



**REDCOM BOARD OF DIRECTORS**

**Special Meeting**

**Minutes**

**September 12, 2024 @ 10am**

**Sheriff's Office  
2796 Ventura Avenue  
Santa Rosa, Ca 95493**

**Join by Teams Meeting, Meeting ID: 295 470 473 567, Passcode: WHKabz**

**or by phone at 1-323-886-6897 using Conference 176 237 029#**

**Director Dr. Luoto will participate remotely under the traditional teleconferencing rules under the Brown Act. Dr. Luoto publicly accessible teleconference location is:**

**The Public Library  
316 Estrella Ave, La Selva Beach CA, 95076**

**Chairperson Chief Akre will participate remotely under the traditional teleconferencing rules under the Brown Act. Chairperson Chief Akre publicly accessible teleconference location is:**

**El Dorado County Library, South Lake Tahoe Branch  
1000 Rufus Allen Blvd. South Lake Tahoe, CA, 96150**

**Present:**

**Steve Akre - Sonoma Valley - Chair (Remote TEAMS)**

**Mark Heine - Sonoma County Fire - Vice Chair**

**Jason Boaz - Healdsburg**

**Bryan Cleaver - CVEMSA**

**Dave Crawl - Coast Life Support**

**Daryel Dunston - City of Santa Rosa**

**Dr. Mark Luoto - County EMS Medical Director (Remote TEAMS)**

Others Present:

Evonne Stevens - REDCOM Executive Director  
Corin Burns - REDCOM Administrative Assistant  
Charlotte Jourdain - Strategic Planning Specialist  
Nick Barber - REDCOM  
Ethan Pawson - Legal Counsel  
Matt Gloeckner - SRFD  
Kendell Lynn - REDCOM  
Ken Reese - REDCOM Communication Manager  
Darrell Kopriva - REDCOM  
Tim Maybee - AP Triton  
Peter Goyhenetche - SLS  
Greg Fontana - REDCOM  
Scott Westrope -SRFD  
Jeff Schach - Petaluma  
Deborah Muchmore - Muchmore than Consulting

Remote:

Brenda Bacigalupi - REDCOM Administrative Assistant  
Sean Lacy - Sonoma Valley Fire  
Helena Munoz - Muchmore Than Consulting  
Travers Collins - Santa Rosa Fire  
Jennifer Britton - Muchmore Than Consulting  
Taissa Mello - Muchmore Than Consulting  
Jeff Veliquette - Rancho Adobe  
Joe Wayt – REDCOM  
Jason Krout - REDCOM  
Meagan Horeczko - REDCOM  
Frances Rossiter - REDCOM  
Melissa Estrella-Lee - ATTC  
Casey Vanier - AFSCME  
Greg Fontana - REDCOM

Notice: Copies of additional materials provided to the Board of Directors for information on agenda items are available at the County of Sonoma Clerk of the Board Office and the REDCOM fire & EMS 9-1-1 Center.

1. Call to Order Made by Mark Heine @ 10:02am-
2. Approval of the Agenda Motion to approve Agenda made by Bryan Cleaver, Second Dave Crowl - Discussion - No Further comments - Roll call was made since we have remote Board members - Approved unanimously - Motion passed.

3. Public Comment Period

Anyone from the public may address the REDCOM Board of Directors regarding any subject over which the Board has jurisdiction, but which is not on today's agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Board as a result of any items presented at this time.

None

4. Executive Directors Report

Evonne Stevens - Updated us on interviews coming up on the 13<sup>th</sup> of September. Congratulations to our shift on their outstanding work on the fire calls that came in. Still do in house training. Operations Report our score are still in good standing and keep our times up where they need to be. Expansion is still on track. Thank you to all of the staff and to Deborah Muchmore and Charlotte Jourdain for all their hard work during this transition.

Steve Akre - I would like to echo appreciation for Evonne Stevens and all of our team both internal REDCOM staff as well as our consulting team to get us to this point. Thank you all very much.

5. Consent Agenda

- a. Adopt a Resolution Directing the Executive Director to work with the County of Sonoma Treasury to open a payroll bank account for REDCOM payroll processing.
- b. Adopt a Resolution Approving REDCOMs Equal Opportunity Employment Policy, Lactation Policy, Nepotism Policy, and the Policy and Complaint Procedure for the Prevention of Harassment, Discrimination, Retaliation, And Bullying, and the Injury and Illness Prevention Program, and Violence in the Workplace, and Authorizing the Executive Director to make Non-Substantive Changes to these Policies.
- c. Adopt a Resolution Approving a Professional Services Agreement with Charlotte Jourdain to assume the role of Strategic Planning Coordinator

Public Comment Period for all items on the Consent Calendar.

Motion to approve the following Consent Calendar Resolutions  
2024 - 08, 2024 and 2024 – 09 and 2024 - 10 made by Jason Boaz, Second Daryel Dunston - Discussion - No further comments - Roll call was made since we have remote Board Members - Approved unanimously - Motion Passed

6. Information Item: AP Triton update on the overall transition and Muchmore Than Consulting update on the personnel transition process.

Deborah Muchmore going over all the updates of the transition with a slide show. Everything is moving along smoothly and on schedule.

Steve Akre - Just a brief comment appreciation for seeing how much green and blue that are on the slides it is great progress thank you.

7. Action Item:

- a. Amend Resolution 2024-05 setting the Workers Compensation Insurance Deductible to \$5,000, and
- b. Adopt a Resolution requesting membership in the California Intergovernmental Risk Authority Workers Compensation Program, and designating of the authorized Board representative alternate board representative, and their authority, and
- c. Adopt a Resolution Authorizing the Executive Director to sign the CIRA Joint Exercise of Powers Authority Agreement.

Motion to approve Resolution 2024 -11 and 2024- 12 and 2024 -13 was made by Daryel Dunston, Second Bryan Cleaver - Discussion – No Further comments - Roll call was made since we have remote Board Members -Approved unanimously. Motion Passed.

8. Action Item: Adopt a Resolution Authorizing the Executive Director to Initiate and Approve All Documents Necessary to Enter into an Agreement with Empower for Deferred Compensation Services.

Motion to approve Resolution 2024 - 14 was made by Jason Boaz, Second Dave Crowl - Discussion - No Further comments - Roll call was made since we have remote Board Members - Approved unanimously. Motion Passed

9. Action Item: Adopt a Resolution establishing REDCOM employee pay ranges and public pay schedule.

Table until next Special Meeting on September 16, 2024, Motion to approve 2 closed session items and 1 open session item to next meeting made by Daryel Dunston, Second Jason Boaz - Discussion - No Further comments - Roll call was made since we have remote Board Members - Approved unanimously. Motion Passed.

10. Action Item: Adopt a Resolution Approving the REDCOM Personnel System Rules for Classification, Compensation, And Recruitment of Employees and Authorizing the Executive Director to Make Non-Substantive Changes to the Personnel System Rules.

Table until next Special Meeting on September 16, 2024, Motion to approve 2 closed session items and 1 open session item to next meeting made by Daryel Dunston, Second Jason Boaz - Discussion - No Further comments - Roll call was made since we have remote Board Members - Approved unanimously. Motion Passed.

11. Discussion Item: Receive presentation by Muchmore Consulting and provide direction to staff regarding election to participate in State Disability Insurance (SDI).

Table until next Special Meeting on September 16, 2024, Motion to approve 2 closed session items and 1 open session item to next meeting made by Daryel Dunston, Second Jason Boaz - Discussion - No Further comments - Roll call was made since we have remote Board Members - Approved unanimously. Motion Passed.

12. Action Item: Adopt a Resolution Approving the Employees Compensation and Benefits package.

Table until next Special Meeting on September 16, 2024, Motion to approve 2 closed session items and 1 open session item to next meeting made by Daryel Dunston, Second Jason Boaz - Discussion - No Further comments - Roll call was made since we have remote Board Members - Approved unanimously. Motion Passed.

13. Action Item: Adopt a Resolution Approving the Organizational Chart, the REDCOM Position Allocation Table, authorize Executive Director to Initiate Seniority Bridging, and authorize a budget adjustment of \$335,000 to staff the REDCOM Communications Center starting on October 9, 2024, and related budget adjustment.

Table until next Special Meeting on September 16, 2024, Motion to approve 2 closed session items and 1 open session item to next meeting made by Daryel Dunston, Second Jason Boaz - Discussion - No Further comments - Roll call was made since we have remote Board Members - Approved unanimously. Motion Passed.

14. Next Special meeting will be September 16, 2024, at 2:00 pm (changed date)

15. Adjournment- Motion to adjourn.

Motion to adjourn made by Daryel Dunston, Second Bryan Cleaver Approved unanimously @ 11:07am