

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
REDWOOD EMPIRE DISPATCH COMMUNICATIONS AUTHORITY (REDCOM)
DELEGATING PURCHASING AUTHORITY TO THE
EXECUTIVE DIRECTOR**

WHEREAS, it is the desire of the Redwood Empire Dispatch Communications (“REDCOM”) Board of Directors to promote efficient and effective use of resources with respect to preparation, review, and award of lower dollar value contracts; and,

WHEREAS, the REDCOM adopted a Purchasing Policy on June 20, 2024, establishing thresholds for competitive procurement of goods and equipment, goods and services, professional services, and public works contracts; and,

WHEREAS, the REDCOM Board of Directors adopted Resolution No. 2024-02 on August 8, 2024, delegating purchasing authority to the Board Chair for certain expenditures not exceeding \$50,000, and also directed staff to return to the Board after the employment transition date of October 9th, 2024, to reassign delegated purchasing authority to a REDCOM employee; and

WHEREAS, on October 9, 2024, the Board of Directors entered into an employment agreement with the Executive Director Evonne Stevens, under which the Executive Director is officially an employee of REDCOM; and,

WHEREAS, consistent with the adopted Purchasing Policy and the Board’s prior direction on delegated purchasing authority, the REDCOM Board of Directors desires to delegate authority to the Executive Director to enter into certain contracts for goods and equipment, goods and services, and professional services below a specified expenditure threshold.

NOW, THEREFORE, BE IT RESOLVED:

1. The REDCOM Board of Directors delegates to the Executive Director, or their designee, the authority to execute agreements for goods and equipment, as defined in the REDCOM Purchasing Policy, in an amount not to exceed a total contract amount of \$50,000.
2. The REDCOM Board of Directors delegates to the Executive Director, or their designee, the authority to execute agreements for goods and services, as defined in the REDCOM Purchasing Policy, in an amount not to exceed a total contract amount of \$50,000 per year for the life of the contract.
3. The REDCOM Board of Directors delegates to the Executive Director, or their designee, the authority to execute agreements for professional services, as defined in the REDCOM Purchasing Policy, in an amount not to exceed a total contract amount of \$50,000 per year for the life of the contract.
4. The REDCOM Board of Directors hereby directs that any delegated authority to execute contracts under this Resolution shall be in conformance with the applicable bidding

and/or procurement guidelines for the dollar thresholds established by the REDCOM Purchasing Policy and that any contract exceeding the \$50,000 threshold shall be subject to full Board approval.

5. The REDCOM Board of Directors hereby resolves that the authority delegated herein shall be delegable by the Executive Director to subordinate REDCOM management personnel, as may be designated in writing and as otherwise consistent with applicable job classification duties and other applicable policies and procedures.
6. The REDCOM Board of Directors hereby resolves that any prior delegation of purchasing authority to the Board Chair in Resolution No. 2024-02 is revoked and reassigned to the Executive Director.

IN REGULAR SESSION, the foregoing resolution was introduced by Director Boaz, who moved its adoption, seconded by Director Heine, and passed by the REDCOM Board of Directors this 7th day of November 2024, on regular roll call vote of the members of said Board:

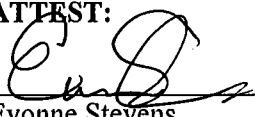
Chair Akre	Aye <u>X</u>	No <u> </u>	Absent <u> </u>
Vice Chair Heine	Aye <u>X</u>	No <u> </u>	Absent <u> </u>
Secretary Cleaver	Aye <u>X</u>	No <u> </u>	Absent <u> </u>
Director Boaz	Aye <u>X</u>	No <u> </u>	Absent <u> </u>
Director Crowl	Aye <u>X</u>	No <u> </u>	Absent <u> </u>
Director Westrope	Aye <u>X</u>	No <u> </u>	Absent <u> </u>
Director Luoto	Aye <u>X</u>	No <u> </u>	Absent <u> </u>
Vote:	Aye <u>7</u>	No <u>0</u>	Absent <u>0</u>

WHEREUPON, the Board Chair declared the foregoing resolution adopted, and

SO ORDERED:


Stephen Akre,
Chair of REDCOM Board of Directors

ATTEST:


Evonne Stevens,
REDCOM Executive Director