



## REDCOM BOARD OF DIRECTORS

### MINUTES

June 15th, 2020 – @ 13:00

Join by phone 1-323-886-6897 conference ID: 868687104  
or Email [KT.McNulty@REDCOM-Fire.org](mailto:KT.McNulty@REDCOM-Fire.org) to request web link

#### Director's Present:

David Caley- Chair  
Jason Boaz-Secretary  
Bryan Cleaver  
Anthony Gossner  
Mark Heine

#### Absent:

Steve Arke-Vice Chair  
Sundari Mase

#### Others Present:

KT McNulty- REDCOM- Executive Director  
Brenda Bacigalupi-REDCOM Administrative Assistant  
Evonne Stevens-REDCOM-Operations Manager

Tambra Curtis  
Doug Williams  
John Lantz  
Dean Anderson

Notice: Copies of additional materials provided to the Board of Directors for information on agenda items are available at the REDCOM fire & EMS 9-1-1 Center.

10. Call to Order by David Caley 13:03

11. Approval of the Agenda Motion to approve made by Bryan Cleaver, Second Mark Heine -Discussion- No further comments. Roll call - Approved unanimously.

12. Approval of the April 13th, 2020 REDCOM Board of Directors Meeting Minutes. Motion to approve made by Mark Heine, Second Bryan Cleaver- Discussion- no further comments. Roll call - Approved unanimously

### 13. Public Comment Period

In this time-period, anyone from the public may address the REDCOM Board of Directors regarding any subject over which the Board has jurisdiction, but which is not on today's agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Board as a result of any items presented at this time. **No Comments**

### 14. New Business

- h) First Amendment to Lease Agreement for Use of County Facility – Discussion and possible approval of amendments to REDCOM's current Lease Agreement. This item is on the Sonoma County Board of Supervisors agenda for the June 2<sup>nd</sup>, 2020 meeting. **KT McNulty - The lease amendment includes the addition of 413 square feet as well as a designated pop up workspace for the Office of Emergency Management Alert and Warning personnel. There will be a total of 14 consoles. Need to vote on the amendments to REDCOM's current lease. Motion to approve made by Bryan Cleaver, Second Mark Heine. Discussion - No further comments. Roll call - Approved unanimously.**
- i) Funding time extension request for REDCOM expansion design phase – Discussion and possible action to approve extension of payment into fiscal year 20/21. **KT McNulty - Due to COVID-19 delays, the work is being pushed back into FY 20-21 and the funds (\$67K) that we approved during the February 13th meeting to come out of our FY19/20 budget will now need to re-budget to our 20/21 FY. This item has been approved at the Sonoma County Board of Supervisors. Motion to approve made by Jason Boaz, Second Tony Gossner – Discussion - No further comments. Roll call - Approved unanimously.**

### 15. Old Business

- d) Discussion of EMS RFP and any potential impacts to REDCOM **Bryan Cleaver abstained from this discussion and left the meeting at 13:12.**

**David Caley - Opening up discussion to the Board regarding the potential modeling REDCOM into a command center. The Board wanted to discuss further.**

**Anthony Gossner - REDCOM does a very good job of dispatch, but where we are weak is having the fire perspective in the dispatch center. Some of that has changed with the additional people that REDCOM has hired with the fire background. But they are not always up to date on the policies at hand. We would have a full-time position that is dedicated to looking at the overall prospective of dispatch that relates to our operational area and regionally so**



looking at all counties that boarder us and beyond in some cases. Paying attention, to the larger picture to be able to reach out the correct personnel.

Recap from Anthony Gossner - The position that has an overall look within the county and outside the county that helps move people and resources to the right places to make sure the county is covered. It would be a person that would work closely with the county alerting individuals so if something happens in real time they are covered.

Mark Heine - I have nothing to add to what Tony just said.

David Caley - Phone line dropped off 13:20 and back 13:21.

David Caley - If we were to establish a command center at REDCOM would we put a position in place that is on demand when there is a large-scale incident or would someone be there all the time? Question for Tony.

Anthony Gossner - It would be a person there all the time. It would be a 40-hour work week. They would be there for emergencies as well as working on other items. Not just the emergency part of it. Tony asked KT McNulty if you (REDCOM) is certified as a dispatch center, is there a certification at the command center level or is it all encompassing with that one certification. KT McNulty will investigate it and get back to the Board.

Jason Boaz - Tony are you talking about adding a position for a 40 hour work week as well as on call day and night for emergency and no longer using the Duty Officer from different agency to cover this position correct?

Anthony Gossner- That is what I am thinking about.

KT McNulty - We were in-house brain storming about 2 part time employees 20 hours each week per person to work in REDCOM. One at each end of the week making it a 40 hour per week position. Also, they would be available 24/7 for any emergencies that may occur.

David Caley - Would this be a county position?

Anthony Gossner – I am not sure. The funding I feel should come from REDCOM that we all pay into for this position.

David Caley - Several meetings ago we were looking at the fact the EOA RFP was up for discussion. If AMR would not continue to cover REDCOM and where would we be at? Then we started looking back at the historical information about whether it was like a zero-budgeted prospect. If whomever wins the EOA contract if it's not AMR what would be the likelihood of them



staying. We were stepping back and looking at it in a whole compacity of REDCOM. The command center was part of that discussion and we were just getting a lot of potential change with the BOD forum if the EOA was officially awarded. We were trying to get in sync with what was going on with ambulance ordinance and the RFP process.

Mark Heine - Back in March the RFP stake holders' group had asked if the REDCOM BOD had any input into the RFP document that was being prepared by the stake holders. My recommendation is we might want to separate these two issues:

1. Does the REDCOM board wish to give any input representing REDCOM in its mission to the RFP document preparation?
2. Do we want to continue down the path of exploring converting REDCOM to a commander center type system?

KT McNulty – What James Salvante had purposed to us is that it is up to the Board if we would like to remain independent of the EMS RFP or if we would like dispatch services to be a part of the EMS RFP. Is that what everyone else's understanding is?

Mark Heine - Keep in mind there are only 2 scheduled stake holders meetings left before the document goes into preparation mode.  
Even if we wanted to have input into the RFP process we are jumping in late in the game as a Board.

With my REDCOM Board Director hat on and I certainly defer to our Executive Director KT. I don't see the Board having anything substantial to weigh in on the development of the RFP document for the ambulance service area. I do want to see as a BOD to pursue the concept of a command center. My recommendation is that we would take up the motion of the BOD do we want a formal contribution to RFP development process in which case we only have a couple of meeting to do that and then secondly a separate topic moving forward do a little exploration on the command center concept.

Brian Henricksen - Speaking form a public comment perspective to the Board. From the AMR perspective some of the genesis behind the need for the discussion previously was around the contract with AMR the inclusion for the staffing contract for AMR for REDCOM if it was going to be included in the EMS agencies or rather then the county RPF that was being pushed out. Previously it was not included in the last go around. We had heard on the AMR side there was a discussion about whether the REDCOM contract would be put through as far as the county ambulance franchise RFP or if they were going to keep separate and distinct.



Dean Anderson – I understood the conversation from several months ago with the Board to be a question about whether or not there was a desire on the Board to change the prior practice of doing a separate RFP for dispatch services and run it in parallel to the ambulance RFP and/or to add to be included out the REDCOM's dispatch services be included in the ambulance RFP that would intern require a bidder to also provided dispatch services. I thought that was the original question intern of RFP or not RFP. I would agree with Mark's comments that I don't think now with two meetings out is the time to include commentary. I think the real question is does the Board wish to do their own RFP or to they wish to be included in the ambulance RFP.

Tambra Curtis - This might help you with the decisioning making process. I recently went back through all of the REDCOM files, since I was not the attorney back then and it looks like they never got to the point of getting any formal legal option on the issue. The thought at the time is that the more cautious to separate the REDCOM contract RFP part and not have that part of the ambulance RFP. Nothing really has seemed to change at this point as a legal standpoint.

David Caley - Comment to Tambra - At this point in time based on the time line. We would not be contributing to the ambulance RFP, but we would be looking at it in the future putting out a new RFP for dispatch service and keeping it separate correct?

Tambra agreed with this.

Dean Anderson- The existing agreement that you worked on with Aaron Abbott at the end of last year. The existing contract with AMR and REDCOM is set as an Evergreen Agreement. So, if AMR would be the winning bidder for the ambulance franchise then you would not have to do anything because it is in an Evergreen Contract.

Mark Heine- Moving forward I do not think the Board should be pursuing to have the dispatch services contract inserted into the RFP contract.

Motion to approve that the REDCOM BOD does not request to have the dispatch service contract inserted into the Ambulance EOA contract. Second made by Anthony Gossner- Discussion-no further comments. Roll call - Approved unanimously

David Caley- Parked the idea RFP for now.

Start a sub committed to investigate the details on what a command center will entail and the pros and cons of the budget to add Marin County.

Motion to approve made by Jason Boaz, Second Mark Heine – Discussion - no further comments. Roll call - Approved unanimously

The Ad Hoc will be same as Marin County.

16. Next meeting will be - July 9<sup>th</sup>, 2020 at 14:00, held virtually.

17. Adjournment- Motion to adjourn made by Tony Gossner, Second Jason Boaz -  
Roll call - Approved unanimously