



REDCOM BOARD OF DIRECTORS
Special Meeting Agenda
October 10, 2024 @ 2pm

Sonoma County Fire Station 1
8200 Old Redwood Highway
Windsor, CA 95492
Join by [Teams Meeting](#)

Meeting ID: 298 819 490 708 Passcode: oEGLwD

or by phone at 1-323-886-6897 using Conference 240 855 494 #

Director Dave Crowl will have his location at
Coast Life Support District
38901 Ocean Drive
Gualala, Ca 95445

The Public is welcome at the above locations.

Since we have one Board Member remote for this meeting, attendance will comply with the traditional teleconferencing rules required by the Brown Act.

Notice: Copies of additional materials provided to the Board of Directors for information on agenda items are available at the County of Sonoma Clerk of the Board's Office and the REDCOM fire & EMS 9-1-1 Center.

1. Call to Order
2. Approval of the Agenda
3. Public Comment Period

Anyone from the public may address the REDCOM Board of Directors regarding any subject over which the Board has jurisdiction, but which is not on today's agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Board as a result of any items presented at this time.

Consent Calendar

4. Consent Item:

Adopt a Resolution to designate a Treasurer and signers for the payroll bank account

Public Comment regarding Items on the Consent Calendar.

Regular Calendar

5. Information Item: Executive Director's report
6. Discussion Item: Executive Director's performance management process (Muchmore Than Consulting)
7. Discussion Item: Upgrade of Coast Blue Tac Channel
8. Information Item: Update regarding the agreement with SCFCA for Measure H revenues
9. Information Item: Schedule of future Board of Directors' meetings
10. Next Special meeting will be – November 7, 2024
11. Adjournment- Motion to adjourn.



REDCOM

2796 Ventura Avenue - Santa Rosa, CA 95403

STAFF REPORT

TO: Board of Directors, REDCOM JPA
MEETING DATE: October 10, 2024
PREPARED BY: Evonne Stevens, Executive Director

ITEM 4: ADOPT A RESOLUTION APPOINTING A REDCOM TREASURER, AUTHORIZING THE EXECUTIVE DIRECTOR TO OPEN A PAYROLL BANK ACCOUNT WITH EXCHANGE BANK, AND IDENTIFYING AUTHORIZED SIGNERS FOR THE PAYROLL BANK ACCOUNT

RECOMMENDATION

Adopt a Resolution Appointing a REDCOM Treasurer, Authorizing the Executive Director to Open Payroll Bank Account with Exchange Bank, And Identifying Authorized Signers for the Payroll Bank Account

BACKGROUND

As the employer of record for all REDCOM employees, the Authority requires a separate checking account for the purposes of processing payroll. On September 12, 2024, your Board adopted a resolution authorizing the Executive Director to work with the Sonoma County Treasurer to open a payroll bank account. The Executive Director implemented this resolution and has engaged Exchange Bank to serve as a depository of payroll funds through a checking account. Exchange Bank now requires a resolution authorizing the account and identifying REDCOM's Treasurer and the authorized signers for the account.

DISCUSSION

The REDCOM JPA provides in section 9 that your Board appoint an Auditor and a Treasurer for the Authority to perform the duties required by the JPA law. State law also requires that the Authority designate a member agency or one of its own officers/employees as the auditor, treasurer, or both. In July 2007, REDCOM executed an agreement with the County for the County Auditor-Controller-Treasurer-Tax Collector (ACTTC) to provide auditing services to the Authority, however, this agreement does not make a designation for the Treasurer position and only refers to auditing services. It has been REDCOM's historic practice to rely on ACTTC as a Treasurer and all REDCOM funds have been deposited with the County Treasury.

Exchange Bank requires a resolution identifying the REDCOM Treasurer as this individual must sign the bank's Contract for Deposit of Public Moneys. Additionally, if REDCOM's Treasurer is not going to serve as the authorized signer on the account, the resolution must also identify the

names and titles of the authorized signers and number of signatures required for withdrawal. Staff recommends designating the Sonoma County Treasurer, Erick Roeser, to serve as the REDCOM Treasurer pursuant to Government Code section 6505.5 to clear up any ambiguity regarding the Treasurer role for the Authority. Further, this resolution will provide that Evonne Stevens is the authorized signer on the payroll bank account with Exchange Bank and that only one signature will be required for withdrawals. Finally, Kenneth Reece, REDCOM Communications Manager, will serve as an alternate authorized signer on the account.

FISCAL IMPACTS

There is no fiscal impact as a result of designating the County Treasurer, Erick Roeser, as the REDCOM Treasurer, establishing the payroll checking account with Exchange Bank, and identifying the authorized signers for that account.

ATTACHMENTS

Attachment 1 – RESOLUTION OF THE BOARD OF DIRECTORS OF THE REDWOOD EMPIRE DISPATCH COMMUNICATIONS AUTHORITY (REDCOM) APPOINTING A REDCOM TREASURER, AUTHORIZING THE EXECUTIVE DIRECTOR TO OPEN A PAYROLL BANK ACCOUNT WITH EXCHANGE BANK, AND IDENTIFYING AUTHORIZED SIGNERS FOR THE PAYROLL BANK ACCOUNT



REDCOM

Resolution No 2024-30
Dated: October 10, 2024

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
REDWOOD EMPIRE DISPATCH COMMUNICATIONS AUTHORITY
(REDCOM) APPOINTING A REDCOM TREASURER, AUTHORIZING THE
EXECUTIVE DIRECTOR TO OPEN A PAYROLL BANK ACCOUNT WITH
EXCHANGE BANK, AND IDENTIFYING AUTHORIZED SIGNERS FOR THE
PAYROLL BANK ACCOUNT**

WHEREAS, the REDCOM Board of Directors desires to establish a checking account with Exchange Bank for the purposes of making payroll payments to REDCOM employees; and

WHEREAS, California Government Code sections 6505.5 and 6505.6 and the REDCOM Joint Powers Agreement section 9 require that the REDCOM Board of Directors appoint a Treasurer and the County Treasurer has historically served in this role; and

WHEREAS, the REDCOM Board of Directors desires to appoint the Sonoma County Treasurer to serve as the Treasurer of REDCOM and as an authorized signer on the Exchange Bank payroll bank account, and

WHEREAS, Erick Roeser currently serves as the Treasurer of the County of Sonoma; and

WHEREAS, Kathleen Parnell currently serves as the Assistant Treasurer of the County of Sonoma and has delegated authority to sign on behalf of the County Treasurer.

NOW, THEREFORE, BE IT RESOLVED, that the Sonoma County Treasurer, Erick Roeser, shall be appointed as the Treasurer of REDCOM pursuant to Section 9 of the REDCOM Joint Powers Agreement and Mr. Roeser, or the Assistant County Treasurer Kathleen Parnell, is authorized to execute Exchange Bank's Contract for Deposit of Public Moneys on behalf of REDCOM; and

BE IT FURTHER RESOLVED, that the Board of Directors of REDCOM hereby authorizes the Treasurer and the Executive Director to establish a checking account with Exchange Bank for the purposes of employee payroll; and

BE IT FURTHER RESOVLED, that the REDCOM Executive Director, Evonne Stevens, shall be the authorized signer for the Exchange Bank checking account and only one signature shall be required for withdrawals from this account; and

BE IT FURTHER RESOLVED, that the REDCOM Communications Manager, Kenneth Reese, shall be authorized as an alternate authorized signer for the Exchange Bank checking account.



REDCOM

IN REGULAR SESSION, the foregoing resolution was introduced by Director

_____, who moved its adoption, seconded by Director _____,
and passed by the REDCOM Board of Directors this 10th day of October 2024, on
regular roll call vote of the members of said Board:

Chair Akre	Aye_____	No_____	Absent_____
Vice Chair Heine	Aye_____	No_____	Absent_____
Secretary Cleaver	Aye_____	No_____	Absent_____
Director Boaz	Aye_____	No_____	Absent_____
Director Crowl	Aye_____	No_____	Absent_____
Director Dunston	Aye_____	No_____	Absent_____
Director Luoto	Aye_____	No_____	Absent_____
Vote:	Aye_____	No_____	Absent_____

WHEREUPON, the Board Chair declared the foregoing resolution
adopted, and

SO ORDERED:

ATTEST:

Stephen Akre,
Chair of REDCOM Board of Directors

Evonne Stevens,
REDCOM Executive Director

Schedule of upcoming REDCOM Board of Directors' meetings

November 7th, 2024: Special Meeting

December 5th, 2024: Special Meeting

January 9th, 2025: Special Meeting

February 6th, 2025: Regular Meeting

March 6th, 2025: Regular Meeting

April 3rd, 2025: Special Meeting

May 1st, 2025: Special Meeting

June 5th, 2025: Special Meeting

Additional Special Meetings will be announced as needed.