



**REDCOM BOARD OF DIRECTORS**

**Special Meeting Minutes**  
**December 12, 2024 @ 2pm**

**Sheriff's Office**  
**2796 Ventura Avenue**  
**Santa Rosa, Ca 95403**

**Join by [Teams Meeting](#)**

Meeting ID: 231 250 932 662 Passcode: ctBrqS

**or by phone at 1-323-886-6897 using Conference 680 618 648 #**

**Director Dr. Luoto will participate remotely under the traditional teleconferencing rules under the Brown Act. Dr. Luoto's publicly accessible teleconference location is:**

**The Public Library**  
**316 Estrella Ave, La Selva Beach CA, 95076**

**The Public is welcome at the above locations.**

**Since we have one Board Member remote for this meeting, attendance will comply with the traditional teleconferencing rules required by the Brown Act.**

Notice: Copies of additional materials provided to the Board of Directors for information on agenda items are available at the County of Sonoma Clerk of the Board's Office and the REDCOM fire & EMS 9-1-1 Center.

**Present:**

**Steve Akre – Sonoma Vally – Chair**  
**Mark Heine – Sonoma County Fire – Vice Chair**  
**Jason Boaz – Healdsburg**  
**Dave Crowl and Bronwyn Golly (Dave's replacement) – Coast Life Support**  
**Scott Westrop – SRFD**

**Not present:**

**Bryan Cleaver – CVEMSA - Secretary**  
**Dr. Mark Luoto – County EMS Medical Director – Remote**

Others Present:

Evonne Stevens – REDCOM Executive Director  
Nick Barber – REDCOM  
Corin Burns – REDCOM Administrative Assistant  
Matt Gloeckener – SRFD  
Charlotte Jourdain – Strategic Planning Specialist  
Mike McCallum – SRFD  
Matt Windrem – Sonoma County Fire  
Mayra Marquez – ACTTC  
Terry Adair – COSO Sheriffs  
Mellisa Estrella – Lee – ATTC  
Forrest Neel- Grant – REDCOM  
Ethan Pawson – Legal Counsel  
Ken Reese – REDCOM Communication Manager

Remote:

Brenda Bacigalupi – REDCOM Administrative Assistant  
Will Buck - REDCOM  
Jeff Veliquette – Rancho Adobe  
Robert Johnson – Sonoma County Fire  
Dan Reese – Bells  
Jeff Schach – Petaluma  
Sean Lacy – Sonoma Valley Fire  
Greg Fontana – REDCOM

1. Call to Order Made by Steve Akre @ 2:04pm
2. Approval of the Agenda Motion to approve Agenda made by Mark Heine, Second Jason Boaz – Discussion - No further comments - Approved unanimously. Roll call made one remote Board Member - Motion passed.
3. Public Comment Period  
Anyone from the public may address the REDCOM Board of Directors regarding any subject over which the Board has jurisdiction, but which is not on today's agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Board as a result of any items presented at this time.

None

## Consent Calendar

### 4. Consent Item:

Adopt the following REDCOM policies:

- Revised Purchasing Policy
- Credit Card Policy
- Travel & Meal Reimbursement Policy
- Emergency Procurement Policy
- Capital Assets, Depreciation and Depreciation Methodology Policy

Public Comment regarding Items on the Consent Calendar.

Motion to approve Consent Calendar made by Jason Boaz, Second Dave Cowl - Discussion – No further comments – Approved unanimously. Roll call made one remote Board Member – Motion Passed

Resolution 2024 - 32

Resolution 2024 - 33

Resolution 2024 - 34

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## Regular Calendar

5. Information Item: Executive Director's report – Evonne Stevens - Gave update on staffing. We currently have 4 open full-time openings. We have two candidates we want to move forward with and hire over the next two weeks.

Answer calls – To answer 90% of our 911 calls within answer within 10 seconds and then 95% of our 911 within 20 seconds as of November 10th we have achieved 98.28% within 10 seconds and 99.96% of the 20 seconds.

EMD and EFD accreditation standards. We are continuing to exceed those standards.

The expansion project is looking good and on track. Construction date is mid-March.

I would thank Charlotte, Deborah, Tim, and Ethan. It has been a lot of work and tireless hours to get us to this point.

End of report.

Steve Akre – Any comments/questions from the Board. Hearing none.

6. Discussion Item: Introduction of Chief Golly from Coast Life Support, replacing David Crowl on the REDCOM Board of Directors. Dave Crowl introduced Chief Bronwyn Golly as his replacement on the REDCOM Board. Dave will be moving out of the state.

Steve Akre – Welcome Chief Golly. Dave, thank you for your service and dedication to REDCOM, especially over the transition process. Thank you for all that you did. We wish you the very best in your next endeavor.

7. Action Item: Approve a one-time increase in expenditure appropriations of up to \$100,000, fully offset by use of fund balance, for Coast Blue Tac Channel upgrade, and delegate authority to the Executive Director to enter into a Memorandum of Understanding with the County of Sonoma and telecommunications site property owners, as well as separate memorandum of understandings for all other radio communications channels used by REDCOM.

Motion to approve one-time increase made by Mark Heine, Second Dave Crowl – Discussion - No further comments - Approved unanimously. Roll call made one remote Board Member - Motion passed.

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8. Action Item: Approve temporary funding mechanism for employee deferred compensation benefits for the period of October 9, 2024 – February 1, 2025.

Motion to approve temporary funding mechanism for employee compensation made by Jason Boaz, Second Scott Westrope – Discussion - No further comments - Approved unanimously. Roll call made one remote Board Member - Motion passed.

9. Discussion Item: FY 2024-25 Revised Budget presentation and discussion - Charlotte Jourdain – Presentation slide and a discussion on the upcoming Revised Budget for FY 24/25. No action required today. We will bring it back for approval at the next REDCOM Meeting.

10. Action Item: Approve the Executive Director’s performance management process (Muchmore Than Consulting)

Motion to approve Executive Director’s performance made by Scott Westrope, Second Mark Heine – Discussion - No further comments - Approved unanimously.

Roll call made one remote Board Member - Motion passed.

11. Discussion Item: Report from the Ad Hoc Committee of the Board on data-sharing policy – Scott Westrope – The Ad Hoc consisting of myself, Chief Boaz, Director Cleaver, Ken Reese, Evonne Stevens, Ethan Pawson, and Charlotte Jourdain. We have met twice. We had a very robust conversation on data sharing, data sharing policy. To date the update, we have for you is that as part of the continued separation from AMR contract. REDCOM will wind down the data access provided through SQL Replication, Pulse Point and Genesis. AMR has been notified, and the staff is working on the technical implementation. With the guiding principle is the same or equivalent as other private service providers. The second part is that REDCOM receives and processes Public Records and Subpoena requests on a regular basis. There is a process in place for requesting these but the Ad Hoc asked staff to work to update and formalize these processes as needed. We will bring any recommendation and changes to the record management policy to the entire Board for review and input before bringing it to the full Board if needed. We still have a lot of work to do on the data policy piece. We continue to meet regularly. We will bring more back to the Board once we have made some more determinations on the data.

Steve Akre - Thank you very much for the report and for the work and for the commitment that the Ad Hoc and staff have to tackle again another one of the initiatives that needs to be addressed as we continue to transition and move forward.

12. Next Special meeting will be – January 16, 2024 @ 2pm  
Sonoma County Fire Station 1 8200 Old Redwood Highway Windsor, CA 95492
13. Adjournment- Motion to adjourn. Motion to adjourn made by Jason Boaz, Second Mark Heine @ 3:52pm