



REDCOM BOARD OF DIRECTORS

Agenda

October 13, 2022 – @ 2:00PM

MINUTES

Join by phone 1-323-886-6897 conference ID: 966 199 997#
or Email Estevens@REDCOM-FIRE.org to request web link

Director's Present:

Steve Akre - Chair
Bryan Cleaver - Secretary
Dave Crowl
Scott Westrope
Jason Boaz
Sundari Mase

Others Present:

Evonne Stevens
KT McNulty
Brenda Bacigalupi

Abraham Stewart
Bobbi Lovold
Ken Reese
Ambrose Stevens
Brain Crabb
Denny Rosatti
Eric Polan
Gabriel Kaplan
Matthew Gloeckner
James Salvante
Jen Banks
Ken Tasseff
Tambra Curtis
Tony Gossner
Nick Silva
Carly Sullivan

Not Present:

Mark Heine - Vice Chair

Notice: Copies of additional materials provided to the Board of Directors for information on agenda items are available at the REDCOM fire & EMS 9-1-1 Center.

1. Call to Order - Made by Steve Akre @ 14:03
2. Approval of the Agenda - Motion to approve made by Jason Boaz, Second Scott Westrope - Discussion – No Further comments – Approved unanimously
3. Approval of the July 14, 2022, REDCOM Board of Directors Meeting Minutes. - Motion to approve made by Scott Westrope, Second Dave Crawl - Discussion – No Further comments – Approved unanimously
4. Public Comment Period

In this time period, anyone from the public may address the REDCOM Board of Directors regarding any subject over which the Board has jurisdiction, but which is not on today's agenda. Individuals will be limited to a three-minute presentation.

No action will be taken by the Board as a result of any items presented at this time.

Ken Tasseff with Sonoma County Department of Health Services. I thought I would just brief the Board here with two items that might be of interest to the Board. 1.) Phase one the implementation of Tiered Response 2.) The upcoming Board item for the RFP for Ground Ambulance Service EOA1.

With regards to the Tiered Response project. On October 7th Dr. Luoto and the CVEMSA issued an informational memo. It did not change any policy, or anything just articulate the existing policy and Dr. Luoto's request to specifically to AMR to provide additional BLS ambulance coverage. Where REDCOM would dispatch ALS immediately as we have been doing. Then following the EMD process to send BLS ambulance on alpha and bravo calls. As I reported in the last meeting. We had a Tiered Response Task Force in place. We have had eighteen meetings on this topic since the Task Force started. The idea behind this first phase of the implementation is not to change anything necessarily that is in place but in fact to collect more data on the BLS response and handoff and so on. I just wanted to let you know that it is in place, and we will be monitoring and doing assessments of the data as it comes in and analysis of the data when it comes in.

With regards to the RFP for Ground Ambulance Service. We will be going to the Sonoma County Board of Supervisors on the 18th of October next Tuesday as a regular board item. We will do a brief presentation on that. It is on the agenda right now. The link to the documents is not out yet, and I just talked to our folks who have been in contact with the county CAO's office, and they are working right

now to put the documents up when those come up. I have been sending occasional updates to a large group of stakeholders about 130 people. When that comes up, I will pull that link and send that out to the Stakeholders. This way you do not have to go searching for it in the agenda. We look forward to anyone who wants to watch that item on the board next Tuesday. That is all I have to say. I am sorry if I went over my 3 minutes.

Steve Akre - All good. Thank you very much for the update. It is very timely, and I just want to say I appreciate, and I know I speak for a lot of people that we really appreciate the collaborative efforts that have been undertaken by DHS and Coastal Valleys here recently to bring this item to the finish line and hopefully across the finish line next Tuesday. We really appreciate those collaborative and inclusive efforts and look forward to continuing in that vein. Thank you, Ken.

Anyone else wishing to speak under public comment. I will close public comment and we will move on to new business.

- a) Discussion regarding written correspondence received from Marin County Fire Chiefs Association. – Marin County Fire Chiefs - Steve Akre –

I believe the item “A” under public comment should actually be under new business. This is a discussion regarding the written correspondence received from Marin County Fire Chiefs Association.

Agenda was approved as is. However, Steve Akre wanted this item moved under New Business “A” for discussion.

5. New Business

- a) Discussion regarding written correspondence received from Marin County Fire Chiefs Association. – Marin County Fire Chiefs - Steve Akre –

I will start this introduction and hopefully, we can have a little bit of a discussion it is not listed as an action item, but I think the Board can decide at least some direction and how we may wish to respond to this. The Marin County Fire Chiefs submitted a letter to us as the REDCOM Board and to the Sonoma County Fire Chiefs Association wishing to reengage with our previous conversations and explorations of a joint dispatching effort between Sonoma and Marin counties. Essentially what we did in the past. We had an Ad Hoc that was composed of Chief Boaz, Chief Heine, and myself (Steve Akre) as well as a number of representatives from Marin County and we undertook an exploration of what it would look like, and the possibilities were of doing a Marin and Sonoma dispatch center and essentially adding Marin County to REDCOM. That process which lasted many months and many meetings. There were a couple of issues that really caused the Marin County

Chiefs to take a pause. Their intention was certainly to try to do something. Their wishes were certainly to try to do something collaboratively together with Sonoma County. There were a couple of issues. One was SP438 which REDCOM has been grandfathered in that legislation, which prohibits the private contracting of dispatch services for public entities. Again, REDCOM has been grandfathered because of our long-standing relationship with our AMR partners. Expanding that felt like that was going to be legally challenging under that Senate bill.

The second part that is challenging for our partners in Marin County and looking at this was even if we were to get through SP438. There was concern about the additional costs that would potentially be presented to Marin County. There would be in addition to what AMR's current costs are for Sonoma County based on the fact that in Sonoma County obviously AMR has the ground ambulance transport contract with EOA One. Therefore, it is not charging REDCOM an administrative fee. In Marin without having the ground ambulance contract there. They would be subject to an administrative fee. That was the back story of this. I think it is important to recognize that is where we were. That is what we explored and where we ended that. It is important to note that we did end that with an open-ended agreement and desire to continue to try to explore opportunities to collaborate and align with dispatching and command center service with Marin County when that opportunity presented itself. Where we find ourselves now, is that a number of Marin County Agencies and most of the cities and districts are provided dispatch services by the Marin County Sheriff's Department, and the Marin County Sheriff has notified those Marin County Fire Agencies that they will cease to provide Fire and EMS dispatching for them as of July 1, 2024. With that as the backdrop. The Marin County Fire Chiefs Association, Chief Ruben Martin as the president has reached out to u. I have shared that letter with our Board members, and our Executive Director and it is included in our Board packet today. What that letter essentially is asking is for us to consider re-engaging with Marin County and to explore any and all options for a partnership with dispatching and command center services. When the Marin County Sheriff ceases to provide that service to the Marin County Fire Agencies. I apologize there is a little bit of a long explanation. I think it is really important to understand where we have been. And what the ask is of us. I will say that you know one thing that I want to address very upfront. In the letter it does say that we ask to take a look at a public provider model. Which is different than our current model. I do not want that to be alarmist. I want to go on record very early in this and right up front that all our staff at REDCOM are so incredibly valuable. They are the reason that we are able to provide the level of service that we currently provide. That is the level of service that is nationally recognized and locally here. We know that it is a high level of service that we provide, and I do not believe that in any exploration of any

option. Whether it is a public provider model or otherwise that we would look to replace our REDCOM staff. I want to be very upfront about that and very deliberate with that at least from the time that I continue to serve as the President of the Board. That is my feeling in my direction. With that, I would open up the discussion to the rest of the Board Members for any thoughts or questions on this topic this.

Davie Crowl – Just to get caught up just a little bit. Would this be just dispatching, or would this also be Call Taking services altogether?

Steve Akre - Well as far as I understand Dave a good question. I think as far as I understand. The Marin Sheriff is another PSAP who is legally bound before they are PSAP duties as initial call takers. That would not change. As far as I understand but as soon as it was identified as a Fire or EMS call for service then it would be transferred to REDCOM.

Dave Crowl - OK, thank you.

Steve Akre – You are welcome.

Tambra Curtis – I will just add. I looked to see if the legal landscape had changed at all since the last time, we looked at this issue. The only thing that had changed was there was proposed cleanup legislation because we all know that parts of SB438 were not written ideally or not super clear. That cleanup legislation got defeated, I guess. Long story short nothing changed the legal landscape in terms of having more clarity or different rules. Then I asked to revisit the JPA, and the way it is currently written membership is limited to Fire Protection and Ambulance Services in Sonoma County.

Steve Akre - Thank you, Tamera. I appreciate that not only the information but the initiative to provide us the update on what is current with the legislation. I do have a follow-up question for you. You mentioned membership that I understand that within our JPA that we were originally formed as a Sonoma County entity but is there anything that you are aware of in our JPA that prohibit us from being able to contract with the neighboring county?

Tambra Curtis - Not in the JPA. The JPA specifically allows for that. The problem is still again this interpretation of SB438 in whether that allows it. It seems that because the JPA is a public entity and a public entity can only contract with a public entity that does not already have a contract in place at the time of the legislation, so it is same stumbling block we had before. I think we need to get some sort of actual determination from the proper authority. I would probably leave that to Marin to do that. If we get to that point. Part of the problem is if we amend the JPA and any manner to allow for that. We have to be transparent. We have to file with the controller of the state. If this is

feasible, I would advise some sort of actual termination as far as whether this is permissible. Unfortunately, because SB438 is not clarified. It puts us back in the same boat as uncertainty. Not even really uncertainty I think we and Marin it is probably not allowable.

Steve Akre - I agree and thank you for that I really appreciate it. Opening back up to any of the other Board members with any questions or comments. Ideas on how to respond to this.

Dave Crowl - A real quick observation and I know we are small potatoes compared to Marin County. You know we and our headquarters are based in Mendocino County, and half of our dispatches are in Mendocino County through Howard Forest that REDCOM operates our dispatchers are ambulance for those calls. It is dispatches out of county. Are we also grandfathered in under this SP438 or is this a unique situation that would not really parallel with what Marin County is trying to do here.

Steve Akre - Good question. I would defer to Tandra for a legal interpretation but as far as I understand REDCOM is it currently exists including dispatching for you guys at Coast Life Support has been grandfathered in under that legislation. I think if we were to try to do something new with say another entity in Mendocino County it would be subject to the new conditions of SP438. I believe that you guys are grandfathered in as part of our existing REDCOM JPA. Again, I would defer to Tandra for you know a more legal interpretation of that.

Tandra Curtis - I agree with you. If the relationship existed prior to the date January 1st, 2019, as long as it was prior to that your grandfather in.

Steve Akre - Thank you Tandra. Any other Director comments or ideas on how we move forward.

Jason Boaz - I was on that subcommittee last time and as I recall where we left off, we kind of put a pin in it, because we did a feasibility study and a financial analysis which I believe was completed. I do not know if it was formally adopted by the Board. There is a lot of work put into it and I do not see that being much work if the landscape has not changed that much. Kind of pick it back up and continue the discussion. Unless there is anything major that has changed but as you said I do not think this is really an action item, or is it? I would be supportive of continuing the discussion. Just because we have come as far as we have. If it is not public, curious to know if we kind of ended up with the feasibility study. Is it something that we can pick back up and update and work off that. Generally speaking, Steve, I am supportive of at least continuing the discussion and see where it leads us.

Steve Akre - Thank you, Jason. I appreciate that and I will say that my feelings are very much in alignment with that. I think we put a lot of good work into exploring and seeing what the physical feasibility was. I also do not believe that the feasibility study was brought to the full Board for any sort of approval. I think you put it very well. Basically, put a pin in it. We also did not dis-band the subcommittee that you and Chief Heine and I were on. It makes sense to me for the subcommittee to reengage with Marin and continue that process. Then if there is anything that we need to bring back you know of course to the full Board as an action item we will certainly do that. I think continuing the work of the subcommittee is something we can do just based on a kind of Board direction without a full formal action item. I am

Scott Westrope – Steve, I agree. I think is worth continuing the exploration, and I mean obviously I think number one first and foremost that we need to explore is the legality of it. As far as the cooperative collaborative relationship with our you know Sothern Partner and the efficiencies, we can find there through this feasibility study. I think it is worth re-engaging the subcommittee and legal teams and figuring out exactly what this feasibility, financial analysis, and legal analysis looks like and bringing it back to the Board, thank you.

Steve Akre - Thank you, Scott. I appreciate that. Bryan, you had a comment as well.

Bryan Cleaver - I mutually agree with Chief Westrope. I completely support the ongoing study and analysis of what this looks like. I would really emphasize that we have built a really good thing here. I go back to the beginning of REDCOM. I am not sure how many of us in this group do. But we did achieve with Fire and EMS dispatch center which has incredibly high standards and continues to accomplish the standards that they have set. The feasibility study raises a slight bit of concern with me. I would not want to use the success of REDCOM or the support from Sonoma County to underwrite the bailing out of Marin. I appreciate that Marin needs help, and they may want to join. They could be a valued partner. But I want to see equity in that partnership. As I look at the feasibility study it adds contemplation around added capacity, building, and potentially a new building. These things are very costly and added positions. I think partnerships are great. When they capitalize on efficiency, eliminating, duplication, or redundancy of processes and if it is mutually beneficial, I think we need to tell that story before we ever make a commitment to that. I am not sure that we have told that story completely. I guess what I am doing Chief Aker is that I am echoing Chief Westrope's sentiment and that partnerships are great when they are mutually beneficial and REDCOM will only gain from added capacity and added resources that they can continue to serve. In even better ability they are

currently serving because they have demonstrated their ability to serve
incredibly. Thank you for the time.

Steve Akre - Thank you, Brian. I really appreciate those comments and just in
brief as a member of the subcommittee. I will say that you know our intent in
representing REDCOM and the Board was always something that was
mutually beneficial, and I will just cite two examples of that. We looked at one
was redundancy. Which we have you know has been an ongoing topic at
least in my time serving on the Board is our ability if something were to
happen like came close to happening in 2017 and we have redundancy in
dispatch centers and opportunities to make sure that we continue to provide
the service the incredibly valuable service that REDCOM provides all our
members. That was one look and the second look that we thought was an
opportunity again mutually beneficial is that you know we have talked about
and made some deliberate steps as a Board over the years to increase our
capacity to be closer to a command center. In addition to being an
exceptional dispatch center but to provide that additional level of support and
capability. When we have a going incident and especially you know we look
at wildfires as the obvious example. But it could be many other incident types.
That was another opportunity that we looked at with our partnership as we
were exploring partnership possibilities with Marin. What could we do to add
capacity and capabilities to REDCOM to make the service even that much
better without increasing costs to our members in an exorbitant way. Thank
you.

Dave or Dr. Mase any comments or thoughts on this.

Sundari Mase – Thank you for that. I think you know I am in the phase here
where am still kind of understanding the issue. I read the letter. I am listening
to all of you, and I will let you know if any questions come up. Thank you.

Steve Akre - Thank you, Dr. Mase. I appreciate that very much.

Dave Crowl – Ditto for me.

Steve Akre - Thank you all. I think we heard from all of the Board Members. I
think what I will do on behalf of the subcommittee that was engaged with
Marin. I will reach out to our subcommittee members as well as our partners
in Marin. We will start reengaging with them and seeing what we can do
together and of course bring back anything to the full Board as an action item
when we need further action and direction from the full Board. Thank you.
With that I will close that item and move on to the next item under new
business.

KT McNulty – Just a couple of things. I was also on that subcommittee so I will need to be replaced. I would like to recommend Evonne Stevens as Interim Executive Director. I would also like to add. Sonoma County did put a pin in it for now. Federal Engineering did make a final presentation to the REDCOM Board. We left it with that Marin County needed to do a couple of things. They need to perform a full legal analysis on their side. They needed to work out the infrastructure issue with radios, specifically in CAD. They needed to figure out the cost and then also figure out a space issue. So, we did put a pin on it on our side, but we asked them to look at several things before they come back to us.

Steve Akre - Thank you KT. I appreciate those reminders and yes unless someone on the Board has a different feel. I appreciate that reminder to include Evonne. I think that is just a natural replacement since you have moved up that Evonne would be included on that subcommittee.

Jason Boas - I have a three O'clock meeting that I cannot miss. I do not know if it is too late since we have approved the agenda. But I am wondering if we can maybe move the action item on the agenda up. Then I can read the director's report on my own.

Steve Akre - Absolutely Jason. Thank you for that reminder. At this point I would like to bounce to Old Business item "A. Discussion on REDCOM Expansion" and action to approve moving forward. Unless there is any Board opposition to that. I would like to move to that item right now. Then move back to new business. Hearing none. I would turn it over to Evonne.

- b) **Presentation of the Q1 FY 2022-23 Directors Report – Evonne Stevens – Accredited Center of Excellence Report** - We continue in be in good standings with our ACE accreditation in both our EMD and EFD. We did experience two small dips. One in EMD category in September and in August in EFD. We have been making continuous steps to address these challenges get address going forward to do more individualized training and more training on the floor. One of our dispatchers might be benifitted by going back to the EMD course put on by IAED. Which we did a few weeks ago. We are just monitoring that. Training and how that will pan out for that dispatcher if we make any improvements that we are hoping for. We want to ensure that we give them every opportunity to succeed.

Staffing update - Upper management. We have our Technical Services, and our Operations Manager positions filled. We are still recruiting for Executive Director, which has been in progress. We have all four of our supervisor positions filled. Full-time dispatchers 17 out of our 18 positions are filled. The

18th position we have hired a dispatcher who currently works for Pro Transport. She has cleared her drug screening and her background check with our agency. We are still waiting for her to pass the clearance from the Sheriff's to be able to access the building. We also have several others in background it is kind of a timely process. He will update us as soon as he can. I spoke to her yesterday, and she is very excited to start her training. With me covering the interim Executive Director position, and Jasmine Mitchell who was originally hired as our new REDCOM supervisor has moved into the interim Operations Manager position to help support REDCOM's need. This is the decision we made based on her still being in training and not actually filling a full spot on the floor. It was the easiest move to make as we are down a few dispatchers that are on FMLA. We have had her in here helping support the Operations Manager position as well as continuing to do full REDCOM dispatch training. Jasmine has recently cleared Call Taking. She has now moved on to Control 3 dispatch training. Jasmine has been doing very on Control 3. We are looking forward to moving her onto the Control 2 & 4 sometime late next week. As far as our full-time dispatchers that are in the building. Jason our newest dispatcher has been excelling. We have him on accelerated training path. He has been willing to pick up overtime to do the Call Taking training to get somebody in here. With so many folks out on FMLA. Jason has been really doing well. He just cleared Call Taking this week. We will be moving him on to Control 3 process starting our next rotation. That is, it for our staffing report.

Operations Update – We have been continuing to train on going for the fire season preparedness and for accuracy when we are creating events. We recently did a latitude longitude training in-house that was very successful. We have also done two trainings for structure fires and for fires having their season, this was put on by the Academy. We have our ongoing quarterly emergency wireless training for alerts, which is happening later today after this meeting. We had it in-house training created by one of our training team members for CHP notifications, CAD hits, and alias training such as you know Fremont drive being 121 etc.... We started using EMD for all Cloverdale districts. I will talk about that a little later as well as the update on the chaplaincy. Other than that, we have our training team move over to a web-based agency 360 platforms. This puts everything into a web-based form it is going to illuminate binders and allow us to really expand our training program and alerts us to trends whether someone is doing well or bad. It will just give us an overall view that we can keep track of. We are really excited about that.

Technology - Genesis Pulse software that incorporates real time WAZE, traffic information with our responders, AVL data, 911 caller locations, medical alarm patient information as well as real time reporting of traffic accidents and hazards to the end user of the WAZE application is online. We have begun

testing. We are added additional monitors to all our workstations, and we have started the preliminary testing to see all of the capabilities of this really great product. We are very excited about it, especially the accident reporting, just because sometimes it takes a while to get information from CHP as they get inundated when they get accidents or many calls at the same time sometimes it takes a while to get certain information and we could have an idea of those reports coming up right on our monitor as they occur so That is very exciting and I will have more updates to come.

Most of you are familiar with our Tablet Command. Our iPad purchases have been underway through members paid for Rancho Adobe District, Petaluma Fire Department, and Sonoma Valley Fire District. Kenny has been taking the lead on that, and I am sure most of you have been aware of that through other meetings like the DOAG etc. As far as you all know the Fire Cameras have now moved to Alert California. We have been able to triangulate with them when we get alerts in conjunction with the Altura IA. We were waiting for a quote with Altura. It was basically the alerts that we would get from artificial intelligence. If it sees smoke, it will send a message to our consoles, email or however we have it set up. Unfortunately, in the last couple of weeks we have lost both of our contacts with Altura. Sam Wallace is working to get back to a new contract with Altura to see if they can give us a summarized cost for about five or six of their cameras. They came up with a very large cost to continue with all of the cameras, that we did not feel that there was value in that. I believe it was close to \$1,000,000 to continue those cameras, or am I off on that number KT?

KT McNulty – You are not off on that number. But the number we currently have was to develop the program itself. We actually do not know the cost of running it ongoing.

Evonne Stevens – In talking to Sam he is paying them to see if they are going to be able to get back in touch with us or what happened you know with that whole company, we kind of lost touch with them. It happened just around the same time as the alert camera move from the welfare cameras so more to come on that.

Communication Van – It has been fully outfitted and ready for use to support emergency situations. It has been utilized twice this year for the Gran Fondo and the Wine Country Century bike race with great success. We are pretty excited about it. It is still not very pretty, and we are still looking for grant funding or some type of funding to outfit it with wrapping it or at least repainting it. Again, it is not very attractive.

This came up today that they are doing some work on the radio room in this building, and they will be clearing and cleaning the underneath space in the

radio room tomorrow. Which kind of leaves us at risk for potential radio problems or radio failures which is other failures. I asked Kenny if we could bring the Comm Van out and have it prepared if we do need to move into that space tomorrow. We want a backup plan and be ready to go if needed.

Call Trends - Our workload largely depends on the total telephone call volumes. Just looking at this graph we are staying consistent this quarter as we were in the same quarter last year.

911 Call volume - Staying consistent as well.

Average Call Duration – Is spent on the time it takes to answer the phone and complete the call. It seems to be consistent.

Contractual Performance – We must answer 90% of our 911 calls within 10 seconds of them coming in and answer 95% of all calls within 20 seconds. For July, we answer all of our 911 calls within 96 seconds. We are doing really well there and meeting our contractual agreement. 0 to 15 seconds which we are at 99%. Very similar numbers in August. 0-10 seconds for 97% of our 911 and 0-15 seconds for 99.42 so we are excelling there and for September very similar numbers for 96% for 10 seconds and 99% for 0-15. We are doing very well in these areas.

Call Processing - 94% compliance under 70 seconds for the month of July. August 95% under 70 seconds and September 94% under 70 seconds, from picking up the phone to dispatch. We are exceeding our contractual agreement and expectations there as well. Here are a list of exceptions we have had for July 22 it seems to be pretty consistence with what we normally have with the majority of those being either Cell Phones callers that take a little bit longer to get their information such as their phone numbers or their geolocation. As well as just call override, multiple calls in the dispatch queue at the same time and setting tones takes a little longer so those are exceptions, with our third-party callers that are at the ANI/ALI location and uncooperative callers. I do not see any anomalies there. The very similar trend here with the month of August and for September about the same so we are consistent there with our exemptions. With that, I will end our Directors Report. Open for any questions anyone has for me. Thank you.

Steve Akre – Thank you very much, Evonne. Any Board Members have any questions or comments related to the Directors Report.

Not hearing any.

I have a couple of comments and one question for you. I hope the question does not put you too much on the spot, because it is a technology one, but you mentioned Genesis and interfacing with WAZE. Do you know if they interact with the HAAS alert system as well? That is something that we in

Sonoma Valley have recently gone to. I believe there is a couple other agencies that are looking at that and that system interfaces with Waze to allow both notifications of emergency locations for of the public as well as notifications of where responding vehicles are that are equipped with that transponder.

Evonne Stevens – Yes it should. To my understanding. We have not finished testing with it. But my belief that it does interface with that.

Steve Akre – Thank you. My comment is. Thank you for the work on the Comm Van. I know that it is a critical step that we have been working on for several years to ensure you have that layer of redundancy. I appreciate it very much, getting it ready especially with the upcoming potential of a down systems. I appreciate that level of preparedness and foresight. Thank you and that is my comments. Board Members any comments. Hearing none.

- c) Discussion on the REDCOM Executive Director recruitment efforts. – KT McNulty
- Thank you Steve. Just a minor update. There has not been a lot of changes. We did put the job requisition out nationwide. We left it open for a number of weeks. We got some a strange mix of qualified and completely unqualified applicants. After moving those unqualified applicants out of the poll. We have a few applicants that would qualify. We felt that we should give it a little more effort, so we advertised and EMS One, Western Fire Chief, GEMS, Firehouse, Priority Dispatch and Cal Nena. We have paid for full ads for those. Now that those are closed out. We are still left with the similar applicant pool. The subcommittee will be meeting shortly to determine next steps. That is all the update I have right now.

Steve Akre - Great thank you very much KT. I appreciate that and appreciate all the efforts. I know I has been a little bit of a work in progress so to speak. I appreciate the flexibility and moving and advertising and all those different venues. Thank you and look forward to again. It is KT, Director Cleaver, myself (Steve Akre) and Director Boaz and the DOAG Chair Spencer Andreas who are on that subcommittee. Look forward to meeting here very soon to determine the next step. Thank you! Actually, I will open it up. Does any director have any comments or questions regarding the Executive Recruitment? Hearing none.

- d) Chaplaincy Requests – Evonne Stevens – We truly believe in the mission of the nonprofit profit organization. The Law Enforcement Chaplaincy in Sonoma County. REDCOM every year for last several years have volunteered for their main fundraiser which is the Tour Defuzz. That is their largest source of revenue that keeps them going year after year. To take the financial burden off of their

plate and put it back into their budget. REDCOM has volunteered to start taking requests for the chaplaincy and doing their notifications for their staff which they have about 45 different chaplains. They go through their calendar monthly. We will know who is on call. Kind of like we do for county roads or the SART callouts. It will be a small increase in the workload as most of the request for the Chaplaincy have already come into our dispatch center. It is generally about 15-25 calls a month. We thought that would not be a big lift for staff to add that into the day. We are really happy to be able to contribute to this compassionate and much needed organization service for the community. Thank you. Any question for me.

Steve Akre – Thank you Evonne. Any questions or comments from the Board Members.

Scott Westrope - Well done and it seems a really good use of resources and part of the greater solution. Thank you!

Evonne Stevens - Thank you Scott.

Steve Akre – I will echo that. Thank you, Evonne for taking the lead and the initiative to make this happen. In my view it feels incredibly good to support, and I appreciate you taking the lead on this.

Bryan Cleaver – I will also echo sentiments. It is an important project and really do appreciate I won't be redundant but, appreciate it. Thank you.

Evonne Stevens – Thank you.

Steve Arke - Ok, move to the next item.

- e) EMD Cloverdale – Evonne Stevens – We started taking the EMD calls for Cloverdale once again. In the past we were taking their EMD calls initially it kind of dwindled off over the years to just cardiac arrest patients, pediatric patients. There was never any official discussion to terminate us from taking the EMD calls. It just dwindled away. Over the last few months, it started with KT talking with Cloverdale and wanting them to transfer their calls back to us. So, we could provide EMD services to the community, including PAIs like CPR, Heimlich Maneuver, Childbirth instructions. We have been doing that since September 20th at noon. It has been going well. Very few hitches between patient and centers. It has been going really well. Our team is taking a really positive approach to doing this. I am personally happy because I live in Cloverdale. I know if there is anything that happens at my place, I can call some PAI's. Good news on that.

Steve Akre – Thank you Evonne I appreciate that and appreciate KT for starting that process and you finishing and bringing that across the finish line. Thank you, I know it is a little bit redundant, but it is important in this venue to share all of this information even if it has been shared before at other venues. With that I will open it up to any Board Members with questions, comments.

Bryan Cleaver – I do believe it is a good program and really appreciate the efforts of REDCOM to supported it. It is sort of the last stand out and in us having a truly regionalized center county wide. Can this effort bring us the last sort of standout in being Cloverdale? Having one consistent standard applied across the county? I do not bring that up for a financial reason. I bring that up for patient care reasons and clinical reasons.

KT McNulty – I can comment on that. One of Cloverdale’s biggest concerns is the radios receptions in their jurisdiction. Since those concerns have raised. We have been doing a lot of work over the years to resolve those issues. When we got to a point when we had it fixed and because the channels were not t being utilized in Cloverdale some modifications were made to improve the smart train signal, which caused the control channels to not work again in Cloverdale. That has now been resolved and so hopefully, that hurdle is over. I think as far as Cloverdale Ambulance, I think that is going to come down to the financial impact for them. Other than that, I do not see any more barriers coming from the REDCOM side.

Bryan Cleaver - I have another question. I know that there was County supplement for districts. Were healthcare districts included in that fiscal support or was that simply Fire Districts. I know we only have two really, we have Coast Life Support, and we have Cloverdale. Is that a question that can be answered?

Steve Akre – It is a good question that I can answer. Bryan, Thank you for the question. No, the County Support was solely for Fire Districts. That did not include Healthcare Districts for cities. Per our contract with the county and the county taking formal action. Our contract for providing the county providing funding for Fire Districts dispatch services is only through fiscal year 2324. It will end at least for now at that point in time. This is an issue that you know as the President of the Districts Association and the member of the Fire Service working group. We are working diligently on trying to find a way to not only get the county to reinvest or recommit to investing in Dispatch Services for the Fire Districts. We are also looking at ways that we can expand that. One of the key opportunities for that is if we were to put another sales tax manager on the ballot for Fire Services, it would absolutely include REDCOM fees not only for Districts but for cities and potentially, I do not want to make a promise I cannot keep, but it would be up for consideration to include healthcare positions as well.

Bryan Cleaver – Thank you, that is helpful and brings a little bit of hope. We will truly be consolidated completely at one point, appreciated.

Steve Akre – Yes, that that is the goal. I have a question. KT or Evonne can answer for me. I know we are talking about EMD specifically right now. However, are we as REDCOM doing EMD for Rohnert Park? I know they are the other District or Entity that is not a REDCOM Member.

Evonne Stevens - Absolutely. We have done that historically from day one.

Steve Akre - Thank you. I appreciate that. Any other questions or comments from Board Members. Ok, hearing none. We will move on to the next item.

- F) Approval of the 2023 REDCOM Board of Directors meeting schedule - Motion to approve made by Scott Westrope, Second Dave Crowl - Discussion – No Further comments – Approved unanimously

Sundari Maze – I have a quick question in regard to, what constitutes a quorum in this Board.

Steve Akre – I believe that a quorum it constitutes 7 Member Board. Which I believe is 4 of us. However, I will defer that to Tambra for confirmation.

Tambra Curtis – I concur.

Sundari Maze - Any action item that can move forward if there is a quorum present basically? I see some nods, which means yes. Thank you.

6. Old Business

- a) Discussion on REDCOM Expansion. Action to approve moving forward. -
Evonne Stevens - This project has been hanging out in the wind for a while. Currently, REDCOM does not have enough consoles to expand in the case of a disaster. I think it was around 2017 we started considering making an expansion and adding four more dispatch consoles to make those available for us to utilize during a large-scale disaster or event. In this package today I have included an expansion project estimate that was done back in July 2021. Now that time has passed the construction consultancy costs would raise by about 15 to 20%. I am going to move down on the packet to show you the financial analysis costs from the firm that we hired. We went through an accounting agency, and they went ahead and put together this estimate for the project their initial estimate was a total construction cost of about five hundred thousand twenty-nine ninety-seven and after speaking with Steve today, most of the projects of this building he mentioned that extra expansion cost would probably bring that up to about 15 to 20% at above that. In this

initial cost, although it didn't talk about furniture or consoles, it did add a \$88,000 cost for a backup HVAC system. That was a recommendation but not a requirement. There is a possibility we could take that figure off the initial construction and perhaps revisit that in another year or two. It is a redundant HVAC system. We already have a current HVAC system in that room that would accommodate us. But it is recommended that we do get a backup HVAC system in the future. Bobbi are you on?

Bobbi Lovold – Yes, I am here.

Evonne Stevens - Can you give us an estimate of what the fund designated balance currently is?

Bobbi Lovold –Looks like we have about \$571,000.

Evonne Stevens - It might be a good idea to go back to RDC and look at the changes in the concepts and the cost to see if there is any room to change those around a little bit. With the consideration of this growing perhaps moving to smaller consoles that we have at nine and ten. There could be the possibility of an additional fifth console. That would be up for discussion if we went back to the RDC and saw if they wanted to do another analysis and perhaps another look at the expansion. We have the expansion blueprints. Let me pull this up for you to see. This is kind of what it would look like. Essentially it would be adding some office space, conference space, and four consoles and if we would need them or in the event that REDCOM continues to grow in this building. I think after this expansion is done if we so choose to move forward with this, we would be at capacity for what this building is allowing us for space. It would be wise in my opinion if we took them up on that space and took that space while it was still available. They have been inquiring a little bit what we are planning on doing with the expansion project. It has been so long since we have really made any contact with them about what are plans are for it. With that, I will end my presentation, and I am open for any questions.

Brian Cleaver – How many years do would the expansion allows us to do you think?

Evonne Stevens – Leaving REDCOM as is with its current model. I think according to Scot and myself we thought about 10 years at least. After that we may need to look at other options. With the population growing and space needs possibly expanding at that point.

Steve Akre - Evonne, thank you for that presentation. Bryan, thank you for your question. Any other Board Members have any questions or comments regarding this? I have a question. Just clarifying. What we are looking at right

now is approximately \$527,000 in improvements plus 10 to 15% additional. Then our fund balance is \$571,000 is that correct?

Bobbi Lovold – It is \$571,000. That is over and above the 17% on balance requirement.

Steve Akre – That basically is what we have to be able to spend on this project.

Bobbi Lovold - Yes

Steve Akre - That helps a lot thank you, Bobbi for that clarification. A couple of things that I am thinking and certainly look to fellow Board Members for your thoughts on this. I guess an initial question I have while I am a big proponent of redundancy. Especially when it comes to providing the right atmosphere and work environment for our employees. I wonder, other than 2017 have we had instances where our primary HVAC system was not functioning?

KT McNulty – It is not that it was not functioning. It just got a little bit overwhelming when the generator did not kick on. It is a redundancy system with its only redundant generator.

Steve Akre - Other than 2017 we have not been in that situation?

KT McNulty – That is correct.

Steve Akre - I guess with that information and looking at cost increases and whatnot. I think it would be my inclination to suggest that we put that one on the back burner for a later date consideration. Evonne, I think I heard you say that we could go back to the contractor with some of the potential updates and you know, sizing and see if we can get five consoles instead of four and to see if there were efficiencies. I think anytime we can add to capacity in simple math, which is 20 to 25% more capacity than what was originally expected. I would be in favor of looking at that. I think the other message that I want to be really clear. I would encourage us to consider making as the REDCOM Board. Yes, we realize there has been a pause in obvious reasons. COVID, amongst others. In our action on utilizing this space, but we are absolutely going to do something as soon as we possibly can for that space. I do not want to lose that opportunity of losing that space. That is the end of my comments right now. I would welcome any other Board Members' thoughts, questions, or comments.

Evonne Stevens - I have one more thing to add. Scot did say there is little more money left in the fund for when we did our initial assessment. We could put that towards the cost of this new assessment. He did not have those

numbers for me, but he did say that there was some money left over that we might be able to use to pay for the cost of that study.

Steve Akre - Thank you. That is helpful.

Bryan Cleaver - Can I refer to staff. Brenda, Evonne, and KT. Do you have a recommendation on this issue? I know that there has been outside conversations that I have not been a part of. I would appreciate a point-blank recommendation on how you think we should manage this issue going forward and looking long term.

KT McNulty – I do not think we can afford it this time to do the full build-out that the plans are showing. I think that it would be advantageous for us to at least built out the walls and take advantage of that shell space. This way we have a place to pop up backup consoles. We already have those in our go boxes. At least if we could secure the space by showing some sort of commitment of build out, I think that would be beneficial.

Bryan Cleaver – KT, I apologized do we have that cost analysis of doing that at this point as an interim step or is that something that perhaps the Board could recommend to staff to provide for us before final decisions made.

KT McNulty – We would need to get that information from the architect.

Bryan Cleaver – Thank you.

Evonne Stevens - To further that, Bryan. I do agree, that doing something and making the commitment to use that space would be advantageous for us. We are running out of space here. We are not equipped for another big disaster with the number of consoles we have right now. That would be most helpful for all of us to open that room and have people working there.

Bryan Cleaver – Thank you.

Steve Aker- Any other Director comments?

Sundari Mase -I have no questions, Thank you.

Scott Westrope – Steve are you looking for a motion?

Steve Akre – Yes, I think I am at this point.

Jason Boaz – Does this have to go to public comment first. Just in case there is anybody in the public?

Steve Akre – Yes, we can do that. Let us go head and take any public comment that there might be on this subject. Hearing none. Close public

comment and go back to the Board for entertainment of the motion or otherwise.

Bryan Cleaver- I will be willing to make the motion. I would also look to Brenda, Evonne, and KT to help me correctly articulate what that motion really should be on going back to the architect's office and what analysis needs to be done. If I may ask for some assistance from staff and articulating that I would be more than willing to make that motion once I completely understand it.

KT McNulty - I think that a motion to approve a phased approach to construction phase one being to create a shell space.

Bryan Cleaver - So moved Chair. If you do not mind. I support that.

Steve Aker- Go ahead Bryan.

Bryan Cleaver - I would move in fact do a phased approach to the analysis of the space and creating the shell space for and KT if I am understanding you correctly before future development when needed as budget allows. Motion so modified if you do not mind chair.

KT McNulty – Yes.

Steve Aker - That sounds good to me. Can I just kind of confirm what that is you are making a motion to begin on a phased approach to the expansion of our existing space to ensure that we capture the shell of the space that is currently being offered to us.

Bryan Cleaver – Correct.

Steve Aker - Do I have a second?

Scott Westrope – I will second that.

Steve Aker - Thank you Scott. Any discussion? Hearing none. Evonne or Brenda can we do a roll call vote please.

Motion to approve made by Bryan Cleaver, Second Scott Westrope - Discussion – No Further comments – Approved unanimously

7. Next meeting will be – January 12th, 2023, at 14:00, in person or hybrid. If schedule is approved.
8. Adjournment- Motion to adjourn. Steve Aker – Motion to adjourn made by Sundari Maze, Second Scott Westrope - Discussion – No Further comments – Approved unanimously @ 1533

