 Business Meals/Supplies		-		-	-	-	-	
52190 Utilities Expense		-		-	15,450	15,450	N/A	Verizon and comcast
59002 Advances	-	-		-	84,930	84,930	N/A	Zetron Agreement - 10 Consoles Year 2 of 5 (combined with Radio maint should equal \$121,000)
59003 Advances clearing	-	-		-	-	-	-	Zetron is long term debt payment.
Subtotal Expenses - Shared by all Members	\$ 5,412,972	\$ 7,232,155	\$ 723,351	\$ 6,508,804	\$ 7,224,729			
<b>Non-Member support expenses (budget reporting only)</b>								
401+53402 Depreciation and Amortization	\$ 131,588	\$ 175,000		\$ 175,000	\$ 175,000	-	0.0%	Based on current depreciation schedule and expected increase due to asset acquisitions.
<b>Total Expenses</b>	<b>\$ 5,746,090</b>	<b>\$ 8,752,972</b>	<b>\$ 723,351</b>	<b>\$ 8,029,621</b>	<b>\$ 8,017,225</b>	<b>\$ (735,747)</b>	<b>-8.4%</b>	
* Expenses funded by member contributions	\$ 5,614,502	8,577,972	723,351	7,854,621	7,842,225	(857,697)	-10.0%	
<b>Net Cost (Revenue - Expenses)</b>	<b>\$ (221,739)</b>	<b>(913,589)</b>	<b>(100,002)</b>	<b>(813,587)</b>	<b>\$ 5,301</b>	Net cost equals \$100K anticipated contributions for FB for expansion payback less additional expansion exp & contingency fund		

Fund Balance Summary	FY 23-24	Revised Budget			FY 25-26
Beginning Fund Balance Available for Budgeting	\$ 2,206,838	\$ 1,912,857			\$ 999,269
Plus Revenues	\$ 5,392,762	\$ 7,664,383			7,847,526
Less Expenses	\$ (5,746,090)	\$ (8,752,972)			(8,017,225)
Budget Adjustments					
Adjustments	\$ 59,346	175,000			175,000
<b>Ending Fund Balance Available for Budgeting</b>	<b>\$ 1,912,857</b>	<b>\$ 999,269</b>			<b>\$ 1,004,570</b>
17% Fund Balance requirement	\$ 976,835	\$ 1,353,945			\$ 1,352,439
<b>Excess Fund Balance over minimum balance</b>	<b>\$ 936,022</b>	<b>\$ (354,677)</b>			<b>\$ (347,870)</b>

Reserve as a % of budgeted operating expense (Policy = 17%)

12.5%

12.6%

REDCOM Replacement Device Fund Budget 78402-66060200	Actual	Revised Budget			Preliminary Budget	Change Budgeted	% Change	Description and Notes on significant changes
	FY 23-24	FY 24-25			FY 25-26	FY 24-25/ FY 25-26	FY 24-25/ FY 25-26	
44002 Interest on Pooled cash	\$ 13,587				\$ -	\$ -	N/A	
47101 CAD Central Dispatch Contribution	\$ -	\$ 7,654			-	(7,654)	-100.0%	CAD replacement charge to SCPSC moved to Operations because it is not a direct member charge. Included in overall member contributions as of FY25-26
45301 REDCOM Tablet Replacement Fund Agency Specific	50,975	31,850			38,850	7,000	22.0%	Tablet Command replacement fund contributions.
46200 PY Revenue - Miscellaneous	(77,665)				-	-	N/A	
46210 Refund of MDC Replacement from SCPSC		424,000			-	(424,000)	-100.0%	
<b>Total Revenues</b>	<b>\$ (13,104)</b>	<b>\$ 463,504</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 38,850</b>	<b>\$ (424,654)</b>		
52141 REDCOM CAD Replacement Fund Central Site	\$ -	\$ 7,654			\$ -	(7,654)	-100.0%	CAD replacement to SCPSC moved to Operations (Account 52142) because it is not a direct member charge
52143 Software Expense Audit Adj	-				-	-	N/A	
52142 Tablet Replacement from MDC Funds		252,000			252,000	0	0.0%	Placeholder if agencies want to spend any of their MDC funds.
52142 REDCOM Tablet Replacement Fund Agency Specific	3,614	31,850			38,850	7,000	22.0%	Placeholder if agencies want to spend any of their Tablet replacement funds.
53501 Contributions to Others		172,000			-	(172,000)	-100.0%	Repayment of AMR MDC contributions was one time in FY24/25
<b>Total Expenses</b>	<b>\$ 3,614</b>	<b>\$ 463,504</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 290,850</b>	<b>\$ (654)</b>		

Fund Balance Summary	FY 23-24	FY 24-25			FY 25-26
Beginning Fund Balance Available for Budgeting	\$ 907,364	\$ 890,646			\$ 890,646
Plus Revenues	\$ 64,562	\$ 463,504			\$ 38,850
Less Expenses	\$ (81,279)	\$ (463,504)			\$ (290,850)
Adjustments					
<b>Ending Fund Balance Available for Budgeting</b>	<b>\$ 890,646</b>	<b>\$ 890,646</b>			<b>\$ 638,646</b>

**REDCOM - Member Fees and Direct Charges**

**Preliminary Budget FY 2025-26**

													Direct Charges										
													Cost allocated to members			\$ 7,224,729	\$ 109,194	\$ 100,000					
	# of call per calendar year 5-yr Average	% of Total Calls	2025-26 Contribution	Range	Base Fee Contribution	Total Fee contribution of Shared Expense		Fire Season Dispatcher	Expansion Project Contribution	Total dispatch fees Contribution	2025-26	2025-26	2025-26	Total 2025-26 Device Charges	Total Charges								
											Tablet Command Costs	Device Replacement	Aircards Charge										
<b>Measure H Eligible Member Agencies</b>																							
							64,637	Allocated based on % of calls	Account 42610	Account 45507	Fund 78402 Account 45301	Account 455010											
Cazadero CSD	147	0.14%	\$ 8,999	8	\$ 3,881	\$ 12,881	\$ 0	\$ 249	\$ 139	\$ 13,269	\$ 1,666	\$ -	\$ -	\$ 1,666	\$ 14,935								
City of Healdsburg	1,915	1.81%	117,078	5	19,404	136,482	2.96%	3,235	1,808	141,525	7,120	-	-	7,120	148,645								
City of Petaluma	7,920	7.48%	484,194	3	38,808	523,002	12.25%	13,379	7,476	543,857	17,902	5,600	-	23,502	567,359								
City of Santa Rosa	27,950	26.38%	1,708,797	1	226,381	1,935,178	43.24%	47,217	26,382	2,008,778	34,064	-	-	34,064	2,042,842								
City of Sebastopol	1,217	1.15%	74,392	6	12,936	87,328	1.88%	2,056	1,149	90,532	6,567	-	-	6,567	97,099								
City of Sonoma - Kenwood	3,533	3.34%	216,010	4	25,872	241,882	5.47%	5,969	3,335	251,186	-	-	-	-	251,186								
Graton FPD	801	0.76%	48,946	7	5,175	54,121	1.24%	1,352	756	56,229	5,833	-	-	5,833	62,062								
Monte Rio FPD	745	0.70%	45,547	7	5,175	50,722	1.15%	1,259	703	52,684	6,285	3,500	-	9,785	62,469								
North Bay Fire -Gold Ridge FPD/CSA40	2,640	2.49%	161,414	4	25,872	187,286	4.08%	4,460	2,492	194,238	23,285	-	-	23,285	217,523								
North Sonoma Coast FPD	368	0.35%	22,486	8	3,881	26,368	0.57%	621	347	27,337	3,184	-	-	3,184	30,520								
Northern Sonoma County (Geyserville)	674	0.64%	41,219	7	5,175	46,393	1.04%	1,139	636	48,168	4,953	2,100	-	7,053	55,221								
Occidental CSD	387	0.36%	23,636	8	3,881	27,517	0.60%	653	365	28,535	7,470	2,800	-	10,270	38,805								
Rancho Adobe FPD	2,713	2.56%	165,877	4	25,872	191,749	4.20%	4,584	2,561	198,894	14,291	5,600	-	19,891	218,784								
Schell-Vista FPD	693	0.65%	42,393	7	5,175	47,567	1.07%	1,171	655	49,393	10,970	7,700	-	18,670	68,063								
Sonoma County Fire District	10,759	10.16%	657,751	3	38,808	696,559	16.64%	18,175	10,155	724,889	37,576	-	-	37,576	762,465								
Sonoma Valley Fire	1,819	1.72%	111,209	5	19,404	130,613	2.81%	3,073	1,717	135,403	24,960	11,550	-	36,510	171,913								
Timber Cove FPD	210	0.20%	12,827	8	3,881	16,708	0.32%	354	198	17,260	899	-	-	899	18,160								
<b>Total Measure H eligible Cities and Districts</b>	<b>64,491</b>	<b>60.87%</b>	<b>\$ 3,942,775</b>		<b>\$ 469,580</b>	<b>\$ 4,412,356</b>	<b>\$ 1</b>	<b>\$ 108,946</b>	<b>\$ 60,873</b>	<b>\$ 4,582,176</b>	<b>\$ 207,026</b>	<b>\$ 38,850</b>	<b>\$ -</b>	<b>\$ 245,876</b>	<b>\$ 4,828,051</b>								
<b>Non Measure H Member Agencies</b>																							
									Account 42627	Account 45507													
Coast Life Support	892	0.84%	\$ 54,522	7	\$ 5,175	\$ 59,697	\$ -	\$ -	\$ 842	\$ 60,539	\$ -	\$ -	\$ -	\$ -	\$ 60,539								
Dry Creek Rancheria	147	0.14%	8,963	8	3,881	12,844	0.23%	248	138	13,230	2,801	-	-	2,801	16,032								
Sheriff Helicopter	120	0.11%	7,324	8	3,881	11,205	-	-	113	11,318	-	-	-	-	11,318								
<b>Total Non Measure H eligible Cities/Districts</b>	<b>1,158</b>	<b>1.09%</b>	<b>\$ 70,809</b>		<b>\$ 12,937</b>	<b>\$ 83,746</b>	<b>\$ 0</b>	<b>\$ 248</b>	<b>\$ 1,093</b>	<b>\$ 85,087</b>	<b>\$ 2,801</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,801</b>	<b>\$ 87,888</b>								
<b>EOA Providers</b>																							
									Account 45301	Account 45507	Account 455010												
SCFD-EMS (EOA1)	35,625	33.63%	\$ 2,177,988	1	\$ 226,381	\$ 2,404,369	\$ -	\$ -	\$ 33,626	\$ 2,437,995	\$ 34,566	\$ -	\$ -	\$ 34,566	\$ 2,472,561								
Bells (EOA2)	3,654	3.45%	223,408	4	25,872	249,280	-	-	3,449	252,729	3,535	-	-	3,535	256,264								
<b>Total EOA Providers</b>	<b>39,279</b>	<b>37.08%</b>	<b>\$ 2,401,396</b>		<b>\$ 252,253</b>	<b>\$ 2,653,649</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 37,076</b>	<b>\$ 2,690,725</b>	<b>\$ 38,101</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 38,101</b>	<b>\$ 2,728,825</b>								
<b>Private Providers</b>																							
									Account 45310	Account 45507	Account 455010												
Life West	713	0.67%	\$ 43,591	7	\$ 5,175	\$ 48,765	\$ -	\$ -	\$ 673	\$ 49,438	\$ 13,490	\$ -	\$ -	\$ 13,490	\$ 62,928								
REACH	109	0.10%	6,652	8	3,881	10,533	-	-	103	10,636	-	-	-	-	10,636								
AMR	193	0.18%	11,799	8	3,881	15,681	-	-	182	15,863	66	-	-	66	15,929								
<b>Total Private Providers</b>	<b>1,015</b>	<b>0.96%</b>	<b>\$ 62,042</b>		<b>\$ 12,937</b>	<b>\$ 74,979</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 958</b>	<b>\$ 75,937</b>	<b>\$ 13,556</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,556</b>	<b>\$ 89,493</b>								
<b>Total All Agencies:</b>	<b>105,942</b>	<b>100%</b>	<b>\$ 6,477,022</b>		<b>\$ 747,707</b>	<b>\$ 7,224,730</b>	<b>\$ 109,194</b>	<b>\$ 100,000</b>	<b>\$ 7,433,924</b>	<b>\$ 261,484</b>	<b>\$ 38,850</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,334</b>	<b>\$ 7,734,258</b>								

all amounts presented rounded to nearest dollar

(1)

**REDCOM  
Preliminary Budget**

<b>FTE allocation by classification</b>	<b>FY 24-25</b>	<b>FY 25-26</b>
Executive Director	1.00	1.00
Administrative Assistant	1.50	
Admin Services Coordinator		1.00
Communications Manager	1.00	1.00
Operations Manager		
Associate Data Sys Admin	1.00	1.00
Communcations Supervisor	4.00	4.00
Communications Dispatcher	22.50	22.50
<b>Total FTE</b>	<b>31.00</b>	<b>30.50</b>





**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
REDWOOD EMPIRE DISPATCH COMMUNICATIONS AUTHORITY (REDCOM) TO ADOPT THE FY 2025-26  
OPERATIONS BUDGET AND DEVICE REPLACEMENT FUND BUDGET.**

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**WHEREAS**, section 11.b of the REDCOM Joint Powers Agreement provides that the Authority shall only operate under an approved fiscal year budget, may not operate at a deficit, and must adopt a preliminary annual budget no later than March 15 for the following fiscal year; and

**WHEREAS**, the Board of Directors reviewed the proposed FY 25-26 Operations Budget and Device Replacement Fund Budget at its meeting on February 6, 2025, as represented in Attachment 1; and,

**WHEREAS**, pursuant to California Government Code section 29064, REDCOM published notice of a budget hearing and made its recommended FY 25-26 Operations Budget and Device Replacement Fund Budget available to the public on February 24, 2025; and

**WHEREAS**, on March 6, 2025, the REDCOM Board of Supervisors held a public hearing to consider adoption of the FY 25-26 Operations Budget and Device Replacement Fund Budget; and

**WHEREAS**, the Operations Budget reflects expenditures in the amount of \$8,019,267 and revenue expectations in the amount of \$7,849,567; and,

**WHEREAS**, the Proposed Operations Budget's Net Cost is \$5,301, which equals the depreciation and amortization, minus revenues that will be collected from REDCOM's provide

**WHEREAS**, the Device Replacement Fund Budget reflects expenditures in the amount of \$290,850 and revenue expectations in the amount of \$38,850; and,

**WHEREAS**, the FY 2025-26 Operations Budget projects a fiscal year-end reserve fund balance of \$1,004,569, or 12.6% of total revised expenditures, which is lower than the Board's Reserve Policy of 17%; and,

**WHEREAS**, given the on-going transition from AMR and towards Measure H funding, the Board desires to wait until the close of the FY 2024-25 to examine fund balance and reserve policy, and to implement a plan to rebuild its reserves;



**NOW, THEREFORE, BE IT RESOLVED:**

The REDCOM Board of Directors adopts the FY 2025-26 Budgets, attached hereto as Attachment 1.

**BE IT FURTHER RESOLVED:**

The REDCOM Board of Directors authorizes the use of reserve fund balance consistent with the FY 25-26 Budget, projecting a fiscal year-end fund balance of \$1,004,569, or 12.6% of total expenditures.

**IN REGULAR SESSION**, the foregoing resolution was introduced by Director \_\_\_\_\_, who moved its adoption, seconded by Director \_\_\_\_\_. And passed by the REDCOM Board of Directors this 6th Day of March 2025, on regular roll call vote of the members of said Board:

Chair Akre	Aye_____	No_____	Absent_____
Vice Chair Busch	Aye_____	No_____	Absent_____
Secretary Cleaver	Aye_____	No_____	Absent_____
Director Boaz	Aye_____	No_____	Absent_____
Director Golly	Aye_____	No_____	Absent_____
Director Westrope	Aye_____	No_____	Absent_____
Director Luoto	Aye_____	No_____	Absent_____
Vote:	Aye_____	No_____	Absent_____

**WHEREUPON**, the Board Chair declared the foregoing resolution adopted, and

**SO ORDERED:**

**ATTEST:**

\_\_\_\_\_  
Stephen Akre,  
Chair of REDCOM Board of Directors

\_\_\_\_\_  
Evonne Stevens  
REDCOM Executive Director



## REDCOM

2796 Ventura Avenue - Santa Rosa, CA 95403 | Tel: (707)568-5992

### STAFF REPORT

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**TO:** Board of Directors Meeting

**DATE:** March 6, 2025

**PREPARED BY:** Ethan Pawson, Counsel

**ITEM 9: Approve an Agreement with the Sonoma County Fire Chiefs Association regarding Measure H Funding for Member Assessments**

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#### **RECOMMENDATION**

Approve the Measure H Member Assessment Agreement Between REDCOM and the Sonoma County Fire Chiefs Association

#### **BACKGROUND**

On March 5, 2024, the voters of Sonoma County approved Measure H, "The Improved and Enhanced Local Fire Protection, Paramedic Services and Disaster Response Transactions and Use Tax Ordinance", which added Article VIII to Chapter 12 of the Sonoma County Code ("Measure H"). Measure H provides for the use of tax revenue to cover countywide expenditures including "REDCOM dispatch fees" or member assessments.

The Sonoma County Fire Chiefs Association (SCFCA) has agreed to utilize its share of the Measure H revenue to cover the member assessment costs for each REDCOM Member Agency that is also a direct recipient of Measure H. The proposed Measure H Member Assessment Agreement ("Agreement") between REDCOM and the SCFCA commemorates this arrangement and provides the terms by which Measure H revenue will be utilized to support REDCOM's operations.

#### **DISCUSSION**

The Agreement is intended to allow for the payment of Measure H revenue to REDCOM upon its initial distribution on approximately March 10, 2025. The Measure H distributions occur in March, June, September, and December each year, which does not neatly align with the JPA's member assessment schedule of July, October, January, and April. Accordingly, the parties agreed to this arrangement to smooth out the payments as REDCOM transitions away from the subcontractor model and towards Measure H as a majority revenue source. REDCOM will be accepting this revenue from SCFCA in lieu of direct assessments to the Measure H recipient member agencies, however, these agencies will still be invoiced directly for tablet command costs.

The term of the agreement is the remainder of FY 24/25 and the entire duration of FY 25/26, with a commitment to negotiate an evergreen annual renewal of this agreement no later than the end of calendar year 2025.

SCFCA will pay the remaining two member assessment installments for Fiscal Year 24/25 in the amounts of \$1,382,910.33 on March 15, 2025 and \$1,052,838.42 on June 15, 2025. The collective \$2,435,748.75 amount represents what would have otherwise been paid by the Measure H recipient Member Agencies for the remainder of this fiscal year.

In Fiscal Year 25/26, SCFCA will pay all four member assessment installments in the same proportions provided under the JPA (35%, 25%, 25%, 15%), but under a different schedule that correlates with Measure H distributions:

Installment 1:	\$1,603,761.60	September 15, 2025
Installment 2:	\$1,145,544.00	December 15, 2025
Installment 3:	\$1,145,544.00	March 15, 2026
Installment 4:	\$ 687,326.40	June 15, 2026

The Agreement also provides provisions that allow REDCOM to assess member agencies directly in the event that SCFCA's Measure H revenue is insufficient to cover REDCOM's costs under the adopted Budget, or for any reason as this authority remains under the terms of the REDCOM Joint Powers Agreement.

## **FISCAL IMPACTS**

There is no direct fiscal impact resulting from the approval of this Agreement as REDCOM will accept payments from SCFCA under the Agreement to cover the costs it otherwise would have assessed to the Measure H Recipient Members.

## **ATTACHMENTS**

Attachment 1 - MEASURE H MEMBER ASSESSMENT AGREEMENT BETWEEN THE REDWOOD EMPIRE DISPATCH COMMUNICATIONS AUTHORITY AND THE SONOMA COUNTY FIRE CHIEFS' ASSOCIATION

**MEASURE H MEMBER ASSESSMENT AGREEMENT BETWEEN  
THE REDWOOD EMPIRE DISPATCH COMMUNICATIONS AUTHORITY  
AND THE SONOMA COUNTY FIRE CHIEFS ASSOCIATION**

This Agreement is made and entered into as of \_\_\_\_\_ (“Effective Date”) by and between the REDWOOD EMPIRE DISPATCH COMMUNICATIONS AUTHORITY, a California Joint Powers Authority hereinafter referred to as “**REDCOM,**” and the Sonoma County Fire Chiefs Association, a California not-for-profit mutual benefit corporation hereinafter referred to as the “**SCFCA,**” and collectively as “the Parties”.

**RECITALS**

**WHEREAS,** on March 5, 2024, the voters of Sonoma County approved Measure H, “The Improved and Enhanced Local Fire Protection, Paramedic Services and Disaster Response Transactions and Use Tax Ordinance”, which added Article VIII to Chapter 12 of the Sonoma County Code (hereinafter “Measure H”); and

**WHEREAS,** the Measure H provides funding to achieve effective and efficient regional fire response services throughout Sonoma County, to which communications and dispatch services are essential; and

**WHEREAS,** Section 12-61 of Measure H states: “The Expenditure Plan set forth in section 12-66 is intended as a specific and legally binding and enforceable limitation on how the proceeds of the transactions and use tax imposed by this Ordinance may be spent”; and

**WHEREAS,** as part of the Measure H Expenditure Plan, Section 12-66(C)(6) provides that Measure H revenues may be used for “Countywide Expenditures” including, but not limited to, “REDCOM dispatch fees (Districts and Cities) and additional capacity to bring REDCOM to a Command Center level of service”; and

**WHEREAS,** as part of the Measure H Expenditure Plan, Section 12-66(D) of the Measure H ordinance provides allocation percentages for entities receiving funds generated by Measure H, including a 14.07% share of the Measure H revenue to the SCFCA; and

**WHEREAS,** the majority of the membership of SCFCA are also members of REDCOM and signatories to the REDCOM Joint Powers Agreement dated June 20, 2019 (hereinafter, the “JPA”); and

**WHEREAS,** SCFCA has determined to utilize its share of the Measure H tax revenue to pay REDCOM Member Assessments for all REDCOM members that are also direct recipients of Measure H tax revenue (hereinafter referred to as the “Measure H Recipient Members”); and

**WHEREAS,** Section 11(d) of the JPA requires that REDCOM members pay Member Assessments (hereinafter, “Member Assessments”) in four annual installments on July 15,

October 15, January 15, and April 15, unless another schedule is set by the Board of Directors; and

**WHEREAS**, Measure H revenues' disbursements to SCFCA will take place on March 10, June 10, September 10, and December 10 annually; and,

**WHEREAS**, the Parties agree that an alignment of the payment due dates on March 15, June 15, September 15 and December 15 annually is practical and preferable; and,

**WHEREAS**, Section 12 of the JPA provides that member agency costs shall be allocated based on a five-year rolling average of call volumes for each member agency utilizing REDCOM's dispatch services; and

**WHEREAS**, on February 6, 2025, the REDCOM Board of Directors adopted a revised budget for FY 24/25 reflecting the shift to an independent employing agency for the dispatchers providing Fire and EMS dispatch services in Sonoma County; and

**WHEREAS**, the revised budget for FY 24/25 will result in Member Assessments for Measure H Recipient Members that total \$2,435,749; and

**WHEREAS**, on March 6, 2025, the REDCOM Board of Directors adopted a budget for FY 25/26 that will result in Member Assessments for Measure H Recipient Members that total \$4,582,176; and

**WHEREAS**, this Agreement shall provide for SCFCA's payment of the remainder of FY 24/25 REDCOM Member Assessments for Measure H Recipient Members as well as the full value of the FY 25/26 REDCOM Member Assessments for the Measure H Recipient Members based on the same cost methodology as the JPA and setting forth an alternate schedule for payment consistent with Measure H revenue distributions.

**NOW, THEREFORE**, in consideration of the foregoing, **REDCOM** and **SCFCA** do hereby agree as follows:

1. The Parties agree to comply with the terms of the JPA, except as expressly indicated in this Agreement.
2. Term. the Term of this Agreement shall be from the Effective Date until June 30, 2026, or when SCFCA has provided to REDCOM the full value of Member Assessments that the Measure H Recipient Members will be assessed through Fiscal Year 25/26, whichever occurs first. The Parties intend to negotiate an annual renewal of this Agreement beginning no later than the end of calendar year 2025.
3. REDCOM Member Assessments. SCFCA shall pay the Member Assessments of the Measure H Recipient Members to REDCOM in the amounts and dates described in **Exhibit A**, rather than in accordance with the percentages and dates described in Section 11(d) of the JPA. SCFCA shall not be responsible for payment of Member Assessments

for REDCOM members who are not direct recipients of Measure H funding. REDCOM will continue to invoice the Measure H recipient member agencies, itemizing, for each installment, the amount covered by SCFCA and the remaining amount due by the REDCOM member agency, if any.

4. Enforcement.

- a. Except as provided in subsection 4(b), if SCFCA does not pay the full value of Member Assessments for Measure H Recipient Members in accordance with Exhibit A, REDCOM's sole remedy shall be a claim for specific performance against the SCFCA. Should SCFCA be found liable under the terms of this Section 4a, SCFCA shall be responsible for all of REDCOM's litigation costs, attorneys' fees, and consequential damages arising from REDCOM's defense of the terms of this Agreement.
- b. In the event that during the term of this Agreement, SCFCA's share of the Measure H revenue is insufficient to cover the full value of the Member Assessments of the Measure H Recipient Members and as a result SCFCA is unable to complete payments to REDCOM in accordance with Exhibit A, SCFCA shall pay as much of its quarterly distribution of Measure H revenue as possible to REDCOM and will not incur any further liability to REDCOM under this Agreement. SCFCA shall be responsible for notifying REDCOM that SCFCA cannot complete the payments in accordance with Exhibit A within five (5) days of its receipt of the quarterly Measure H distribution from Sonoma County. REDCOM shall be responsible for determining the remainder of the Member Assessments due from each Measure H Recipient Member and notifying said agencies of their remaining Member Assessment obligation under the terms of the JPA.
- c. At all times during the term of this Agreement, REDCOM reserves the right to assess the members of the REDCOM Joint Powers Authority and invoice the Measure H Recipient Agencies for the full value of the REDCOM Member Assessments in accordance with Section 11(d) of the REDCOM JPA.

5. Records. The Parties shall retain and make available to each Party records regarding all expenditures of funds generated by the Measure H.

6. Brown Act Compliance. At all times during the term of this Agreement, SCFCA shall be responsible for ensuring that each SCFCA meeting at which a quorum of the REDCOM Board of Directors are participants and during which REDCOM Member Assessments, or other items within the subject matter jurisdiction of the REDCOM Board, are discussed fully complies with the California Ralph M. Brown Act (Cal. Gov. Code §§ 54950 *et.*

*seq.*). SCFCA shall confer with the REDCOM Executive Director regarding Brown Act compliance and ensuring that agendas are posted to the REDCOM website.

SCFCA shall defend, indemnify and hold harmless REDCOM, its officers, officials, and employees, from and against any and all demands, claims, actions, litigation or other proceedings, liability, damages and costs (including but not limited to attorney fees), that arise out of any violations of the Brown Act alleged against REDCOM based on discussions and actions taken at SCFCA meetings. This indemnification of REDCOM shall survive the expiration or earlier termination of this Agreement for any reason.

7. No Waiver of Breach. The waiver by REDCOM of any breach of any term or promise contained in this Agreement shall not be deemed to be a waiver of such term or provision or any subsequent breach of the same or any other term or promise contained in this Agreement.
8. Choice Of Law. The Parties agree that if a dispute arises in the performance of this Agreement the laws of the State of California will govern. Any action to enforce the terms of this Agreement or for the breach thereof shall be brought and tried in Santa Rosa, CA or the forum nearest to the City of Santa Rosa in the County of Sonoma.
9. Notices. Any notice which may be required under this Agreement shall be in writing, shall be effective when received, and shall be given by personal service, or by certified or register mail, return receipt requested, to the addresses set forth below, or to such addresses which may be specified in writing to the parties hereto.

TO REDCOM: REDCOM JPA  
2796 Ventura Ave.  
Santa Rosa, CA 95403  
Attn: Executive Director

TO SCFCA: SCFCA  
1596 S Fitch Mtn Rd  
Healdsburg, CA 95448  
Attn: Executive Director

10. Additional Acts and Documents. Each Party agrees to do all such things and take all such actions, and to make, execute and deliver such other documents and instruments, as shall be reasonably requested to carry out the provisions, intent and purpose of this Agreement.
11. Integration. This Agreement represents the entire agreement of the Parties with respect to the subject matter hereof. No representations, warranties, inducements or oral



agreements have been made by any of the Parties except as expressly set forth herein, or in other contemporaneous written agreements.

12. Amendment. This Agreement may not be changed, modified or rescinded except in writing, signed by all parties hereto, and any attempt at oral modification of this Agreement shall be void and of no effect.
13. Assignment. The Agreement may not be assigned, transferred, hypothecated or pledged by any party without the express written consent of the other party.
14. Successors. This Agreement shall be binding upon the successor(s), assignee(s) or transferee(s) of the SCFCA or REDCOM as the case may be. This provision shall not be construed as an authorization to assign, transfer, hypothecate or pledge this Agreement other than as provided above.
15. Severability. Should any part of this Agreement be determined to be unenforceable, invalid, or beyond the authority of either party to enter into or carry out, such determination shall not affect the validity of the remainder of this Agreement which shall continue in full force and effect; provided that, the remainder of this Agreement can, absent the excised portion, be reasonably interpreted to give effect to the intentions of the parties.

**IN WITNESS WHEREOF**, the Parties have executed this Agreement as of the Effective Date.

**FOR REDCOM:**

**FOR SCFCA:**

By: \_\_\_\_\_

By: \_\_\_\_\_

Evonne Stevens, Executive Director

Stephen Akre, President

APPROVED AS TO LEGAL FORM

**FOR REDCOM:**

**FOR SCFCA:**

\_\_\_\_\_

\_\_\_\_\_

Deputy County Counsel

General Counsel

**EXHIBIT A**

The SCFCA shall make the following payments as Measure H Recipient Member Assessments for the remainder of Fiscal Year 24/25:

Installment 3:	\$1,382,910.33	March 15, 2025
Installment 4:	\$1,052,838.42	June 15, 2025

The SCFCA shall make the following payments as Measure H Recipient Member Assessments for Fiscal Year 25/26:

Installment 1 (35%):	\$1,603,761.60	September 15, 2025
Installment 2 (25%):	\$1,145,544.00	December 15, 2025
Installment 3 (25%):	\$1,145,544.00	March 15, 2026
Installment 4 (15%):	\$ 687,326.40	June 15, 2026

The total Measure H Recipient Member Assessment contribution paid by SCFCA under this Agreement shall not exceed \$4,582,176 for Fiscal Year 25/26. The Parties agree to work collaboratively to make payments to ensure REDCOM has sufficient funds for its operations. The schedule of payments provided in this Exhibit A may be amended at any time, as agreed upon by the Parties, to advance the purposes of this Agreement.