



REDWOOD EMPIRE DISPATCH COMMUNICATIONS AUTHORITY

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BOARD OF DIRECTORS

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EXECUTIVE DIRECTOR

KT McNulty

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County of Sonoma

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Brian York
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Cal Fire

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REDCOM BOARD OF DIRECTORS

Agenda

October 13, 2022 – @ 2:00PM

Join by phone 1-323-886-6897 conference ID: 966 199 997#

or Email Estevens@REDCOM-FIRE.org to request web link

Notice: Copies of additional materials provided to the Board of Directors for information on agenda items are available at the REDCOM fire & EMS 9-1-1 Center.

1. Call to Order
2. Approval of the Agenda
3. Approval of the July 14, 2022, REDCOM Board of Directors Meeting Minutes.
4. Public Comment Period

In this time period, anyone from the public may address the REDCOM Board of Directors regarding any subject over which the Board has jurisdiction, but which is not on today's agenda. Individuals will be limited to a three-minute presentation.

No action will be taken by the Board as a result of any items presented at this time.

- a) Discussion regarding written correspondence received from Marin County Fire Chiefs Association. – Marin County Fire Chiefs

5. New Business

- a) Presentation of the Q1 FY 2022-23 Directors Report – Evonne Stevens
- b) Discussion on the REDCOM Executive Director recruitment efforts. – KT McNulty
- c) Chaplaincy Requests – Evonne Stevens
- d) EMD Cloverdale – Evonne Stevens
- e) Approval of the 2023 REDCOM Board of Directors meeting schedule

6. Old Business

- a) Discussion on REDCOM Expansion. Action to approve moving forward. -
Evonne Stevens

7. Next meeting will be – January 12th, 2023, at 14:00, in person or hybrid. If schedule is approved.

8. Adjournment- Motion to adjourn.



REDCOM BOARD OF DIRECTORS

MINUTES

July 14, 2022 – @ 2:00PM

Join by phone 1-323-886-6897 conference ID: 113 430 660 9#

or Email KT.McNulty@REDCOM-Fire.org to request web link

Director's Present:

Steve Akre – Chair

Mark Heine - Vice Chair

Bryan Cleaver - Secretary

Jason Boaz

Scott Westrope

Dave Crowl

Others Present:

KT McNulty

Brenda Bacigalupi

Ken Reese

Dean Anderson

Evonne Stevens

Nick Barber

Brian Crabb

Krista Butts

Carly Sullivan

Travers Collins

Chad Costa

James Salvante

Ken Tasseff

Steve Sutter

Tambra Curtis

Tony Gossner

Nica Vasquez

Not Present:

Sundari Mase

Notice: Copies of additional materials provided to the Board of Directors for information on agenda items are available at the REDCOM fire & EMS 9-1-1 Center.

1. Call to Order Made by Steve Akre @ 1402
2. Approval of the Agenda – Motion to approve made by Scott Wesrope, Second Bryan Cleaver – Discussion – No Further comments – Approved unanimously
3. Approval of the March 10th, 2022, REDCOM Board of Directors Meeting Minutes. Agenda – Motion to approve made by Dave Crowl, Second Bryan Cleaver – Discussion – No Further comments – Approved unanimously
4. Approval of the April 4th, 2022, REDCOM Board of Directors Meeting Minutes. Agenda – Motion to approve made by Mark Heine, Second Scott Westrope – Discussion – No Further comments – Approved unanimously
5. Public Comment Period
In this time-period, anyone from the public may address the REDCOM Board of Directors regarding any subject over which the Board has jurisdiction, but which is not on today's agenda. Individuals will be limited to a three-minute presentation.

No action will be taken by the Board as a result of any items presented at this time.

None

6. New Business
 - a) Presentation of the FY 2021-2022 4th Quarter Director's Report. – KT McNulty - **ACE Accredited Center of Excellence Status Report** - We continue to excel in the EMD. We did experience a bit of a dip in the last few months for EFD. We did pick that back up in April and May. We are doing much better and back on track. We did deploy a robust training schedule including one on one employee training catered to their needs specifically. We think that really improved whatever was going on with our compliance in that area.

Staffing Update - Technical Service and Operation Manager positions continue to be filled. Recruitment is still underway for the Executive Director position. All four of the supervisor's positions are filled. We have recently welcomed Jasmine Mitchell from San Francisco; we are extremely excited to have her. She is going to do great in the supervisor role. Jasmine replaced a supervisor that returned to the union. Fulltime position we have seventeen out of eighteen positions filled and they have several dispatchers in backgrounds right now we are hoping to hire one above our current vacancy and this is in anticipation of losing a full-timer going to school in August. Part-time positions are filled.

Operational Updates - Employees have been training for fire season preparedness including:

- Active status review
- SOP 28 – SRA, MTZ and Borderline Vegetation Fire incidents
- Sop 18 – Requesting Additional Resources
- Full IROC course issued again for the first time since the initial rollout
- Quarterly Wireless Emergency Alerting training

Thank you, Spencer, for helping us out.

Technology Updates – Genesis Pulse - I know this has been in this report for an exceedingly long time about 2 years now. We finally have it. In the dispatch center, we have monitors installed and we are starting to configure them as we speak. Really excited to have this product it is going to be huge in helping to locate callers and incidents as well as real-time traffic data.

REDCOM Communication Van is fully outfitted and ready for full use. We still do not have funding for the new chassis. The van still has not been painted or wrapped. We are still looking for resources for that. I am still hoping to find a grant for those costs.

Call Trends – For the last quarter, we are experiencing an uptick in 911 calls as represented by this purple column on the Director's Report. The uptick in the last 2 years. It is a little bit easier to see down here in the graph on the Director's Report. The orange bar is the uptick in our 911 call volume. You can see it is quite a bit.

Average Call Duration - Continue to be consistent with the previous two years.

Bryan Cleaver - KT, may I ask a question?

KT McNulty – Yes

Bryan Cleaver – The 911 call volume is that more indicative of our standard volume pre-COVID. I know that we did it during COVID and I do not think that graph marks out that far. We are not seeing an unusual spike compared to pre-COVID conditions, are we?

KT McNulty - I do not believe so. You are spot on with that assessment. People just were not calling for help during COVID. They did not want to go to the hospital.

Contractual Performance - As far as our answer compliance. Answering the phone on 911 calls within 10 seconds 90% of the time. We continue to excel in that area. The orange line on the Director's Report is the standard. As you can see, we continue to be well above that standard. For the average rolling last 12 months we do that 96.13% of the time. As far as Call Pending to Call Dispatch, we continue to dispatch under 70 seconds or less consistently.

Total 911 calls - Our 911 call exceptions continue to be consistent in the amounts that we are requesting month to month.

That is the end of my report. I am happy to answer any questions.

Steve Akre – Thank you KT. First, I would like to open it up to the Board Members if there are any questions about the director's report.

Mark Heine – KT, I have a quick question. At the beginning of your report about the ACE Accreditation. When we have a deviation in performance like that. It does look like, a short blip there. Do the accreditation folks take any action against us? Do they suspend, delay us, or just put us on notice?

KT McNulty - If we are three months of non-compliance, they put us on a performance improvement plan. We have to submit a report on how we are going to turn that around. That is mostly where that training came from as part of that plan.

Mark Heine - Thank you.

Steve Akre - Thank you, Mark. Do any other Directors have any questions or comments about the Director's Report?

Scott Westrope - You saw a dip in the EFD times, and you apply some training that seemed to work. What was the cause of that? Do you know if is it something that we can prevent or improve upon in the future?

KT McNulty - It was individuals that were not following protocol. The individuals that were doing it were doing it in different areas. That is why it was one-on-one tailored training. It was just a blanket training issue to the whole staff. Part of the quality assurance program is really known to find out where those errors are occurring and identify whether this system a wide problem or an individual problem. Then after that, the training are tailored to help correct that problem. Now after that individual continues to make those mistakes after those trainings, than that becomes a decision to do the incorrect thing versus a training issue so then it would go a different route in the future.

Scott Westrope - Thank you.

Steve Akre - I have a follow-up to that and if I may. If we are not in compliance for a period of time and then we do some training and we get

back in compliance. If we then dip again. What is ACE's kind of program or procedure for dealing with this kind of ongoing performance issue?

KT McNulty – That is a very good question. I do not know what would happen if we relapsed again. We have never been on probation not sure what they call it exactly. But this is our first-time experience with this since we have gone live with EMD or EFD. After achieving ACE. That is a good question. I can follow up.

Steve Akre - Thank you. I do not ask that with the expectation that we are going to do that. I trust that the focus training and identification of the issues will be successful and are showing that right now but simply curious more than anything. Thank you.

Any other comments or questions from the directors?

I have one other comment or question and that is in regard to the chassis and painting funding. Have we connected with the Department of Emergency Management for any Grant opportunities or funding requests that you might be able to go through them for that service? I know that Chris and Jeff put out a number of Grant opportunities and quite honestly, I have not looked at it through that lens. I just want to make sure that we were exploring all and any opportunities.

KT McNulty- I do have an open dialogue with Jeff and Chris regarding any grant opportunities that would benefit REDCOM. I monitor those emails and also monitored the eCivis program that usually comes about once a week in a roll-up of Grant opportunities. You are aware that we brought on the Grant consultants. Once I identify something that seems like a good fit for REDCOM I run it past them, and they let me know whether we are qualified or not. So far, I think it has been about a year and we have had very little Grant opportunities that apply to us because of our JPA structure. I do have my finger on that pulse.

Steve Akre - Thank you KT. If there are no further comments from the Directors. I will open it up to the public. If there are any comments from the public on the Fiscal year 21-22 quarter-four Directors Report.

KT McNulty – None at this time.

Steve Akre - Thank you, KT, for that report, and we will move on.

- b) Discussion and direction on end-of-term Directors for and end-of-term for Officers. -KT McNulty

- i Seat 2 – Fire District or Department by member agency majority vote. Section 6ai of the JPA: Three (3) of the seven (7) Directors shall be from separate member agencies that provide fire protection services. One (1) of these three (3) Directors shall be from the member agency with the highest call volume. "Call Volume"¹ means the annual total number of emergency requests for service within the member agency's jurisdiction. The other two (2) Directors shall be selected from separate member agencies by a majority vote of all member agencies, or their designees, providing fire protection services. At no time shall there be fewer than one (1) Director nor more than two (2) of these three (3) Directors from member agencies that are cities that provide fire protection services.

KT McNulty – First of all apologies, the end of terms I let that timeline elapse. We are actually overdue for the end of term, and I just wanted to reassure you that I have developed a system to make sure that this does not happen in the future. We really did not have a good mechanism in REDCOM to keep track of the expiration of the term or who was occupying which seat. Over the last two weeks, we had to do a bit of research to figure out whose terms were up and who was occupying which seats. We have that all sorted out now. We will have sort of flags in the future when we start getting close to end of the terms/office. We will have that information readily available. Seat two which is currently occupied by Akre is up and this is one of three seats that a Fire Protection Agency can occupy. It cannot be more than two city departments occupying those three seats. We already have Westrope and Boaz occupying. We are looking for a nominee from a District that is not a city. What I would like to do if the Board Members are in the favor. I would like to manage it the same way that we managed Boaz election. Ask for nominee's and send out ballots to all the member agencies.

Steve Akre - I think that makes sense to me but certainly open it up to the rest of the Board for any discussion or comments.

KT McNulty - Then we welcome that person in the October meeting.

Steve Akre – Just to clarify. You would put it out to the member agencies for nominations and then once nomination period has closed. Then it would go out again to the member agencies for a vote between anyone that was nominated.

KT McNulty – Yes, and I would CC you on all those emails and I would also look to the Board Members to establish a deadline for each of those steps.

Bryan Cleaver- Hearing no further discussion. I would make a motion that we do approach the member agencies for nominations and then an election

based on those nominations. KT, can I ask is Chair Akre eligible for re-election?

KT McNulty –Yeah, I do not see any language extending that, not for this seat.

Bryan Cleaver – I will keep my motion. Dave Crowl will second the motion

Steve Akre – Motion and a second. Any further discussion from Board Members?

Jason Boaz - I am just wondering are we going to take as many nominations as possibly? Then whoever gets the most votes gets the seat. Is that how it works? Are there rules on how many we take and get majority of the votes?

KT McNulty – It is majority vote of Member Agencies.

Jason Boaz – I do not foresee this being a problem. If we get multiply nominations, it might be difficult to get a majority votes.

Steve Akre – I would have to dive a little bit deeper and maybe Tandra could weigh in on this. If there were three nominees and again this is going to need to be really specific. It needs to be from the Fire Protection District and not from a city or other entity as part of the JPA. If there were three nominees and no one got over 50% would the leading vote be the successful one or would that need to then go to a runoff, and somebody needs to actually get 50+ 1 to be elected.

Jason Boaz - If I wanted to nominate Steve Akre, I could, or does it have to be the member agencies nominating their own person?

KT McNulty - It does not specify how the nomination accrue.

Steve Akre – If I remember correctly Jason last time, we nominated you to continue serving from the board.

Jason Boaz - That was my recollection as well.

Tandra Curtis - We have not had a problem in meeting the majority requirement in the past. Maybe it has been luck. We can always re-visit if that happens.

KT McNulty - Thank you Tandra.

Jason Boaz - I think it is important to put it out there so that we know if other

member agencies want to have a representation on the Board. I personally would like to see Chief Akre stay on it, but I am also opened to hearing if other people are interested. I guess let us move forward. In the motion do you need deadlines or are we going to figure that out after the fact?

KT McNulty - I was hoping that you could establish what deadlines you would like to see.

Steve Akre - I will put out in a discussion. I think it would be really helpful if we can wrap up the process of the elections certainly prior to our next regularly scheduled meeting in October. I do not think that is an unrealistic timeframe, but you know the sooner we have some certainty about who will be going into those spots the better.

Jason Boaz - It is all going to be done by email?

Kt McNulty - Yes

Bryan Cleaver - KT, is this a process by which you as a Director runs or is this process by which the District Chiefs will establish their own nominees and those will be voted upon? The reason why I am asking, is do I need to ratify my motion?

KT McNulty - Anybody can nominate anyone. It does not matter to me how that process happens. My thought is that the nomination is emailed directly to Akre and myself.

Bryan Cleaver – Hearing that the motion would stand, and the District Chiefs would reach out to achieve nominations on behalf of the District Chiefs.

KT McNulty - That works.

Bryan Cleaver - Is that ok with the District Chiefs.

Steve Akre - Can I ask a clarifying question? I think we might be on two different tracks here. I think this is a General Seat if I am not mistaken. The nominee has to come from a representative of a Fire Protection District.

KT McNulty – Yes.

Steve Akre - If I understand it correctly and please let me know. I just want to make sure I am. This is something that goes out to all of the member agencies of our JPA for a call for nominations and then a subsequent election of those nominees. This is not something that is just for the Fire

Districts to decide, correct?

KT McNulty – That is correct.

Jason Boaz - The seat does not specify it has to be a district. It does because we already have two city agencies on three of them are from fire but only two cities. So, it needs a district. It is reasonable to bring it to the District Chiefs, but it sounds like it needs to the entire membership as well. It needs to be a Fire Agency that is not a city. In this case at this time, it needs to be District. Is that correct KT?

Kt McNulty - Yes

Steve Akre – If you would be so kind, Bryan. Not to cut off any other discussion. I think what would be helpful for KT is to maybe amend your motion to include some timelines, so we have both the nomination period and election completed prior to our October 13th Board Meeting.

Bryan Cleaver - I will amend my motion to suggest that staff reach out via email from all member agencies to obtain nominations for the seat and that be concluded by August 1st and then an additional reach out via email to all member agencies with an election process for all members to vote on approval represent that seat by August 15th. Thereby allowing the Board to adopt that in the October meeting.

Jason Boaz - Second

Steve Akre – Any further discussion? If not let us call for a vote.

Roll call vote all in favor Motion to approve made by Bryan Cleaver, Second Jason Boaz - Roll Call – Discussion – No Further comments – Approved unanimously

ii Seat 7 – Majority vote of other 6 Directors.

Section 6iv of JPA: The seventh Director shall be elected by a majority vote of the other six (6) Directors. Said vote shall occur no later than eleven (11) months prior to the expiration of the seventh Director's term or the sitting seventh Director shall be deemed to have been reappointed.

KT McNulty - Seat seven is the very unique seat. It could be anyone at large in the community. However, it has very specific language. That if we do not start this process 11 months prior to the end of term. That director is deemed to have been reappointed. That seat is currently occupied by Heine. Mark Heine would like to continue or pass the torch?

Mark Heine - I would like to continue.

Jason Boaz - I am just curious why 11 months prior. What was the reasoning behind that? Does anybody have historical knowledge on that? It seems kind of random.

KT McNulty - It does seem very random to me. Maybe it is just because the seat is so unique and who it could be. Maybe they want more forethought to who lands there.

Jason Boaz – The other thing the list you were talking about. Is that something you could supply to the Directors, so we have knowledge of who is occupying what seat, how long they have been there and how long the term is.

KT McNulty – Yes. Previously it was just a list and the officer moved around on the list and seats were really not identified. It was really difficult to track. Now going forward should be much easier to read.

Jason Boaz - It has the officers on there as well?

KT McNulty – Yes

Jason Boaz – Perfect.

Steve Akre – First and foremost, thank you Mark for not only for your service that you have done so far, but your willingness and interest in serving into the future. We really value your position on the Board and your participation and input. Second to that. KT, do we need to do anything more formally as a Board to approve that continuation in that position?

KT McNulty - I do not believe so, the way it is written it is very clear that he is just automatically reappointed.

Steve Akre - Ok good enough. Then will move on. Thank you, Mark, and congratulations that probably was the easiest reelection you have ever had.

Jason Boaz - All the seats are four years, correct?

KT McNulty – Yes. Bryan just clarified that there are seats such as his seat, City of Santa Rosa, and Public Health that do not have turnover.

Steve Akre – Correct, Thank you, Bryan.

- iii Discussion and action to approve holding Officer elections during the October 13th, 2022, meeting.

Steve Akre – KT, is there anything more than what the title indicates?

KT McNulty - I just thought that if we do not know who that other Board member is. That we should hold off unless you just want to continue with who is currently in seat.

Steve Akre - I will leave that up to the Board. It seems to make sense, but certainly open for discussion.

Bryan Cleaver – KT, for that second available seat. I am going to try to provide some historical perspective. Though it has been a long time and I am getting old, but for that second seat was that the position when REDCOM was instrumental in our early development implementation, and we aligned with the county CAO position and of course, I go back to Chris Thomas. There was a tremendous amount of value and maybe we have evolved to the point that we do not necessarily need to rely upon that position. I would offer it to the group to contemplate given that position and having that held by the CAO office. It gave us a tremendous amount of leverage and support. Particularly when you look at the loans for the expansions by the county. When you look at their advocating on REDCOM's behalf in the Casino negotiation project at Graton. Do we need to have a discussion at this point KT about the value of that position and whether the organization needs that level of support? KT, if I am hitting you prematurely, please let me know, but that was an integral part of our development, growth, and stabilization.

KT McNulty - I do recognize how valuable it was having Chris Thomas on the Board. He did a lot for REDCOM. Perhaps in the Interim next four years we can establish a relationship as a liaison until we can consider putting someone back in that position. Open for discussion.

Steve Akre – Bryan that is a good question and you know from my experience being on the Board now for almost six years and having worked with Chris Thomas as a member of this Board. Chris was incredibly valuable to this Board and what we have been able to do with REDCOM. I kind of asked the same question in my own mind as well. You know seeing structurally the value of having someone in the CAO office that is an integral part of REDCOM versus was that because Chris Thomas is who Chris Thomas is and he brought that level of knowledge participation commitment to things. I just do not know whether we have got that right now. We just solidified that Chief Heine is in that position for the next four years. I think as we go forward that is a good question. I also appreciated KT's comment about establishing a liaison with the county CAO's office might be our best step. That is something we are trying to do on many fronts right now and so being able to have a point person from the CAO's office that deals with public safety generally might be something that we push forward to the CAO and maybe even the supervisors.

Bryan Cleaver - I appreciate that, Steve. I was not looking to unseat Chief Heine. I think he does a good job representing that position and as we will probably talk about later in this meeting. He also has the ear of the CAO's office and can represent us in the best possible way. The two positions we are talking about are the earlier mentioned for the non-city Fire provider is to have their nominees and Mark Heine has as gracefully accepted the extension of his position which I think is great. I also appreciate the idea of having a liaison in a close connection. We are going to come into some challenging fiscal times where we may have to look to the County and rely on the County. I think we need to be poised to have the right players at the table to allow for that. It may be expansion, or negotiations with Sheriff's Department. That was no way to attempt to slide Chief Heine. It was to really to acknowledge Chris's roll and his ability to influence was more critically important in the early development and implementation of REDCOM and maybe we have evolved to that point. I just wanted to raise awareness to the Board. We really do well when we reach out with adequate representation that can encourage our mission and our message.

Steve Akre - I agree. I think we all know that any of us that deal with those issues that you just mentioned funding especially as we get to kind of challenging fiscal times as well as you know what we can do to best serve our communities going forward. As an agency, as a JPA, that serves the very vast majority of this County. Having a direct liaison with the County Administrators' office is incredibly valuable. I think that is something we can look to try and foster. I am hearing support from the Board. We can present our conversations and as you mention Chief Heine is very well-connected with the CAO's office and supervisors. He has the support of the REDCOM Board, to say you know we are wanting a liaison as well.

Jason Boaz – Perhaps what we should do then is put it as an agenda item for a future meeting to have a discussion about whether or not if we want a liaison or expand the Board.

Steve Akre – Expanding the Board is a much bigger question. That would give us 8 Directors which then is potentially problematic when we look at voting. Not that this Board has a history of split votes very often and our Boards are designed with odd numbers.

Jason Boaz – I thought we were discussing the approving holding officers' elections during the meeting and now we are talking about liaison to the County. I just felt like we are getting off-topic a little bit. I think we should just do a discussion about the liaison on the County. We should agendize that discussion about how we want to do that and fill that position.

Tambra Curtis – That is a good idea.

Steve Akre – Thank you, Jason.

Jason Boaz – What did we decide about item number three?

Steve Akre - I think that is still on the table right now. We have not had a motion. We have kind of taken a little bit of a tangent with the discussion. I am still looking for a motion and a second to hold officer elections during the October 13th meeting.

Jason Boaz – Just to be clear. I do not disagree with anything we are talking about. I am happy that Chief Heine is staying in the seat. I totally agree with what Bryan is saying. I just felt that the item we were discussing was officer elections. That is why I suggested maybe we bring that up as a separate agenda item so we can discuss it properly. The officer elections KT can you remind me who holds what and how long the terms are and what the bylaws say about that?

KT McNulty - It is a two-year term for officers. Akre is currently the Chair and Heine is the Vice Chair.

Jason Boaz - The only action we really want is to put that on the agenda for the October meeting to have a discussion and vote for Officer Elections.

KT McNulty – Yes. It was already due for this meeting. That is why I agendized it the way I did. This way we could address it in October after we have that new person in Chair.

Jason Boaz – Ok. I will make a motion hold Officers elections during our October 13, 2022, meeting. That will be my motion.

Bryan Cleaver – I will second that, as I agree that my prior motion also encompass that, Jason. Appreciate it.

Steve Akre – There is a motion and a second. I will open it up for any Board discussion. Hearing none.

Motion to approve made by Jason Boaz, Second Bryan Cleaver –
Discussion – No Further comments – Approved unanimously

c) Update and discussion on Tiered Response in Sonoma County

Steve Akre -We will have a Sub Item to address after we have the update and discussion.

KT McNulty – We have Ken Tasseff on the line today to provide a brief overview and update on where we are at with Tiered Response in Sonoma County. When he is done, I would like to discuss the impacts on REDCOM.

Ken Tasseff – Power Point up. It is a very brief PowerPoint and then will discuss where we are at overall. We started the committee Tiered Response Task Force. The first meeting was held May 18, 2022. We went To EMCC and started with asking for representatives from EMCC to join Dr. Luato, Medical Director then we planned on supplementing it with other agencies. We have five members appointed by EMCC along with Bob Norbom who has a standing invitation to be on or to join us in that committee at any time. In addition, we have two members representing Santa Rosa Fire, one member representing REDCOM that is KT and two members representing the Base Hospital that would be Dr. Omar Ferrari and Erin Olson, and three members that were invited by are DHS Director to join that would be Art Ceja, Chief Gossner, Tuck Beirbaum. We have various LEMSA staff that joined us. I act as a moderator, not as a subject matter expert. Then we have various guests that join us from time to time mostly supporting data sharing and analysis. The task force came up with an overall objective of what we are trying to achieve. The objective is to advise Dr. Luato first and foremost on how to implement Tiered Response and be able to make sense for the citizens that is safe and in fact, recognizes the impact to stakeholders and agencies within Sonoma County. We came up with a work plan, what are the things we need to do to achieve results and get Tiered Response implemented at least as a minimum. First it is to work on that draft Memo, incorporate the stakeholder input, and have that approved by Dr. Luato. We are pretty much through that process. That was one of first things that we did as a committee. It is a living document and as we get more data and learn more. We are going to revisit the document. To make sure it is consistent with the findings and the decisions that Dr. Luato is going to make moving forward. Second, is going to be identifying impacts on local agencies, private providers, and other stakeholders. Start talking about what mitigations we can put in place to offset those impacts and talk about a work plan. To implement those mitigations. We need to continue to have ongoing discussion on that and will have a robust discussion on that at next meeting on that. The third item on our work plan is to identify initial set of deterrents that will be eligible for BLS response. Will do a lot of that through work plan number item number four. Which is data collection and looking at the data that is out there that we have, and we could make a discussion on what deterrents would be eligible. As part of that we have created a data subcommittee that is looking at these things. Initially we have been looking at determinants and saying do these makes sense based on a Q&A and some other things. Dr. Luato has been instrumental in trying to identify what those are, but above and beyond that we are also looking at baseline feedback from committee members or subcommittee members. We are looking at what determinants are going as BLS at this time. What is working with those, what is not working, what are risks and so on as we get that data in and analyze it, we are sharing it with greater subcommittees Task Force of course Dr. Luato is part of that

discussion and that is ongoing. That subcommittee meets about once every week and the greater Task Force meets every two weeks. The last item is trying to identify issues to be resolved with your REDCOM Board. Map out path forward as we do that and keep you informed about what is going on with the implementation of Tiered Response. My last slide just said we have had five-Tiered Response Task Force meetings all of them have been focusing on all five of those work plan Items. Where we have had four Data subcommittee meetings that we are focusing primarily on Data analysis and recommendations to the Task Force and of course when I say to the Task Force it is then up to Dr. Luoto who makes the final medical discussion on the Tiered Response issues. With that, I can answer any questions.

Steve Akre – Ken that you for that update. I will open it up to Board with any comments first or questions for Ken.

Steve Akre - Ken I have one comment. I know this is a brief PowerPoint and it is not meant to be all-inclusive. I did not see this is the PowerPoint. I trust that the Task Force is and I know Dr.Luoto certainly has the forefront. But I did not see anything about the impacts on our community or patients as an impact that was being looked at within the work plan. That is something as providers of service that is really critical for us and keep it at the forefront. That everybody is reminded of that and keep that as a central focal point as we try to deliver the best EMS system we can within the county.

Ken Tasseff – That is the focal point of all this. As we look at Data and everything else, we are looking at what is the impact on patients, what are the risk to the patients out there. That is our single biggest thought as we make recommendations to Dr. Luoto and of course as the Medical Director that is the biggest concern as well. Rest assured that is our primary focus.

Steve Akre – Thank you, appreciate that reassurance. I would just maybe gently suggest that in any of the outreach that the Task Force continues to do to other stakeholders, that maybe that is identified a little bit more clearly.

Ken Tasseff - Thanks appreciate that input.

Steve Akre - Anybody else from the Directors have any comments/questions? In hearing none and not seeing none. I would like to open this one up to the public for any public comment on the update that Ken gave us. Again looking for the raised hand feature if anybody has any comments or questions.

KT McNulty – No hands raised.

Steve Akre - With that thank you, Ken.

i. Discussion on appointing an additional REDCOM representative to the Tiered Response Task Force

Steve Akre - I will take the lead on this one. This is related a lot to our next item under old business. Recognizing KT that you are wearing two hats right now and well definitely related they are separate and distinct at least as far as I am concerned as a REDCOM Board Member. I think that in looking at the process in terms of developing a new EMS policy for our county and our response. A missing component I think of the Task Force is having a representative from the DOAG. As I understand was reached out to initially by Ken and others for consultation on this policy. We rely on the DOAG very heavily as the Board, as our subcommittee our policy guidance team. What my desire in putting this on the agenda is to suggest that as a Board that we ask and appoint a representative to the Task Force from the DOAG because there are subject matter experts on the implementation of policy. I would open up to the Board for thoughts, discussion, and even potentially a motion.

Jason Boaz – I think that is a good idea. Did you have someone in mind? Can you make a motion as the chair?

Steve Akre - I would prefer not to be the one to make the motion. I think it tends to be better if the Chair does not make the motion, but I am not opposed to it.

Mark Heine - I make the motion that we appoint a DOAG representative to that committee.

Ken Tasseff - I apologize for interrupting. If I could possibly make a recommendation and a motion. Appointing a representative to the Task Force given that the Task Force is essentially a DHS Department of Health Services entity. May I recommend that it is a recommendation to the Director of DHS that she add a DOAG member and then give that recommendation from that who that might be if accepted?

Steve Akre – I appreciate that, I guess that makes a clarifying question for you with the Task Force makeup. There was a representative specifically from REDCOM but is there also a representative as the AMR Regional Director on that Task Force?

Ken Tasseff – No, there is not. KT acts as a representative from REDCOM.

Bryan Cleaver - In the interest of discussion and not yet in the interest of a motion. I think we have learned through the conversations in the TIER response Task Force. That the greatest implications probably reside within Chief Westrope and Chief Heine's jurisdictions. I do not know that it is necessarily a member of the DOAG as much as it is ensuring that both

Sonoma County Fire Districts and Santa Rosa Fire have adequate representation at those meetings. I would be willing to make that motion if the group agrees, but I will leave that to discussion.

KT McNulty – I believe that both agencies are already represented in that committee.

Bryan Cleaver – I agree KT. Is that information in Chief Heine and Chief Westrope's opinion from your representative bilateral and coming back to you and you able to guide your representatives on those groups or do we need to take the more evasive move?

Mark Heine – I appreciate the question, Bryan. I am comfortable with Sonoma County Fire District representation there and our input liability. Let my folks go through that process. I think there is a need for a presence that is particular to a hat from REDCOM. You are correct in the interpretation of how the agencies are impacted, but I also think it has potential. KT you will have to tell this. It has a potentially significant impact on REDCOM in one way or another. I think it still bears having somebody representing REDCOM. Whether that is a member of our DOAG committee or another Board member. I will leave that up to the president on how he wants to do that. Based on what you said, Ken and Steve. I am willing to amend the motion to be REDCOM Board of Directors request a seat from Director Rivera on the committee and leave it up to our president as to who he would like to suggest to move forward to Director Rivera's for that.

Jason Boaz – I will second.

Bryan Cleaver – I think you need to clarify though Chief if you do not mind. I am a Board member and on the committee. I think both you and Chief Westrope want to have that identified as a Fire or representative in your origination or organizations on that committee. I do not believe that I am the adequate representation if Director Rivera were to appoint me. I think that among you as the Chiefs you should decide. As I heard from Scott, he feels adequately represented and maybe you do too. Potentially Chief Heine, but I think you need to mutually agree upon whoever it is that you have representing you is that also representing the interests of the REDCOM Board.

Mark Heine - I appreciate that, so I will try again Steve. I would make the motion that the president of the REDCOM Board put forth a recommendation to Director Rivera to be appointed to the committee that is a representative of REDCOM and a Fire Service.

Jason Boaz - Second

Steve Akre – Further discussion is my thoughts on this, just to present to the Board. Was to specifically have somebody from the DOAG either the Chair or Vice Chair that have been in place for a number of years and worked on a very detailed level of policy implementation and operations for REDCOM. I think my first suggestion would be Shepley as he represents an agency that is potentially affected by Tiered Response. He would be my first and Spencer would be my alternate. I present that to the Board for their consideration and maybe a friendly amendment to that or inclusion with that motion.

Travers Collins - Steve, I am also comfortable from the Santa Rosa standpoint with our representation on the Tiered Response working group with myself and Chief Suter we are on there. I would back up your recommendation. I think that having somebody outside of Sonoma County Fire District in Santa Rosa represented because it does have a wide-spreading impact on whether or not they are a BLS agency in the EOA or even outside of the EOA there could be wide variations in response times and impacts to the greater system. I think having those outliers would be important as well.

Jason Boaz - I think we have a motion and a second. I personally I do not think we need to amend it with the person's name Steve. I think the motion and the second gives you the power as the president to point to that person. I appreciate just listening to the feedback, but I almost feel like it does not need to be in there or maybe should not be in the motion. We can have a separate discussion or you can just tell us who you want to appoint.

Steve Akre - Thank you, Jason. I appreciate that. If that is good, then I will leave the motion as intended. My desire is to get to extend that request to Director Rivera as soon as possible and if accepted to have our DOAG representative in place as soon as possible. With that, any further discussion.

Jason Boaz - We need to vote.

Roll call vote all in favor - Motion approve – Discussion – No Further comments – Approved unanimously

Steve Akre - Motion passes and I will craft a request to Director Rivera and include a name.

Ken Tasseff - Could you copy me the email? I will make sure she gets it as quickly as possible and flag her on a response.

Steve Akre - Absolutely Ken, thank you very much I will absolutely do that.

Ken Tasseff - Thank you

KT McNulty - Steve before we move on, I would like to talk about some impacts to REDCOM for Tiered Response or co-response as far as dispatch goes.

Steve Akre – Ok

KT McNulty – One of the major concerns or red flags that pops out to me right away is that dispatching Tiered Response or co-response means utilizing EMD in the way that it was designed and that we reached a terminate code before dispatching. REDCOM's current compliance standards are based off of the NFPA standards that are written almost 40 years ago. NFPA has recently come out I believe in December. Basically admitting those standards were not based on any kind of data or reality. Right now they did an NRFP. They put it out in December to look for a company to host a study. Right now across the nation, they have a survey in their inbox to help kind of identify data points and update those standards. I would like for the Board just to have it on your radar that we may want to re-evaluate our contract standards as they sit now. When NFPA does come out with the updated standards, update REDCOM's contract and also potentially look at utilizing EMD as designed. Meaning that you complete key questions for those low-acuity calls before hitting send. The other piece of that is that currently the way we practice we are putting thousands of pieces of equipment on the road unnecessarily Code Three every day. Just for the alpha determinants for 2021 we put about 18,000 pieces of equipment on the road for Code two calls/ Code Three. That is something else that would be really important for us to look at. That is all I have.

Steve Akre - Ok, thank you for staying on top of that. I think you know; this is all part of what we are tasked with as policymakers on this Board, and we will certainly look at NFPA standards as they are revised and updated and make the best decisions for our communities and our levels of service. Thank you!

7. Old Business

a) Update on Executive Director Recruitment. – KT McNulty

KT McNulty - I cannot say a whole lot on the public forum. It is still open. We had a lot of external candidates that really had no emergency leadership experience and a lot of hospitality Directors applied. I have rejected those based on their qualification. We do have some in-house candidates. That is all the updates I can give for right now.

Steve Akre – Thank you for that update KT. I will open this up to the Board for comments, questions, and ideas. We are now looking at about four months of

not having a full-time Director in place and especially given that update. It is concerning to me. Our director position is a very critical position, and you know both providing leadership to the rest of the staff but also setting course for us as an agency and advising the Board. KT, I really appreciate your willingness and efforts to fill both spots. I do not think that is fair to you or anyone to ask that you wear multiple hats of really critical positions for an extended period of time. Opening it up to the Board for any comments, ideas, and suggestions on moving forward.

Travers Collins – How many viable applications have you received?

KT McNulty – Two

Travers Collins – Thank you.

Steve Akre - I guess I will need to provide a little bit more context or information to my comments. I am guessing what I am weighing internally as a Board member serving our member agencies. If we have gone four months already and have not even met as a subcommittee yet to review applicants. We are still at a minimum. We are looking at another couple of months, maybe longer. I guess two things, one is, are we at a point where we could appoint somebody as an acting or interim director? If we have somebody qualified to do that. Then secondly is our two candidates enough viable candidates to start the process as our subcommittee to then you know keep going?

Mark Heine – Maybe this is just a suggestion for our subcommittee to work offline with KT to get into a little bit more. We probably should not get into it too much on public forum.

KT McNulty – Yes, I agree.

Mark Heine – Any other support KT that the Board should be offering you as far as distribution or marketing or whatever we can do to help support this such a critical position. I just want all of us to be able to see a large swap of candidates with various backgrounds.

Jason Boaz – That is a great idea, Mark. I support that. It would be appropriate then for the subcommittee to just meet and discuss some of this to move forward with it quickly.

Steve Akre - I appreciate that feedback in that direction and it was just something that I did not feel comfortable just making without bringing it to the full Board for at least an update and some discussion on how we wanted to move forward together.

Mark Heine - I appreciate your concern and understand what your concern is for sure. It is just one of those things that just does not have an easy solution to it right here in front of us.

Steve Akre - I think KT and Brenda have direction. If we can get the subcommittee members a meeting scheduled as soon as possible.

b) Discussion on returning to in-person/hybrid meetings beginning in October.

KT McNulty – The only information I have to share is that Santa Rosa has bookmarked a room for all the Board and DOAG meetings at the tower. We do have space to go to. It is just whether the Board feels comfortable returning to in-person meetings.

Steve Akre - Thank you KT and thank you Santa Rosa for allowing us the opportunity at least. Opening it up to the Board for any thoughts or discussion on returning to in-person and hybrid meetings in October.

Bryan Cleaver – Chair is that open to the public comment or staff comment as well as the Board?

Steve Akre- Yes

Bryan Cleaver – go ahead, Carly.

Carly Sullivan - I have been re-engaged with the COVID section within the DHS department and they clearly have stated that the EMS agency is so short-staffed that they do not want to run the risk of any one of us potentially getting COVID and then not being able to respond to an actual EOC activation or disaster activation within obviously the county structure or within the DOC structure. I think the EMS agency in general, we do not necessarily have an opinion either way, but we are going to think to consider the recommendation by the health officers and by DHS leadership that we should not commit to any in-person meetings to date. That does not mean that we cannot reconsider that thought for October. In the interim between probably now and at least August. I do not think the EMS staff can commit to doing anything. That is the latest update that I have.

Steve Akre – Thank you, Carly. I think hybrid meetings are here to stay. We have done this successfully and I think this is the perfect option for anyone that has safety concerns and time and travel concerns. Unless there is a difference in opinion on the board. I think that is the direction we should go.

Motion to approve made by Steve Akre, Second Dave Crowl – Discussion – No Further comments – Approved unanimously

8. Next meeting will be – October 13, 2022, at 14:00.
9. Adjournment- Motion to adjourn. Motion to approve made by Scott Westrope, Second, Mark Heine – Discussion – No Further comments – Approved unanimously @ 1528



Marin County Fire Chiefs Association

REDCOM Dispatch
Board of Directors
630 2nd Street West
Sonoma, CA 95476

September 29, 2022

Attention: REDCOM Board of Directors

Board members,

In 2020 Marin County and Sonoma County collaboratively completed a feasibility study related to the concept of a regional fire/EMS dispatch. The feasibility study confirmed that a regional center is possible and numerous policy and costing options would need to be further explored. Upon completion of the feasibility study, staffing and costing options were developed. Through the development of the costing and policy options it became clear AB438, and the increased costs provided by the private ambulance provider for dispatch services presented too many challenges for the Marin County Agencies.

This month the Marin Fire Agencies received notice from the Marin County Sheriff's office that they intend not to renew their existing dispatch agreements with fire agencies. Marin Fire Agencies are in the process of reviewing options for fire dispatch within Marin County.

Marin County Fire Agencies are requesting Sonoma County Fire Agencies to consider re-engaging in regional Fire/EMS dispatch opportunities with the understanding that the increased administrative/overhead costs provided by the private dispatch provider and AB438 would necessitate looking at a public sector option.

As always, we appreciate the strong working relationship between our two counties and look forward to hearing from your fire service leadership regarding dispatch services.

Respectfully,

A handwritten signature in black ink, appearing to read "R. Martin", with a long horizontal stroke extending to the right.

Ruben Martin
Fire Chief/ President
Marin County Fire Chiefs Assoc.
rmartin@centralmarinfire.org
415-927-5197 (Office)
415-755-8326 (Cell)

CC: Chief Steve Akre - Sonoma Valley Fire District

2022-
2023

REDCOM FY 22-23 Q1 Director's Report



Evonne Stevens

Interim Executive Director, REDCOM

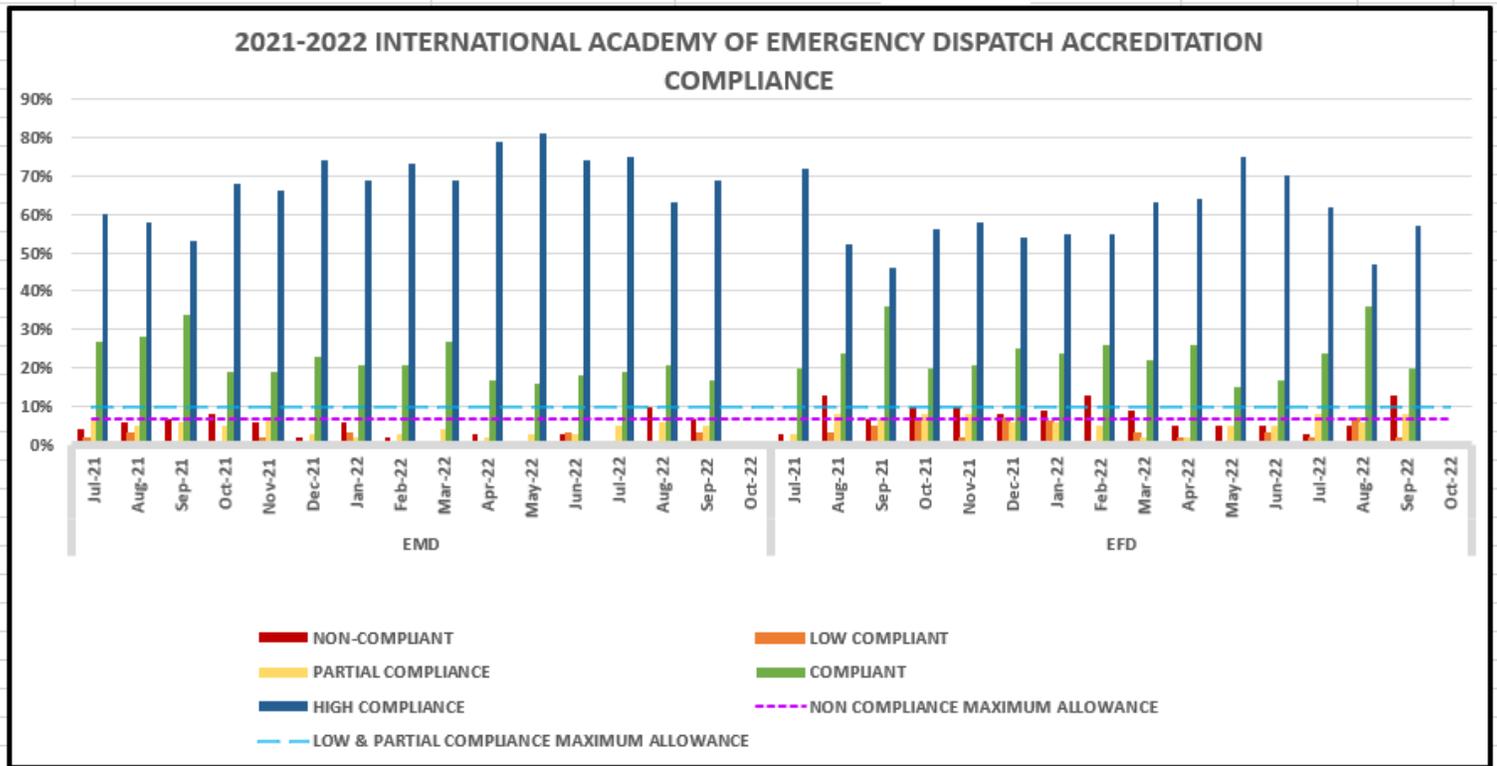
10/7/2022

Operational Report

Accredited Center of Excellence (ACE) status report

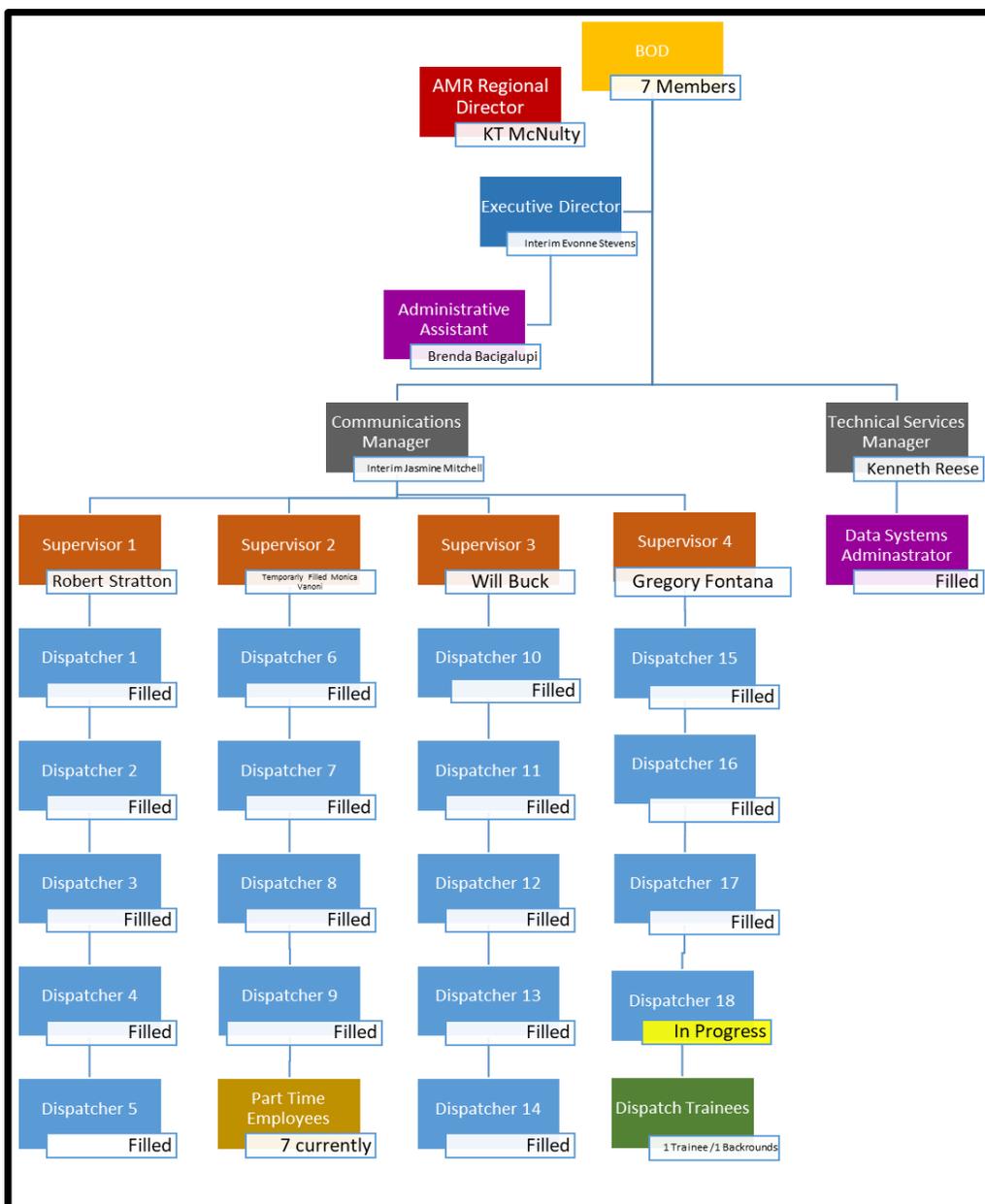
- **ACE Update:** REDCOM achieved their Accredited Center of Excellence for Emergency Medical Dispatching in 2017 and their Emergency Fire Dispatching in 2020. While we are continuing to maintain our accreditation in both disciplines. We had some minor dips in some September in the EMD category and in August in EFD. We are taking many continuous steps to ensure these challenges are resolved going forward

Figure 1



Staffing update:

- Upper Management: Technical Services and Operations Manager positions are filled.
 - Recruitment for Executive Director is still in progress.
- Supervisors: All 4 positions are filled.
- Fulltime Dispatchers: 17 out of the 18 positions are filled. For the 18th position, we have hired a dispatcher that currently works for Protrans. She has cleared the drug screen and background check with our agency, and we are awaiting her passing the clearance from SCSO which is moving forward to ensure building access before she can start.
- Jasmine Mitchell was originally hired on as our newest REDCOM Supervisor. She has moved to the Interim Operations Manager Position to help support REDCOM's needs.
- Jason Krout our newest dispatcher is excelling and just cleared call-taking this week.



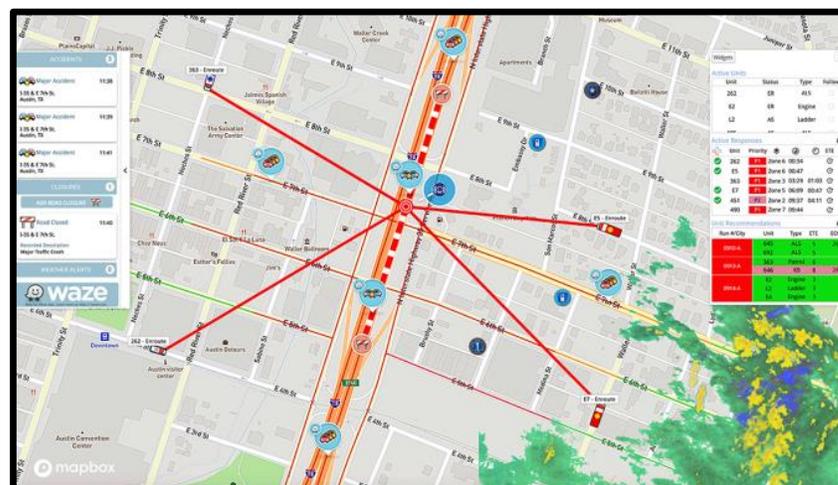
Operations Update:

- Employees have been continuing to train for fire season preparedness and accuracy when creating events including:
 - A latitude and longitude training
 - Understanding Structure Fire and Fires have their Season IAED Academy training
 - Quarterly Wireless Emergency Alerting Training ongoing
 - CHP notifications, CAD hits, and Alias training
- REDCOM has started using EMD for all emergency medical calls in Cloverdale's district
- REDCOM will begin taking requests from LE agencies for the Sonoma County Law Enforcement Chaplaincy and making notifications to the on-call Chaplain starting 10/16/2022.
- Training Team moving over to the WEB-BASED agency 360 platforms

Technology update:

- Genesis Pulse: Software that incorporates real-time Waze traffic information with our responders' AVL data, 911 callers' location services, medical alarm patient information, and real-time reporting of traffic accidents/hazards through the end user Waze application. The product is online, and testing has begun. Additional monitors have been installed at each CAD workstation.

Figure 3



- Tablet Command IPAD purchases are underway through member-paid consortium funds for Rancho Adobe Fire District, Petaluma Fire Department, and Sonoma Valley.
- As you all know the Fire Cameras have been moved to AlertCA we continue to monitor them. And triangulate location when we receive Alerts from. The Alchera A.I. We were awaiting a quote to continue to work with Alchera potentially limiting the A.I alerts to the 5 roving cameras. Our main contact has left Alchera, and we have not yet started these discussions with his replacement.

Figure 4



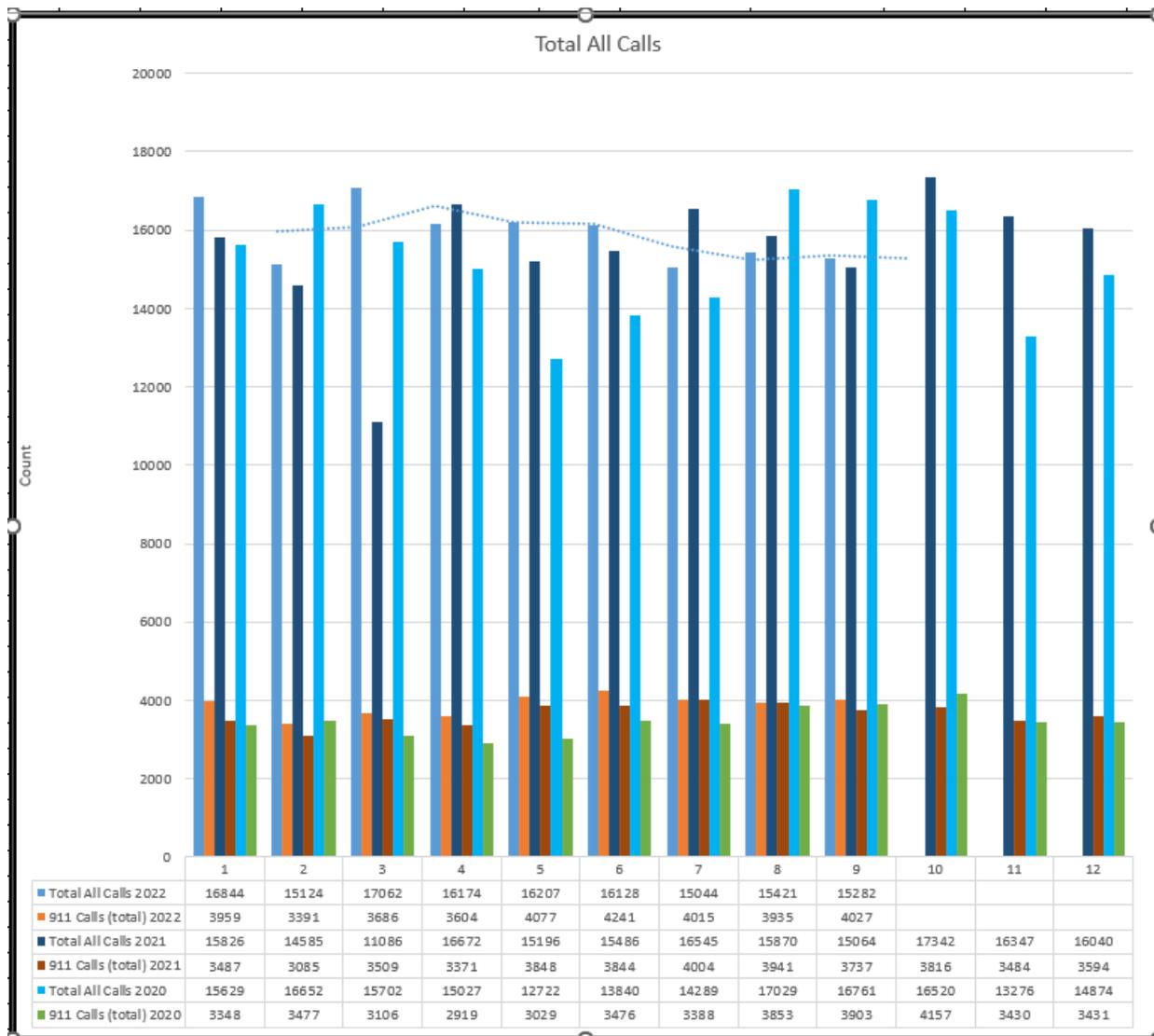
- The REDCOM Communications van is fully outfitted and ready for full use to support emergency situations. It has been utilized twice this year for the Gran Fondo and the Wine County Century bike race with great success.

Call Trends

REDCOM workload is largely dependent on total telephone call volumes and call durations. Although telephone call volumes do not account for the total of all work processes, there is a strong correlation between total telephone call volume and workload in the communications center. The following workload trends are actively monitored by REDCOM management:

Total and 911 telephone call volume by month:

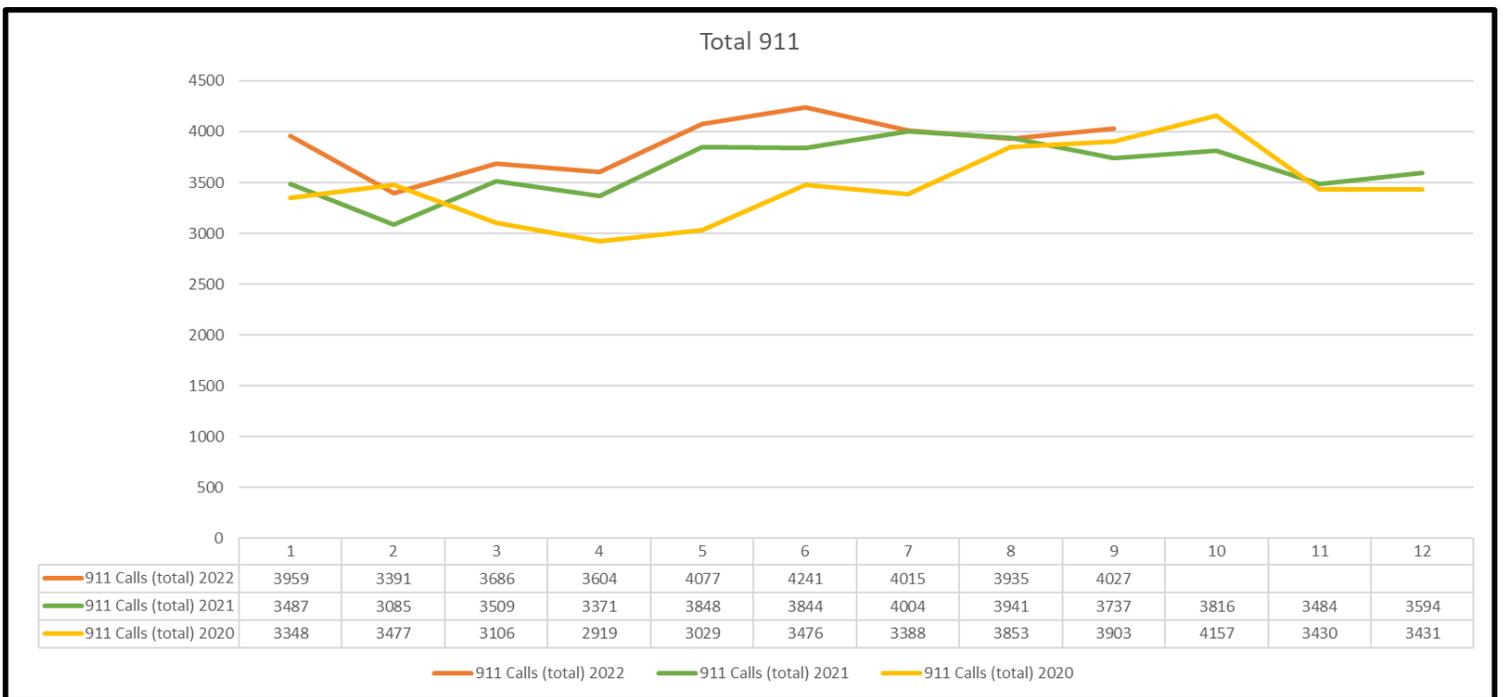
Figure 5



Total 911 calls:

911 call volume is monitored to ensure appropriate staffing and additional resources are available to manage the latest trends in volume.

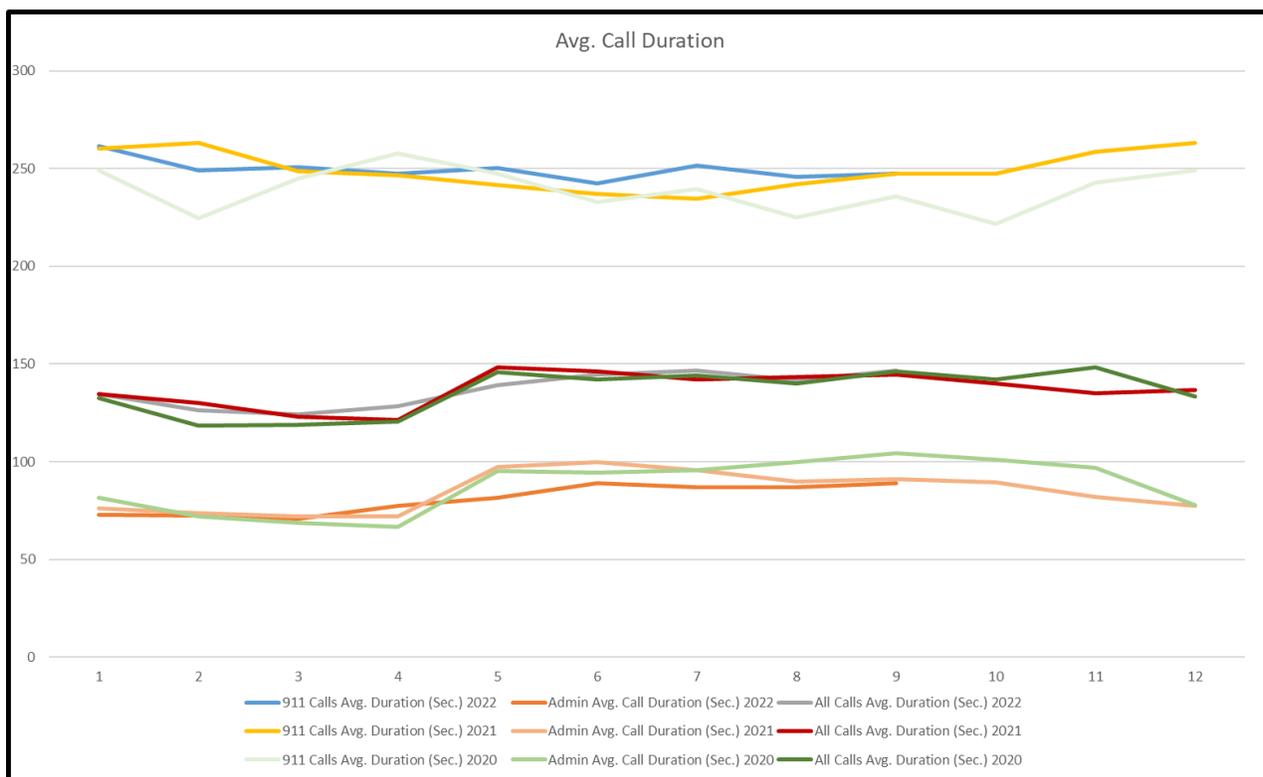
Figure 6



Average Call Duration:

Call duration is measured as the average time (seconds) it takes REDCOM to answer and complete (disconnect) a telephone call. 911 Calls and Administrative Calls are measured separately and included in the total average.

Figure 7



Contractual Performance:

Under the *Redwood Empire Dispatch Communications Authority Agreement for the Provision of Fire and Ambulance Dispatch Services*, REDCOM is required to adhere to the following performance measures:

Answer Time Performance Criteria:

1. Answer 90% of all 911 calls within 10 sec. (Figure 8 is a summary of Figures 10-11)
2. Answer 95% of all calls within 20 sec.

Call Processing Time Performance Criteria:

3. Maintain call processing times (pick-up of a 911 call to tone out of resources) of 70 sec. or less 90% of the time. (Figure 9 is a summary of Figures 13-14)

REDCOM consistently exceeds these standards. * Performance standards do not apply to calls for which it is unreasonable to expect compliance with the established standards. These calls shall be exempted and shall not be counted for the purpose of determining compliance. Such calls include, but are not limited to, calls from non-English speaking callers, non-eyewitness callers, impaired callers or young minors, calls for which no 911 data has been provided, calls where the CAD or other equipment has failed or malfunctioned and calls during periods of system overload. Call answer times remain consistent and well within the contract requirements.

Figure 8

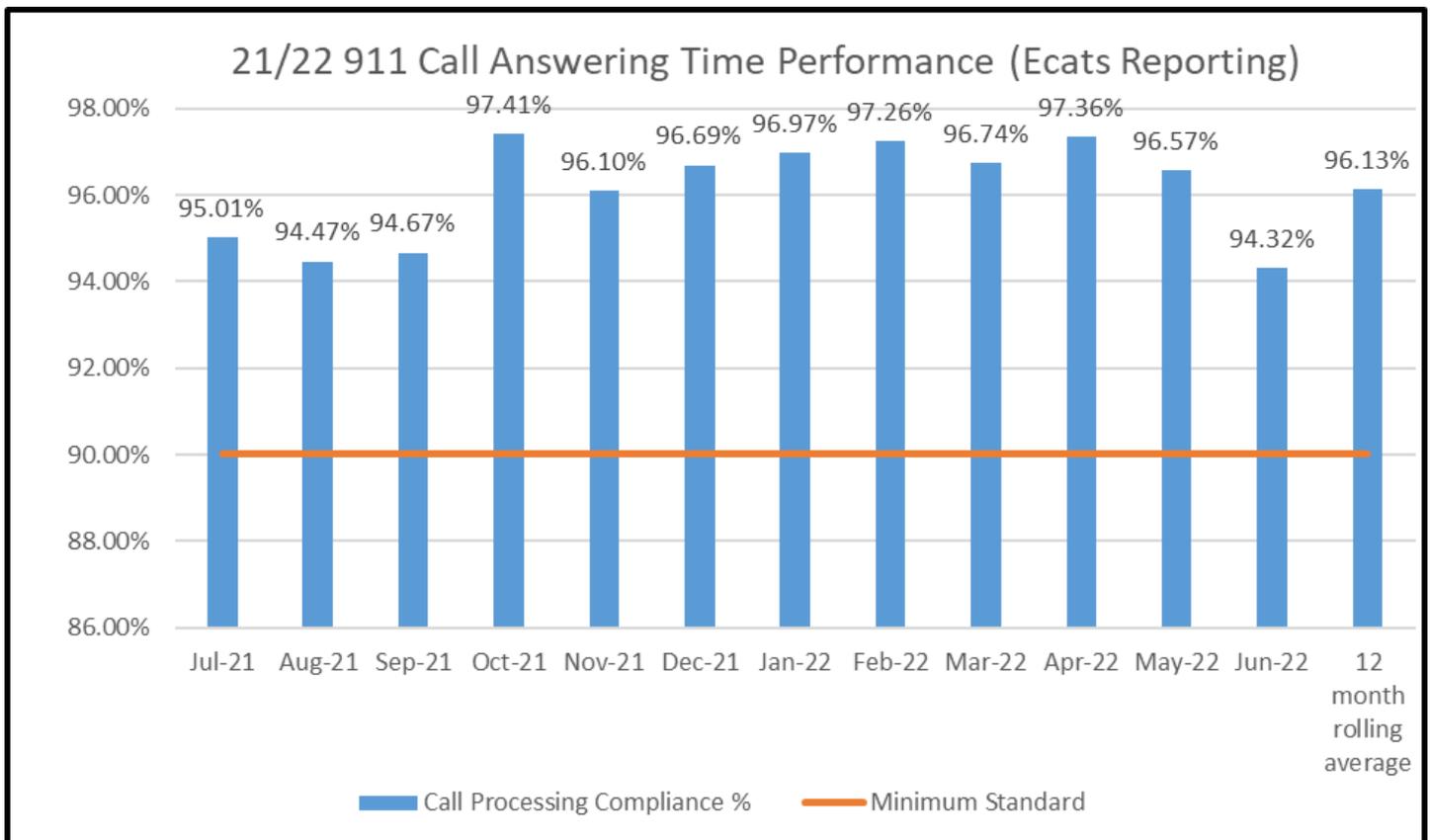
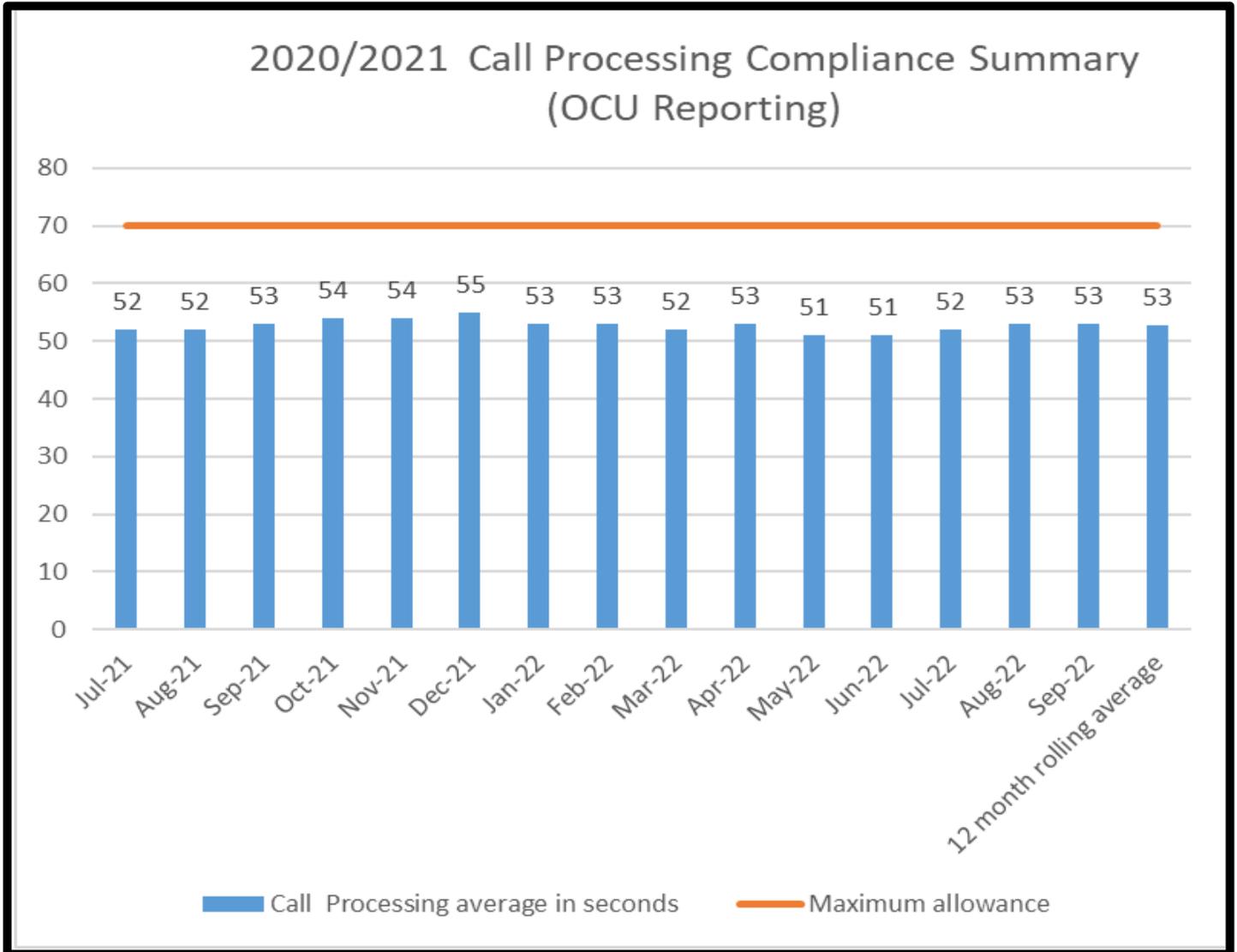


Figure 9

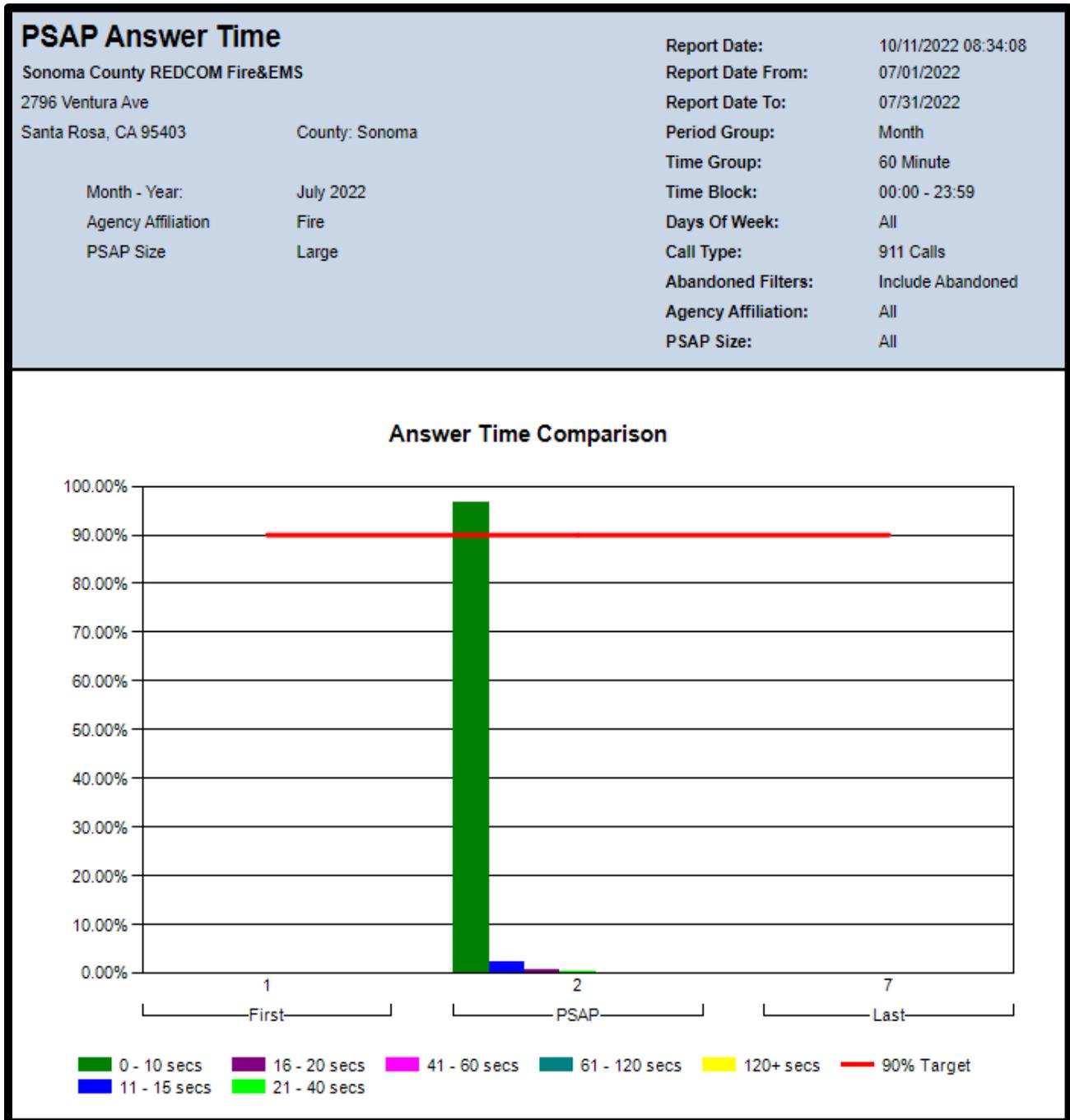


July 2022:

0-10 sec. = 96.79%

0-15 sec. = 99.15%

Figure 10

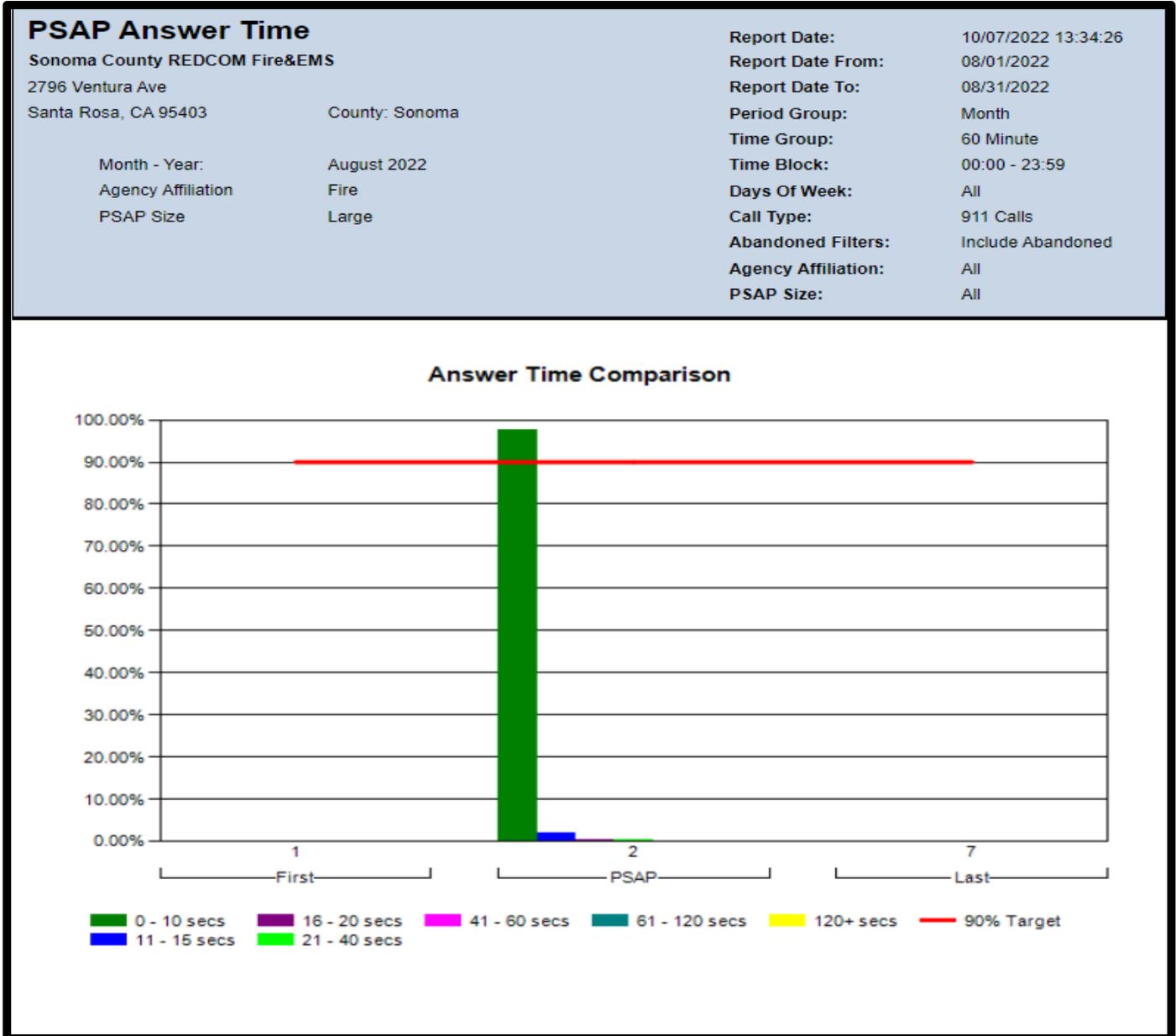


August 2022:

0-10 sec. = 97.51%

0-15 sec. = 99.42%

Figure 11

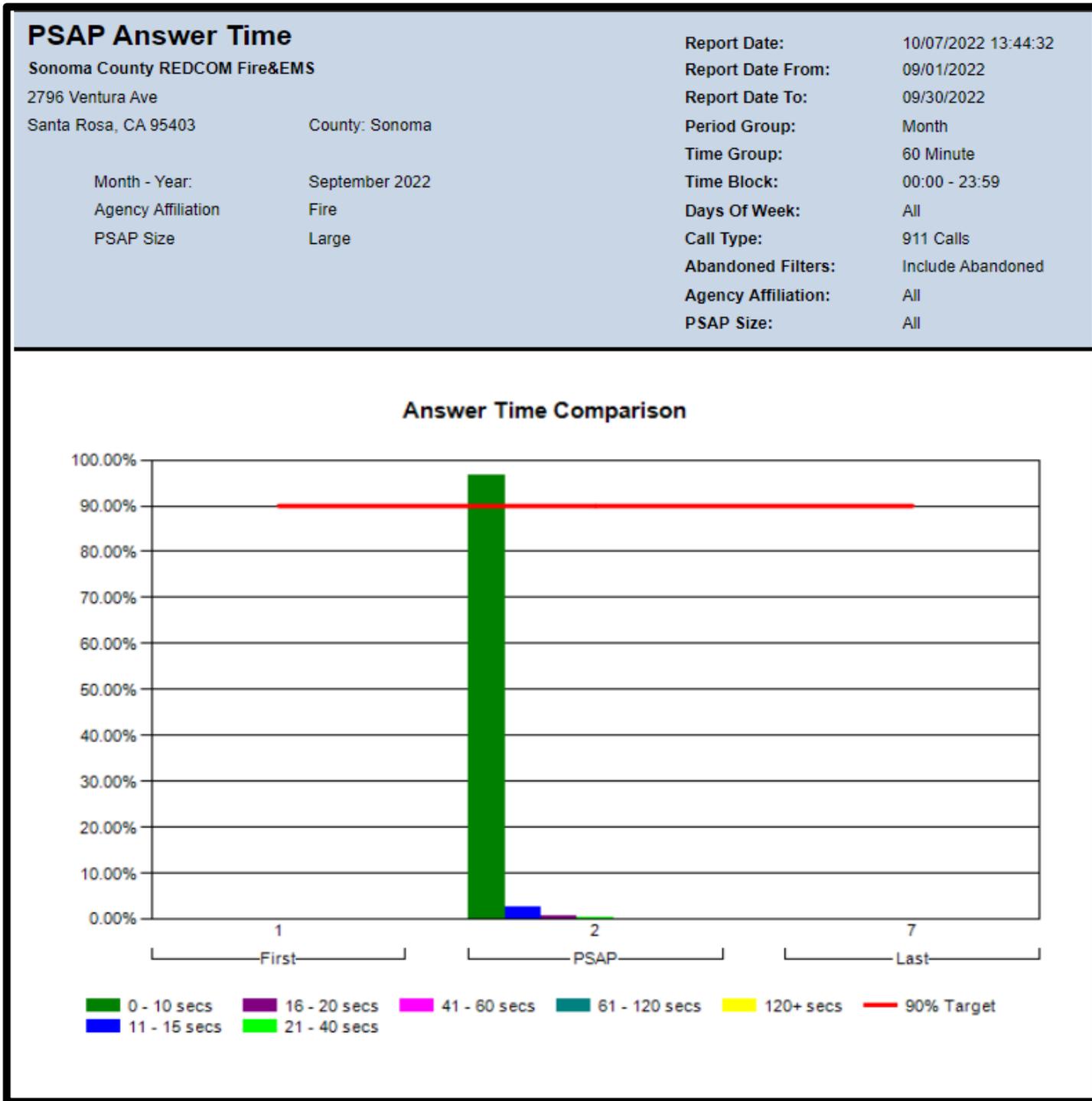


September 2022:

0-10 sec. = 96.52%

0-15 sec. = 99.13%

Figure 12



Call Processing to Dispatch Times

REDCOM uses a late-dispatch processing strategy to more accurately measure REDCOM's dispatch time performance. Previous methods were inclusive of Primary PSAP times but did not accurately reflect REDCOM's performance. This methodology eliminates the time taken by the Primary PSAP to forward the call to REDCOM. Additionally, any late dispatch is investigated by a supervisor in near time. This provides better opportunity to provide feedback to the dispatcher and a more accurate evaluation of the call circumstances to identify if the call meets exemption criteria (figures 12-14). REDCOM Call-taking compliance and exemptions will be reviewed every-other-month by the REDCOM DOAG. The graphs below represent REDCOM's fractal dispatch time performance.

July 2022

Figure 13

		Sonoma County (REDCOM) Response Compliance		Period: Jul 01 2022 to Jul 31 2022								Report Status: FINAL	
Compliance Reporting 2022/07/01 - 2022/07/31													
Zone	Priority	Total Incidents	Do Not Count	Adjusted Total Incidents	Adjusted Late	Exemptions Requested	Exemptions Approved	Compliance Calculated Incidents	Compliance Calculated Late	Call Processing Compliance	90th % Call Processing		
ALL	Call Processing	3749	0	3749	594	426	426	3323	168	94.94%	00:00:52		
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Page 1 of 1													

August 2022

Figure 14

		Sonoma County (REDCOM) Response Compliance		Period: Aug 01 2022 to Aug 31 2022								Report Status: FINAL	
Compliance Reporting 2022/08/01 - 2022/08/31													
Zone	Priority	Total Incidents	Do Not Count	Adjusted Total Incidents	Adjusted Late	Exemptions Requested	Exemptions Approved	Compliance Calculated Incidents	Compliance Calculated Late	Call Processing Compliance	90th % Call Processing		
ALL	Call Processing	3741	0	3741	607	452	452	3289	155	95.29%	00:00:53		
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Page 1 of 1													

September 2022

Figure 15




Sonoma County (REDCOM) Response Compliance

Period: Sep 01 2022 to Sep 30 2022 Report Status: FINAL

Compliance Reporting 2022/09/01 - 2022/09/30

Zone	Priority	Total Incidents	Do Not Count	Adjusted Total Incidents	Adjusted Late	Exemptions Requested	Exemptions Approved	Compliance Calculated Incidents	Compliance Calculated Late	Call Processing Compliance	90th % Call Processing
ALL	Call Processing	3818	0	3818	684	485	485	3333	199	94.03%	00:00:53

REDCOM Exemption Reason Reports:

July 2022

Figure 16




Sonoma County (REDCOM) Exemption Reasons Report

Period: 07/01/2022 thru 07/31/2022

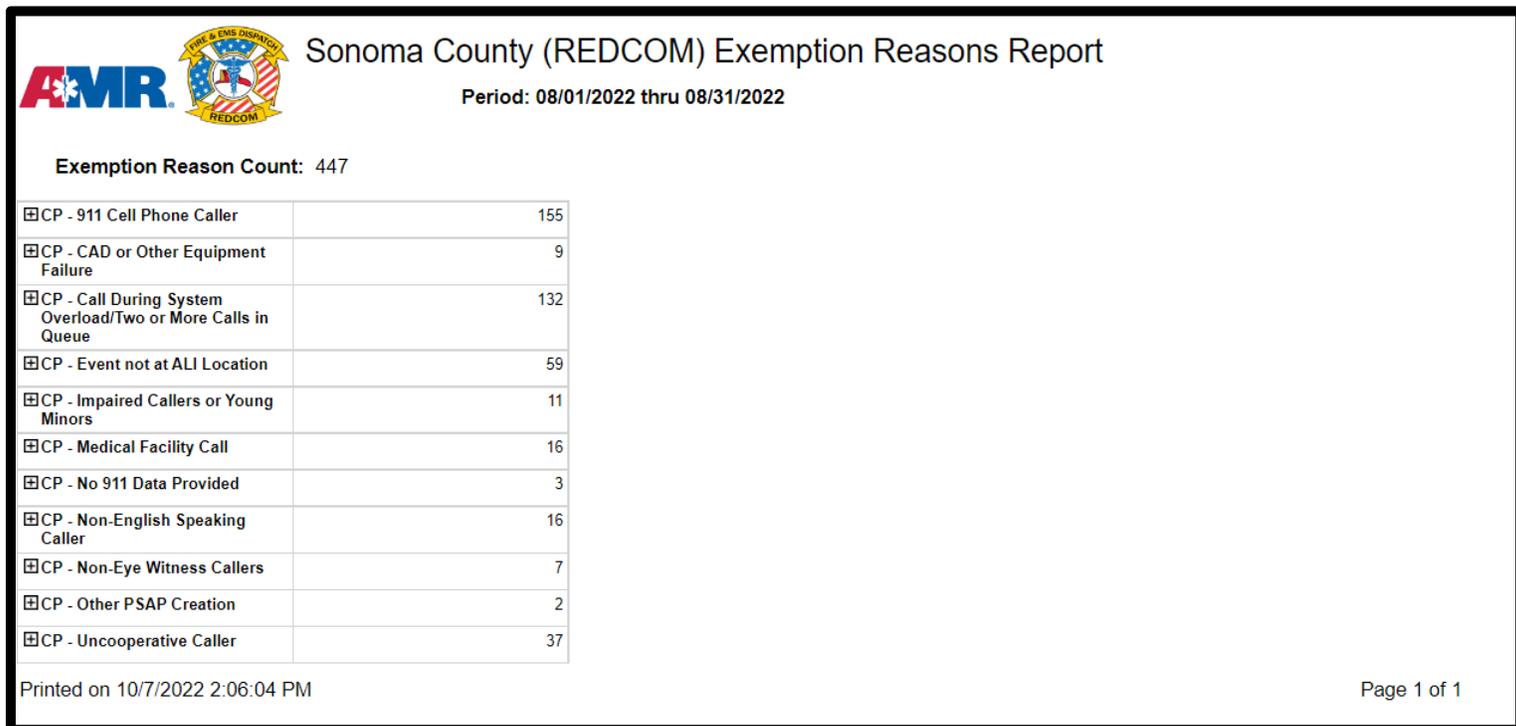
Exemption Reason Count: 418

<input checked="" type="checkbox"/> CP - 911 Cell Phone Caller	127
<input checked="" type="checkbox"/> CP - CAD or Other Equipment Failure	12
<input checked="" type="checkbox"/> CP - Call During System Overload/Two or More Calls in Queue	122
<input checked="" type="checkbox"/> CP - Event not at ALI Location	61
<input checked="" type="checkbox"/> CP - Impaired Callers or Young Minors	9
<input checked="" type="checkbox"/> CP - Medical Facility Call	23
<input checked="" type="checkbox"/> CP - No 911 Data Provided	1
<input checked="" type="checkbox"/> CP - Non-English Speaking Caller	11
<input checked="" type="checkbox"/> CP - Non-Eye Witness Callers	3
<input checked="" type="checkbox"/> CP - Other PSAP Creation	4
<input checked="" type="checkbox"/> CP - Uncooperative Caller	45

Printed on 10/7/2022 2:03:15 PM Page 1 of 1

August 2022

Figure 17



September 2022




Sonoma County (REDCOM) Exemption Reasons Report

Period: 09/01/2022 thru 09/30/2022

Exemption Reason Count: 478

☒ CP - 911 Cell Phone Caller	148
☒ CP - CAD or Other Equipment Failure	12
☒ CP - Call During System Overload/Two or More Calls in Queue	143
☒ CP - Event not at ALI Location	59
☒ CP - Impaired Callers or Young Minors	11
☒ CP - Medical Facility Call	29
☒ CP - No 911 Data Provided	1
☒ CP - Non-English Speaking Caller	14
☒ CP - Non-Eye Witness Callers	9
☒ CP - Other PSAP Creation	2
☒ CP - Uncooperative Caller	50

Printed on 10/7/2022 2:10:24 PM Page 1 of 1



2796 Ventura Avenue
Santa Rosa, CA 95403
Business: (707) 565-8880 Fax: (707) 568-6693

REDCOM BOARD OF DIRECTORS Meeting Schedule 2023

All meetings to be held at 2:00 p.m. (virtually until further notice).
To join by phone or via web link: Email KT.McNulty@REDCOM-Fire.org for current
access information.

January 12th, 2023

February 9th, 2023

March 9th, 2023

July 13th, 2023

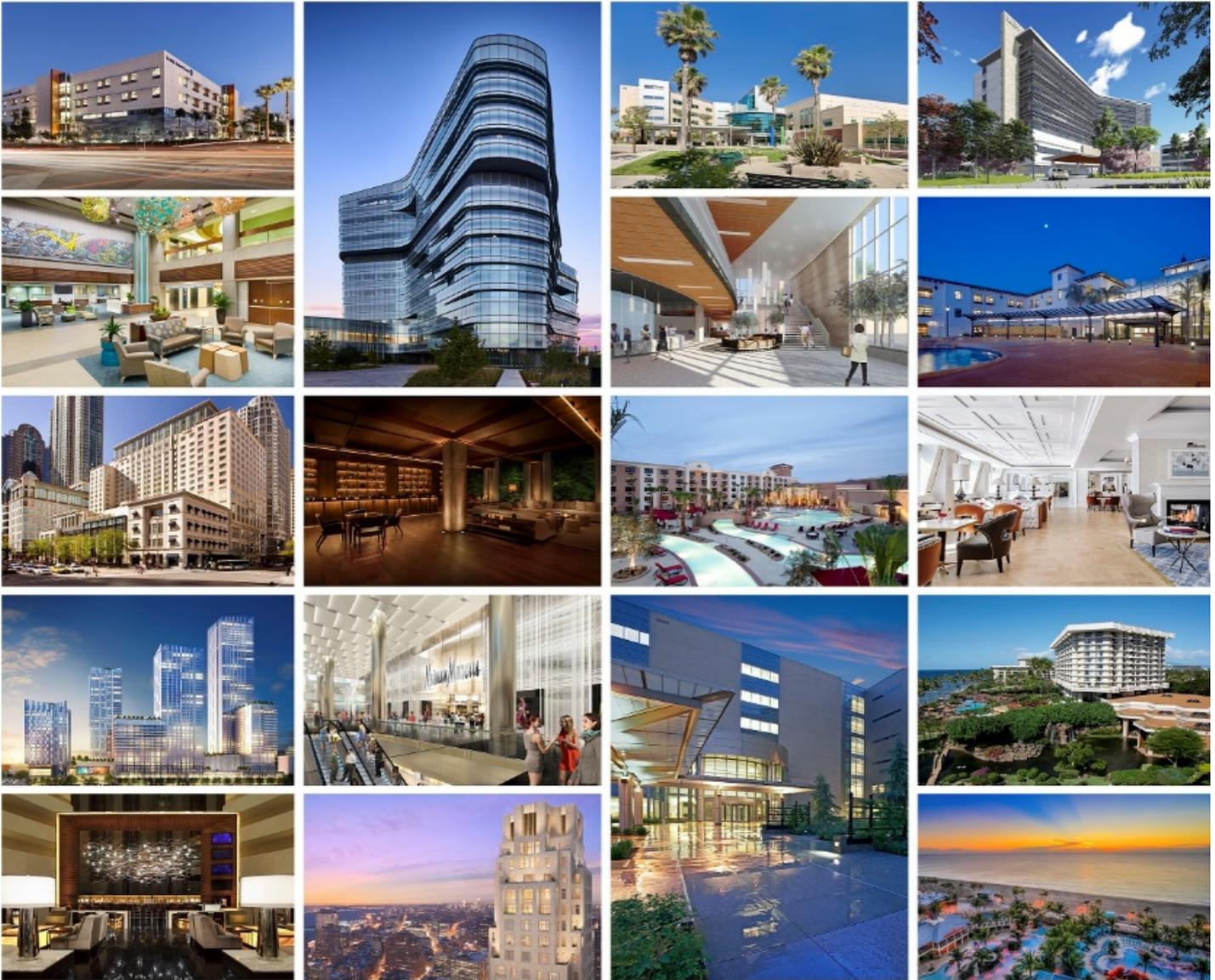
October 12th, 2023

Sonoma County Sheriff's Office Tenant Improvement

Conceptual Rev1

July 2, 2021

21-00xxx.00



Prepared for RossDrulisCusenbery

CUMMING
Building Value Through Expertise

TABLE OF CONTENTS

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1. Project Introduction	
Executive Summary	3
2. Cost Summaries	
Summary	4
3. Construction Cost Back Up	
Tenant Improvement Project	6
4. Appendix	
Qualifications	12

EXECUTIVE SUMMARY

1.1 Introduction

This estimate has been prepared, pursuant to an agreement between RossDrulisCusenbery and Cumming, for the purpose of establishing a probable cost of construction at the conceptual rev1 stage.

The project scope encompasses a tenant improvement project in the Sheriff's Office and REDCOM rooms.

1.2 Project Schedule

	Start	Finish	Duration
Design & Engineering	Jul-21	Jan-22	7 months
Construction	Jan-22	Feb-22	6 weeks

1.3 Key Assumptions & Exclusions

This document should be read in association with Appendix 1 which outline assumptions, project understanding, approach, and cost management methodology. Key assumptions built into the above cost breakdown include

Key Assumptions

- Hard bid, lump sum low bid, to prequalified general contractors
- Existing building operational during construction
- Normal Working Hours

Key Exclusions

- Project soft costs
- Department relocation
- Hazardous Materials Abatement
- Off-hours construction (partial)

SUMMARY

Element	Area	Cost / SF	Total
Tenant Improvement Project	2,325	\$227.57	\$529,097
Total Estimated Construction Cost	2,325	\$227.57	\$529,097

Tenant Improvement Project

SUMMARY - TENANT IMPROVEMENT PROJECT

Element		Total	Cost / SF
02 Existing Conditions		\$16,078	\$6.92
03 Concrete			
04 Masonry			
05 Metals			
06 Wood, Plastics, And Composites		\$12,950	\$5.57
07 Thermal And Moisture Protection			
08 Openings		\$25,250	\$10.86
09 Finishes		\$58,899	\$25.33
10 Specialties		\$12,925	\$5.56
11 Equipment			
12 Furnishings			
13 Special Construction			
14 Conveying Systems			
21 Fire Suppression		\$9,300	\$4.00
22 Plumbing			
23 HVAC		\$88,625	\$38.12
25 Integrated Automation		\$13,950	\$6.00
26 Electrical		\$83,750	\$36.02
27 Communications		\$23,400	\$10.06
28 Electrical Safety And Security		\$10,125	\$4.35
31 Earthwork			
32 Exterior Improvements			
33 Utilities			
Subtotal		\$355,252	\$152.80
General Requirements	5.00%	\$17,763	\$7.64
Subtotal		\$373,014	\$160.44
General Conditions	15.00%	\$55,952	\$24.07
Subtotal		\$428,966	\$184.50
Bonds & Insurance	2.00%	\$8,579	\$3.69
Subtotal		\$437,546	\$188.19
Contractor's Fee	8.00%	\$35,004	\$15.06
Subtotal		\$472,549	\$203.25
Design Contingency	10.00%	\$47,255	\$20.32
Subtotal		\$519,804	\$223.57
Escalation to MOC, 01/22/22	1.79%	\$9,293	\$4.00

TOTAL ESTIMATED CONSTRUCTION COST		\$529,097	\$227.57
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Total Area: 2,325 SF

DETAIL ELEMENTS - TENANT IMPROVEMENT PROJECT

Element	Quantity	Unit	Unit Cost	Total
Total - General Requirements				
02 Existing Conditions				
Remove Existing FFE and Reinstall as Required Selective Demolition	1	ls	\$7,000.00	\$7,000
Interior partitions	33	lf	\$50.00	\$1,650
Interior doors	1	ea	\$150.00	\$150
Miscellaneous demolition and scrap-out	2,325	sf	\$2.70	\$6,278
Offhaul	1	ls	\$1,000.00	\$1,000
Total - Existing Conditions				\$16,078
03 Concrete				
No Work Anticipated				
Total - Concrete				
04 Masonry				
No Work Anticipated				
Total - Masonry				
05 Metals				
No Work Anticipated				
Total - Metals				
06 Wood, Plastics, And Composites				
Millwork				
Base cabinet with countertop	14	lf	\$550.00	\$7,700
High cabinets with countertop	7	lf	\$750.00	\$5,250
Total - Wood, Plastics, And Composites				\$12,950

DETAIL ELEMENTS - TENANT IMPROVEMENT PROJECT

Element	Quantity	Unit	Unit Cost	Total
07 Thermal And Moisture Protection				
Miscellaneous Patching at Connection to Rooftop Unit				<i>Assume Not Required</i>

Total - Thermal And Moisture Protection

08 Openings

Interior Doors				
HM door in HM frame, single	2	ea	\$3,000.00	\$6,000
Operable partition	14	lf	\$1,250.00	\$17,500
Interior Glazing				
Sidelite	1	ea	\$1,750.00	\$1,750

Total - Openings **\$25,250**

09 Finishes

Interior Partitions				
Metal stud framing, gypsum board surfacing each side, acoustic batts	59	lf	\$370.00	\$21,830
Blocking and backing at large video monitor, misc. blocking and backing	1	ls	\$2,200.00	\$2,200
Flooring				
Patch / repair at new partitions	59	lf	\$50.00	\$2,950
Acoustic Ceiling Tile				
Patch / repair at new partitions	73	lf	\$50.00	\$3,650
Minor replacement of tiles and grid at REDCOM main	1,200	sf	\$10.00	\$12,000
Paint				
Paint new and existing, expansion only	2,580	sf	\$1.80	\$4,644
Miscellaneous				
Miscellaneous patch and repair of gypsum board and finishes as required	2,325	sf	\$5.00	\$11,625

Total - Finishes **\$58,899**

10 Specialties

Signage, Fire Extinguishers, and Misc., Allow	2,325	gsf	\$4.00	\$9,300
Metal Shelving	29	lf	\$125.00	\$3,625

Total - Specialties **\$12,925**

DETAIL ELEMENTS - TENANT IMPROVEMENT PROJECT

Element	Quantity	Unit	Unit Cost	Total
11 Equipment				
No Work Anticipated				
Total - Equipment				
12 Furnishings				
No Work Anticipated				
Total - Furnishings				
13 Special Construction				
No Work Anticipated				
Total - Special Construction				
14 Conveying Systems				
No Work Anticipated				
Total - Conveying Systems				
21 Fire Suppression				
Re-locate sprinkler heads as required	2,325	sf	\$4.00	\$9,300
Total - Fire Suppression				\$9,300
22 Plumbing				
No Work Anticipated				
Total - Plumbing				

DETAIL ELEMENTS - TENANT IMPROVEMENT PROJECT

Element	Quantity	Unit	Unit Cost	Total
23 HVAC				
Sheriff's Office, including One New VAV Box and Rework as Required	640	sf	\$20.00	\$12,800
REDCOM, including Cnxn to New Unit, Phased	1,685	sf	\$45.00	\$75,825

Total - HVAC				\$88,625
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25 Integrated Automation

HVAC Controls	2,325	sf	\$6.00	\$13,950
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Total - Integrated Automation				\$13,950
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26 Electrical

Sheriff's Office and REDCOM Expansion				
Distribution equipment				
Work to existing panel, etc.	1	ls	\$3,500.00	\$3,500
HVAC and equipment connections, Lighting, and User Power	1,125	sf	\$40.00	\$45,000
Demolition				
Electrical demolition	1,125	sf	\$4.00	\$4,500
General conditions / General requirements, Etc.	1,125	sf	\$6.00	\$6,750
REDCOM Main				
Incidental Scope Allowance	1,200	sf	\$20.00	\$24,000

Total - Electrical				\$83,750
---------------------------	--	--	--	-----------------

27 Communications

Sheriff's Office and REDCOM Expansion				
Scope Allowance	2,325	sf	\$8.00	\$18,600
REDCOM Main				
Incidental Scope Allowance	1,200	sf	\$4.00	\$4,800

Total - Communications				\$23,400
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28 Electrical Safety And Security

Sheriff's Office and REDCOM Expansion				
Security				
Fire alarm system	1,125	sf	\$6.00	<i>Excluded</i> \$6,750

DETAIL ELEMENTS - TENANT IMPROVEMENT PROJECT

Element	Quantity	Unit	Unit Cost	Total
REDCOM Main Incidental Scope Allowance	1,125	sf	\$3.00	\$3,375
Total - Electrical Safety And Security				\$10,125

APPENDIX 1 - APPROACH & METHODOLOGY

Basis of Estimate	<ul style="list-style-type: none">- Electronic Documents<ul style="list-style-type: none">- Project Description 7121- 20210702_SCRE_Sheriff-REDCOM Expansion Cost Estimate Set_Draft
Estimate Format	A CSI cost classification format has been used for the preparation of this estimate. It classifies costs by building material.
Cost Mark Ups	<p>The following % mark ups have been included in each design option:</p> <ul style="list-style-type: none">- Phasing and Off-Hours (0.00% compound)- General Requirements (5.00% compound)- General Conditions (15.00% on direct costs)- Bonds & Insurance (2.00% compound)- Contractor's Fee (8.00% compound)- Design Contingency (10.00% compound)- Escalation to MOC, 01/22/22 (1.79% compound)
Escalation	All subcontract prices herein are reflective of current bid prices. Escalation has been included on the summary level to the stated mid point of construction.
Design Contingency	An allowance of 10.0% for undeveloped design details has been included in this estimate. As the design of each system is further developed, details which historically increase cost become apparent and must be incorporated into the estimate while decreasing the % burden.
Construction Contingency	It is prudent for all program budgets to include an allowance for change orders which occur during the construction phase. These change orders normally increase the cost of the project. It is recommended that a 10%-20% construction contingency is carried in this respect. This cost is not included within the estimate.
Construction Schedule	Costs included herein have been based upon a construction period of 1 months. Any costs for excessive overtime to meet accelerated schedule milestone dates are not included in this estimate.
Method of Procurement	The estimate is based on a hard bid, lump sum low bid, to prequalified general contractors.
Bid Conditions	This estimate has been based upon competitive bid situations (minimum of 3 bidders) for all items of subcontracted work.
Basis For Quantities	Wherever possible, this estimate has been based upon the actual measurement of different items of work. For the remaining items, parametric measurements were used in conjunction with other projects of a similar nature.
Basis for Unit Costs	Unit costs as contained herein are based on current bid prices in Santa Rosa, California. Sub overheads and profit are included in each line item unit cost. Their overhead and profit covers each sub's cost for labor burden, materials, and equipment, sales taxes, field overhead, home office overhead, and profit. The general contractor's overhead is shown separately on the master

APPENDIX 1 - APPROACH & METHODOLOGY

Sources for Pricing

This estimate was prepared by a team of qualified cost consultants experienced in estimating construction costs at all stages of design. These consultants have used pricing data from Cumming's database for construction, updated to reflect current conditions in Santa Rosa, California.

Key Exclusions

The following items have been excluded from our estimate:

- Project soft costs
- Department relocation
- Hazardous Materials Abatement

Items Affecting Cost Estimate

Items which may change the estimated construction cost include, but are not limited to:

- Modifications to the scope of work included in this estimate.
- Unforeseen sub-surface conditions.
- Restrictive technical specifications or excessive contract conditions.
- Any specified item of material or product that cannot be obtained from 3 sources.
- Any other non-competitive bid situations.
- Bids delayed beyond the projected schedule.

Statement of Probable Cost

Cumming has no control over the cost of labor and materials, the general contractor's or any subcontractor's method of determining prices, or competitive bidding and market conditions. This estimate is made on the basis of the experience, qualifications, and best judgement of a professional consultant familiar with the construction industry. Cumming, however, cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from this or subsequent cost estimates.

Cumming's staff of professional cost consultants has prepared this estimate in accordance with generally accepted principles and practices. This staff is available to discuss its contents with any interested party.

Pricing reflects probable construction costs obtainable in the project locality on the target dates specified and is a determination of fair market value for the construction of this project. The estimate is not a prediction of low bid. Pricing assumes competitive bidding for every portion of the construction work for all sub and general contractors with a range of 3 - 4 bidders for all items of work. Experience and research indicates that a fewer number of bidders may result in higher bids. Conversely, an increased number of bidders may result in more competitive bid day responses.

APPENDIX 1 - APPROACH & METHODOLOGY

COVID-19 Disclosure

The outbreak of the novel Coronavirus (COVID-19), declared by the World Health Organization as a "Global Pandemic" on 11 March 2020, has impacted global financial markets.

Market activity is being impacted in many sectors and circumstances remain very fluid and variable in different jurisdictions. Accordingly, as of this date, we are concerned with the market related impacts on the deliverables we are furnishing to you as part of our Services including cost estimates, budgets, and schedules ("Deliverable(s)"). Indeed, the current response to this pandemic means that we are faced with an unprecedented set of circumstances on which to base a judgement of the effects on the availability of labor, materials, and access and other impacts, although we are monitoring those on a continuing basis. Particularly including productivity impacts as a result of the CDC directives regarding social distancing.

Our Deliverables must be regarded with a degree of 'material uncertainty, – and a higher degree of caution – than would normally be the case. Given the unknown future impact that the COVID-19 pandemic might have on the construction and real estate markets, we recommend that you keep the Deliverables of this project under frequent review. For your information, we have not added or considered a COVID19 additional contingency within this Deliverable"

Recommendations

Cumming recommends that the Owner and the Architect carefully review this entire document to ensure it reflects their design intent. Requests for modifications of any apparent errors or omissions to this document must be made to Cumming within ten days of receipt of this estimate. Otherwise, it will be assumed that its contents have been reviewed and accepted. If the project is over budget or there are unresolved budget issues, alternate systems / schemes should be evaluated before proceeding into further design phases.

It is recommended that there are preparations of further cost estimates throughout design by Cumming to determine overall cost changes since the preparation of this preliminary estimate. These future estimates will have detailed breakdowns indicating materials by type, kind, and size, priced by their respective units of measure.

18294
Sonoma Highway
Sonoma
CA 95476

TEL 707 996 8448
FAX 707 996 8542

ARCHITECTURE

January 7, 2021

Scot Stanley

Project Specialist – Justice Team
County of Sonoma, Facilities Development & Management Division
General Services Department
County of Sonoma
2300 County Center Drive, Suite A220
Santa Rosa, California 95403

Reference: Proposal for Architecture and Engineering Services: Sonoma County REDCOM Dispatch Center Expansion, Santa Rosa, CA

Dear Scot:

RossDrulisCusenbery Architecture, Inc. (RDC) is pleased to provide this proposal for architectural and engineering (A/E) services for the design of the REDCOM Dispatch Center space expansion located on the second floor of the Sonoma County Sheriff's Department, Administration Building, 2796 Ventura Avenue, Santa Rosa, CA. The work is conceptually depicted in the attached concept drawings prepared by FDM.

SCOPE OF WORK

The project is based on the attached conceptual design plan (attached) presented by the County on 12/11/20 and the following associated scope of work.

- Utilize newly available leased space to increase call center consoles by four.
- Make space and data drop available for temporary "event dependent" Department of Emergency Services personnel.
- Modify/augment HVAC system to mitigate smoke intrusion into 24/7 call center.
- Adjust FM 200 system.
- Collocate circuits into dedicated electrical panel.
- Courtesy TI of remaining shell space for Sheriff personnel.
- Structural engineering per attached scope
- MEP engineering per attached scope

The projected construction budget is \$320,000 (not including consoles or emergency phone lines).

TASKS & DELIVERABLES INCLUDE

- Architectural and Engineering Services
- Project kick off meeting and site visit
- Program verification teleconference with REDCOM representatives regarding space requirements
- Review of as built drawings of current RECOM and second floor spaces
- Preparation of As Built floor plans to use as basis for project improvements

- Preparation of Schematic, Design Development and Construction Documents
- Interior design, colors, materials and finishes
- Review of design concepts with County
- Preparation of Permit Documents
- Bid clarifications with JOC Contractor
- Construction Phase Services

PROPOSED FEE

RDC's fee is per the following breakdown:

RDC Architecture:

Architectural Services	\$43,120
RDC PRMD Facilitation	\$8,000

Structural Engineer:

Engineering Services	\$8,000
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Electrical Engineer:

Engineering Services	\$16,000
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Mechanical Engineer:

Engineering Services	\$13,000
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Cost Consultant - 100% SD	\$6,000
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Title 24 Report	\$2,200
------------------------	----------------

Reimbursable Expenses	\$1,000
-----------------------	---------

TOTAL FEE	\$97,320
------------------	-----------------

FEE ALLOCATION

The project will be designed per the following phases; Schematic Design, Cost Estimation, Construction Documents, Bidding and Construction Phase services per the following fee breakdown.

- Schematic Design - 20% of Fee.
- Coordination of Cost Estimation by County Contractor – Included in Schematic Design fee
- Construction Documents – 60% of Fee
- Bidding – Included in Construction Document Fee
- Construction Phase Services – 20% of Fee

Following completion of the Schematic Design phase, the A/E team will engage the services of a cost estimator to provide a construction cost estimate for the work. At this point, A/E work will pause. The County will review the scope and cost estimate with REDCOM. Following approval of the scope and budget is approved by the County and REDCOM, the County will authorize the A/E team to restart the project to complete the work.

ASSUMPTIONS

The A/E team will coordinate and facilitate permit plan check with PRMD. Construction phase services will be limited to two site visits and review of submittals and response to RFI's from the general contractor. Specifications will be provided in the form of drawing sheet notes. Cost estimation will be provided by the

cost estimator. RDC will not specify any head end AV or Computer Aided Dispatch (CAD) equipment. ADA upgrades to the existing building or site associated with this project will be provided under a separate fee proposal following clarification of the scope of work for these elements.

SCHEDULE

RDC will begin work within three weeks of receipt of Notice to Proceed and provide schematic design drawings four weeks thereafter, followed by a two-week cost estimation period. Following approval of the budget by REDCOM, RDC will prepare permit drawings six weeks after County and REDCOM approval of the SD drawing set and budget. RDC will provide a conceptual space plan for REDCOM review on 1/13/21.

EXCLUSIONS

Engineering services other than those specified, preparation of presentation graphics for design review hearings, CEQA studies, hazardous materials testing or abatement, low voltage cabling design, specification of data, network, AV, telecommunications head end equipment, specification of modular furnishings, preparation of modular furniture procurement documents, permits or filing fees, reproduction costs for permit, bid or construction document drawings.

Thank you for this opportunity to offer services to the County of Sonoma. Please contact me should you require clarification of this proposal.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael B. Ross". The signature is fluid and cursive, with a large initial "M" and "R".

Michael B. Ross, AIA NCARB
Principal
RossDrulisCusenbery, Architecture Inc.

NEW FLOOR PLAN - KEYNOTES

- 1 (E) FM-200 FIRE SUPPRESSION TANK. PRESERVE & PROTECT.
- 2 18" DEEP METAL SHELVING
- 3 STORAGE CABINET
- 4 BASE CABINET WITH COUNTERTOP
- 5 LARGE VIDEO MONITOR
- 6 FOLDING PARTITION, T.B.D.
- 7 MOVABLE TABLES
- 8 HIGH CABINETS & COUNTERTOP
- 9 7'x7' WORKSTATION
- 10 8'x8' WORKSTATION

RossDrulisCusenbery

18294
Sonoma Highway
Sonoma
CA 95476
TEL 707 996 8448
FAX 707 996 8542

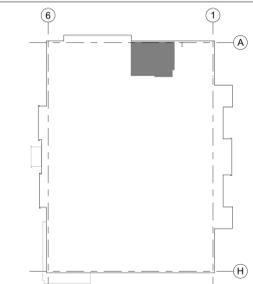
ARCHITECTURE

**Sonoma Sheriff
REDCOM Expansion**
2796 Ventura Avenue,
2nd Floor
Santa Rosa, CA 95403

LEGEND

- (N) WALL
- (E) TO REMAIN
- REQUIRED ADA PULL AND PUSH DOOR CLEARANCE
- (N) REDCOM EXPANSION
- LIMIT OF WORK
- SYSTEMS FURNITURE CONSOLE WORKSTATIONS

KEY PLAN



GENERAL NOTES

1. REFER TO SHEET A0.03 FOR ACCESSIBILITY GUIDELINES AND INSTALLATION REQUIREMENTS
2. ANYTHING SHOWN ON THE DRAWINGS AND NOT MENTIONED IN THE SPECIFICATIONS OR MENTIONED IN THE SPECIFICATIONS AND NOT SHOWN ON THE DRAWINGS SHALL HAVE THE SAME EFFECT AS IF SHOWN OR MENTIONED RESPECTIVELY OR BOTH. TECHNICAL SPECIFICATIONS TAKE PRIORITY OVER GENERAL DRAWINGS. ANY WORK SHOWN ON ONE DRAWING SHALL BE CONSTRUED TO BE SHOWN IN ALL DRAWINGS AND THE CONTRACTOR WILL COORDINATE THE WORK AND THE DRAWINGS
3. THE CONTRACTOR SHALL VERIFY DIMENSIONS AND COORDINATE WORK WITH THE INSTALLATION OF "OWNER FURNISHED, CONTRACTOR INSTALLED" (OFCI) ITEMS AND "OWNER FURNISHED, OWNER INSTALLED" (OFUI) ITEMS. COORDINATE ARCHITECTURAL DETAILS WITH ALL OTHER DISCIPLINES BEFORE ORDERING OR INSTALLING ANY WORK
4. PROVIDE SOLID BLOCKING IN WALLS AT WALL MOUNTED ACCESSORIES, CABINETS, RACKS, WALL SUPPORTED EQUIPMENT, OPEN SHELVING SYSTEM, ETC. COORDINATE WITH OWNER
5. AT ALL (E) WALLS WITH GYP. BD. TO REMAIN PROVIDE A (N) FINISH TO MATCH THE ADJACENT FINISH OF (N) WALLS, AND PATCH AND REPAIR AS REQUIRED SO THAT THE FINISHED ROOM HAS A CONTINUOUS AND CONSISTENT APPEARANCE THROUGHOUT.
6. REFER TO SECTIONS AND DETAILS FOR SUBSTRATE INFORMATION
7. SEE TYP. BUILDING ACCESSIBLE SIGNAGE REQUIRED AND SHEET A0.03 FOR ADDITIONAL REQUIREMENTS, TYP.
8. SEE MECHANICAL AND ELECTRICAL SHEETS FOR ADDITIONAL INFORMATION
9. COORDINATE ALL POWER AND TEL/DATA REQUIREMENTS WITH OFCI AND OFUI EQUIPMENT
10. COORDINATE ALL ROUGH-IN REQUIREMENTS WITH (N) OFCI AND OFUI EQUIPMENT
11. ALL WELDS SHALL BE CONTINUOUS AND GROUND SMOOTH

REVISIONS

No.	Description	Date

CONCEPTUAL DESIGN

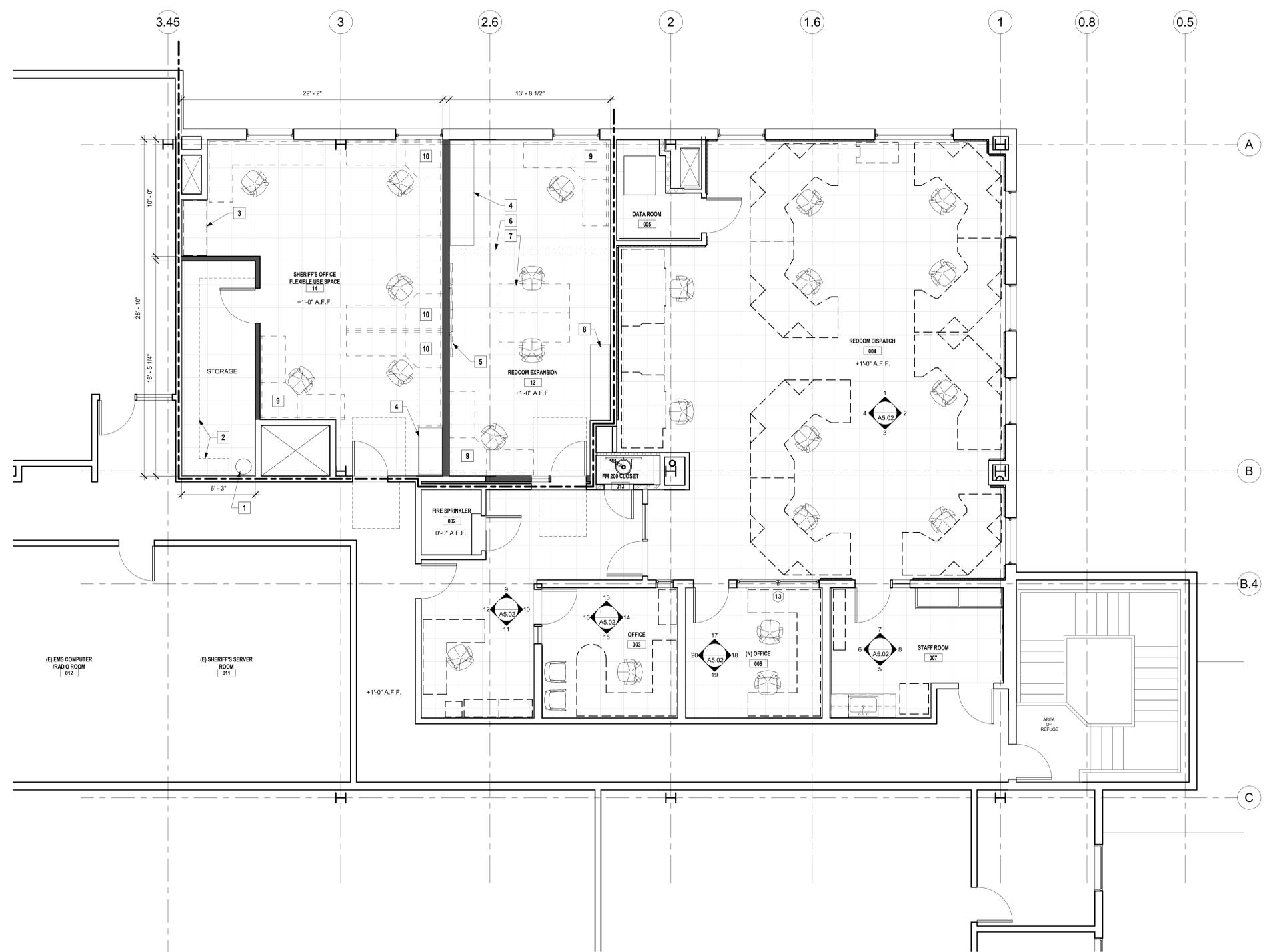
Sheet Title
**SECOND FLOOR PLAN -
REDCOM EXPANSION**

Drawn By Author
Checked By Checker
Scale:
As indicated
Date:
5/28/21
Project No. 2020093

DRAFT

A2.02
Drawing No.

If this drawing is not 30" x 42", it is a reduced print - scale accordingly. All rights reserved. Material may not be reproduced in any form without permission from RossDrulisCusenbery Architecture, Inc.



1 SECOND FLOOR PLAN
1/4" = 1'-0"



NEW FLOOR PLAN - KEYNOTES

- 1 SYNERGY CENTER LIFT 3048 (2) PERSON STATION
- 2 SYNERGY CENTER LIFT 3048 (1) PERSON STATION
- 3 FM-200 TANK
- 4 CUSTOM CABINET
- 5 DATA RACK
- 6 (E) DUCT AND UTILITY SHAFT
- 7 BARI SEATING

CONCEPT DRAWINGS ONLY



**Sonoma Sheriff
REDCOM Expansion**
2796 Ventura Avenue,
2nd Floor
Santa Rosa, CA 95403

LEGEND

- (N) WALL
- (E) TO REMAIN
- REQUIRED ADA PULL AND PUSH DOOR CLEARANCE
- REDCOM EXPANSION

KEY PLAN

No.	REVISIONS Description	Date
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CONCEPT DRAWINGS ONLY

3. THE CONTRACTOR SHALL VERIFY DIMENSIONS AND COORDINATE WORK WITH THE INSTALLATION OF 'OWNER FURNISHED, OWNER INSTALLED' (OFI) ITEMS. COORDINATE ARCHITECTURAL DETAILS WITH ALL OTHER DISCIPLINES BEFORE ORDERING OR INSTALLING ANY WORK.
4. PROVIDE SOLID BLOCKING IN WALLS AT WALL MOUNTED ACCESSORIES, CABINETS, RAJAS, WALL SUPPORTED EQUIPMENT, OPEN SHELVING SYSTEM, ETC. COORDINATE WITH OWNER.
5. AT ALL (E) WALLS WITH OVP, BD, TO REMAIN PROVIDE A (N) FINISH TO MATCH THE ADJACENT FINISH OF (N) WALLS, AND PATCH AND REPAIR AS REQUIRED SO THAT THE FINISHED ROOM HAS A CONTINUOUS AND CONSISTENT APPEARANCE THROUGHOUT.
6. REFER TO SECTIONS AND DETAILS FOR SUBSTRATE INFORMATION.
7. SEE TYP. BUILDING ACCESSIBLE SIGNAGE REQUIRED AND SHEET ALSO FOR ADDITIONAL REQUIREMENTS, TYP.
8. SEE MECHANICAL AND ELECTRICAL SHEETS FOR ADDITIONAL INFORMATION.
9. COORDINATE ALL POWER AND TELEDATA REQUIREMENTS WITH OFCI AND OFCI EQUIPMENT.
10. COORDINATE ALL ROUGH-IN REQUIREMENTS WITH (N) OFCI AND OFCI EQUIPMENT.
11. ALL WELDS SHALL BE CONTINUOUS AND GROUND SMOOTH.

Drawn By Author
Checked By Checker

Scale:
As Indicated

Date:
5/31/13

Project No.: 2013110

A2.02
Drawing No.

Updated: 12/14/2020 @ 4:15 PM
Created by: Scot Stanley (707) 228-6028
REDCOM 20201214 Layout Idea #9.pdf

C:\Users\scotstanley\Documents\REDCOM_20201214