



**REDCOM BOARD OF DIRECTORS**

**Special Meeting**

**Minutes**

**August 8, 2024 @ 2pm**

**Sheriff's Office  
2796 Ventura Avenue  
Santa Rosa, Ca 95493**

**Join by Teams Meeting 1-323-886-6897 Conference 585 243 93#**

**Director Dr. Luoto will have his location at  
The Public Library  
316 Estrella Ave, La Selva Beach CA, 95076**

**Public is Welcome at this location.**

**Since we have one Board Member remote for this meeting. He will be meeting the guidelines that are required per the Brown Act.**

**Present:**

**Steve Akre - Sonoma Valley – Chair  
Mark Heine - Sonoma County Fire – Vice Chair  
Bryan Cleaver - CVEMSA – Secretary  
Dave Crawl - Coast Life Support  
Jason Boaz - Healdsburg  
Daryel Dunston - City of Santa Rosa  
Dr Mark Luoto - County EMS Medical Director (Remote TEAMS)**

**Others Present:**

**Evonne Stevens - REDCOM Executive Director  
Corin Burns - REDCOM Administrative Assistant  
Darrell Kopriva - REDCOM  
Kendell Lynn - REDCOM  
Peter Goyhenetche - AMR  
KT McNulty - Regional Director AMR  
Travers Collins - SRFD**

Paul Lowenthal - SRFD  
Matt Tognozzi - 1401  
Matt Gloeckner - SRFD  
Jeff Schach - Petaluma Fire Dept  
David Bynum - Sonoma County Fire District  
Scott Westrope - SRFD  
Ken Reese - REDCOM  
Ethan Pawson – County Legal Counsel  
Meagan Horeczko - REDCOM  
Pam Bell - Bells Ambulance  
Tim Maybe - AP Triton

Remote:

Brenda Bacigalupi - REDCOM Administrative Assistant  
Nick Barber - REDCOM  
Jeff Veliquette – Rancho Adobe  
Sean Lacey - Sonoma Valley Fire  
Casey Vanier- AFSCME  
Jason Bivens - 911 Authority  
Michelle Freese - REDCOM  
Greg Fontana - REDCOM  
Maraskeshia Smith - City of Santa Rosa  
Deborah Muchmore – Muchmore Than Consulting, LLC  
Spencer Andreis - Sonoma County Fire  
Meagan Horeczko - REDCOM  
Pam Bell - Bells  
Forest Neel- Grant - REDCOM

Notice: Copies of additional materials provided to the Board of Directors for information on agenda items are available at the REDCOM fire & EMS 9-1-1 Center.

1. Call to Order Made by Steve Akre at 2:00 pm
2. Approval of the Agenda Motion to approve Agenda made by Mark Heine, Second Bryan Cleaver – Discussion - No further comments - Approved unanimously. Roll call was made since we have a remote Board Member. Motion passed.
3. Approval of the REDCOM Board of Directors Meeting Minutes will be back on our regular schedule meetings.

4. Public Comment Period

In this time-period, anyone from the public may address the REDCOM Board of Directors regarding any subject over which the Board has jurisdiction, but which is not on today's agenda. Individuals will be limited to a three-minute presentation.

No action will be taken by the Board as a result of any items presented at this time.

None

5. Executive Director Operations Report

The Executive Director will provide updates on dispatch center operations, current recruitments, and operational needs.

Evonne Stevens – Gave a brief update. Continuing to process applications for the two open dispatcher positions.

Steve Akre – Thank you Evonne. Good work for you and the staff. Please congratulate everyone on their anniversaries. It is nice to be able to recognize all our good people.

Mark Heine – Gave a complement to REDCOM for their outstanding work.

6. New Business

- a) Action Item: Consideration of a Resolution delegating purchasing authority to the Board Chair for specific contracts valued at less than \$50,000.

Steve Akre was appointed to sign contracts valued less than \$50,000. without having to discuss with other Board members during the REDCOM transition with the intent of after October 8, 2024, this responsibility goes back to the Executive Director - Mark Heine made the motion to appoint Steve Akre to sign contracts Jason Boaz Second the motion Discussion - No further comments - Approved unanimously. Roll call was made since we have a remote Board Member. Motion passed.

- b) Discussion Item: AP Triton to provide status updates on JPA transition process.

Tim Maybee - We are moving forward with a payroll company; Legal Counsel has reviewed contract and is prepared to move forward. Still waiting on responses from vendors for benefits. Offer was made for a transition coordinator, but applicant withdrew, focus has shifted to the onboarding process of current employees. There was a lot of discussion on a contingency plan to make sure we are ready to move forward with the on boarding if there are any issues that arise, we have a backup plan.

7. Old Business

- a) Discussion Item: Ad Hoc committees to provide updates on task list and recommendations to the Board.

Ad Hoc 2 reviewed presentations from payroll companies and has decided to move forward with a contract as stated above. Ad Hoc 2 will get eyes on RFP for employee compensation on Monday. Ad Hoc 1 held interviews for Transition Coordinator and unfortunately applicants that were qualified backed out. During the interview process, candidates did identify things the Board had not even thought about during REDCOM's onboarding process. Was suggested to have a standing agenda during Board meetings about Ad Hoc's progress.

Ethan Pawson – Just wanted to address the Ad Hoc Meetings. We have moved some of the Ad Hoc meetings just to the Ad Hoc groups, certain consultants. Some of them were utilized for interviews and deliberation on our interviews. I just wanted to be clear there is no hiding the ball or attempt to exclude anybody from these meetings. We will likely continue to have public Ad Hoc meetings in certain circumstances and nonpublic Ad hoc meeting on other circumstances. Trying to do what is most efficient.

8. Next Special meeting will be – August 22 ,2024, at 2:00 pm

9. Adjournment- Motion to adjourn. Motion to adjourn made by Daryel Dunston second was Bryan Cleaver. All in Favor - Approved unanimous @ 3:11pm