



REDCOM BOARD OF DIRECTORS

Special Meeting

Minutes

August 29, 2024 @ 2pm

**Sheriff's Office
2796 Ventura Avenue
Santa Rosa, Ca 95493**

Join by Teams Meeting 1-323-886-6897 Conference 540 709 834#

Director Dr. Luoto will participate remotely under the traditional teleconferencing rules under the Brown Act. Dr. Luoto's publicly accessible teleconference location is:

**The Public Library
316 Estrella Ave, La Selva Beach CA, 95076**

Present:

**Steve Akre - Sonoma Valley – Chair
Mark Heine - Sonoma County Fire District - Vice Chair
Bryan Cleaver - CVEMSA – Secretary
Jason Boaz - Healdsburg
Daryel Dunston - City of Santa Rosa
Dave Crawl – Coastal Life Support
Dr. Mark Luoto - County EMS Medical Director (Remote showed up at 2:22pm)**

Others Present:

**Evonne Stevens - REDCOM Executive Director
Corin Burns - REDCOM Administrative Assistant
Nick Barber - REDCOM
Darrin DeCarli - Gold Ridge
Kendell Lynn - REDCOM
Scott Westrope - SRFD
Darrell Kopriva - REDCOM
Deborah Muchmore - Muchmore than Consulting**

Joshua Meyers - Legal Counsel
Tim Maybee - AP Triton
Bob Stratton - REDCOM
Chad Costa - Petaluma Fire

Remote:

Brenda Bacigalupi - REDCOM
Helena Munoz - Muchmore Than Consulting
Jeff Veliquette – Rancho Adobe
Jennifer Britton – Muchmore Than Consulting
Casey Vanier – AFSCME
Michelle Freese – REDCOM
Taissa Mello – Muchmore Than Consulting
Monica Vanoni - REDCOM
Sean Lacy – Sonoma Valley Fire
Doug Williams – Retired
Greg Fontana – REDCOM
Ethan Pawson – Legal Counsel
David Byrum- SCFD – arrived late 2:26pm

Notice: Copies of additional materials provided to the Board of Directors for information on agenda items are available at the REDCOM fire & EMS 9-1-1 Center.

1. Call to Order Made by Steve Akre at 2:03pm
2. Approval of the Agenda Motion to approve Agenda made by Mark Heine, Second Bryan Cleaver – Discussion - No further comments - Approved unanimously. Motion passed.

3. Public Comment Period

In this time-period, anyone from the public may address the REDCOM Board of Directors regarding any subject over which the Board has jurisdiction, but which is not on today's agenda. Individuals will be limited to a three-minute presentation.

No action will be taken by the Board as a result of any items presented at this time.

None

4. Discussion Item: Ad Hoc Committee Updates – Ad hoc committees 1 and 2 to report on ad hoc meetings, discuss next steps, and provide recommendations for Board consideration.

Mark Heine- Ad Hoc 1 – Updated us on where they are at and worked with Tim Maybee through some of the items that you see on the agenda today, formal recommendations will be made today on some of the items. Tim Maybee and Deborah Muchmore will be getting contract set up to move forward with adding Charlotte Jourdain to the team for the transition.

Jason Boaz - Ad Hoc 2 – Updated us on where they are with reviewing workman's comp and employee benefits. We look at all the proposals and we recommended to go with CIRA. Reviewed scheduling software, but no action will be taken today for that.

5. Action Item: Presentation and Award of Employee Benefits Administration RFQ 24-01, Ad Hoc 2 Recommendation.
 - i) Board deliberation and award of contract for provision of Employee Health Benefits Administration.
 - ii) Approve Resolution Authorizing the Executive Director to Execute an Agreement for Employee Health Benefits with Awarded Contractor.

Motion to approve Resolution # 2024 – 05 was made by Mark Heine, Second Jason Boaz - Discussion - No further comments - Approved unanimously. Motion passed.

6. Action Item: Presentation and Award of Workers' Compensation Insurance RFQ 24-02, Ad Hoc 2 Recommendation.
 - i) Board deliberation and award contract for provision of Workers' Compensation Insurance.
 - ii) Approve Resolution Authorizing the Executive Director to Execute an Agreement for Workers' Compensation Insurance with Awarded Contractor.

Motion to approve the recommendation of Ad HOC 2 and expects to award and contract with CIRA/Workers' Compensation at the recommend \$25,000 deductible and authorize the Executive Director to take the necessary steps to moves this forward - Resolution # 2024 – 06 was made by Bryan Cleaver to accept, Second Jason Boaz - Discussion - No further comments - Approved

unanimously. Roll call was made since we have a remote Board Member. Motion passed.

7. Action Item: Board consideration of new Job Classification and Related Specification of Communications training Officer and the Job Assignment of Communications Dispatcher – Relief Supervisor.
 - i) Presentation by Deborah Muchmore regarding an additional job classification (Communications Training Officer) and job assignment (Communications Dispatcher - Relief Supervisor).
 - ii) Approve Resolution Establishing and Adopting the New Job Classification of Communications Training Officer and the Job Assignment of Communications Dispatcher – Relief Supervisor.

Motion to approve Resolution # 2024 -07 with the Executive Director to be able to make minor changes if required was made by Jason Boaz, Second Mark Heine - Discussion - No further comments - Approved unanimously. Roll call was made since we have a remote Board Member. Motion passed.

8. Discussion Item: AP Triton to provide status updates on JPA transition process.

Tim Maybee - Most of the information on the update was already discussed with the Ad Hoc Committee. Making sure there is dialogue established with Charlotte Jourdain and Ad Hoc's for committee meetings on the 9th. Tasks that have been asked of staff and Ken Reese are still in process, working on finalizing for transition.

9. Next Special meeting will be – September 5, 2024, at 2:00 pm

10. Adjournment- Motion to adjourn. Motion to adjourn was made by Dave Crowl, Second by Bryan Cleaver – All in favor – unanimously @ 2:49pm