



REDCOM BOARD OF DIRECTORS

Minutes

February 13th, 2020 – @ 2 pm
Santa Rosa Fire Training Tower
2126 West College Avenue
Santa Rosa, CA

Director's Present:

David Caley – Chair
Steve Akre- Vice Chair
Jason Boaz-Secretary
Mark Heine
Bryan Cleaver
Tony Gossner

Absent:

Celeste Phillip

Others Present:

KT McNulty- REDCOM-Interim Director
Brenda Bacigalupi-REDCOM Administrative Assistant

Notice: Copies of additional materials provided to the Board of Directors for information on agenda items are available at the REDCOM fire & EMS 9-1-1 Center.

1. Call to Order By David Caley 14:00
2. Approval of the Agenda Motion to approve made by Bryan Cleaver. Second Jason Boaz. Discussion - No further comments. Approved unanimously.
3. Approval of the November 18th, 2019 REDCOM Board of Directors Meeting Minutes. Motion to approve made by Jason Boaz. Second Bryan Cleaver. Discussion - No further comments. Approved unanimously.

4. Public Comment Period

In this time-period, anyone from the public may address the REDCOM Board of Directors regarding any subject over which the Board has jurisdiction, but which is not on today's agenda. Individuals will be limited to a three-minute presentation.

No action will be taken by the Board as a result of any items presented at this time. **No Comment.**

5. New Business

- a) REDCOM Board proxy seats – Discussion and potential action regarding REDCOM Board of Director Proxy process. – **Tambra Curtis spoke about Director Proxy process. Proxies may attend in place of a Board member to take notes and sit in on a Board Member’s behalf. However, they are not eligible to vote. Board Members may SKYPE, video or teleconference into the meeting from a public place (as long as that location is posted). A quorum of Board members must participate in the usual meeting location. This is supposed to be the exception rather than the rule.**
- b) REDCOM Expansion project, additional funding required – Discussion and potential action to approve an additional \$10,000. **Motion to approve, made by Mark Heine. Second Steve Akre. Discussion - No further comments. Approved unanimously.**
- c) AMR Contract Services Budget- Discussion and Possible approval of the AMR contract services budget for the upcoming Fiscal Year 20-21. **KT McNulty went over the Service Contract Budget details for FY 20-21. There is a salaries increase of 4%. Employee Benefits are down about \$175 per month for each employee which is a -14.7% decrease. There is no Depreciation. Insurance is up 4.49% from last year. Telecommunications increase 2.25% for additional cellular line for the Software System Administrator. Occupancy remains the same at \$1000. External Training Resources have gone up 9.07% which included EFD QA costs. For General and Administrative Expenses there is a 22.59% increase due to ACE maintenance fees. Other operating expenses are budgeted each year to capture additional unforeseen operational expenses this will stay the same. Approval of the budget may take place at the next meeting in March.**
- d) REDCOM Budget- Discussion and possible approval of the REDCOM Budget for the upcoming Fiscal Year 20-21. **Bobbie Lovold spoke about the Fiscal year 20-21 No major changes this year. There are couple of items that had some changes. Insurance went up 10%. Decreases in Legal Counsel and Software. No other changes. Overall increase 4.4% which was AMR contract which KT McNulty already talked about.**

6. Old Business

- a) REDCOM and Marin County Fire Chiefs Association, Fire and EMS Dispatch Consolidation Feasibility Study- Presentation by Federal Engineering - **Bill**

Reif and Chuck Berdan from Federal Engineering gave an update on the Feasibility Study. Kick-off meeting was February 11th, 2020. Site visits will be conducted through February 14th, 2020. First deliverable report is due March 2nd, 2020. Final report and project completion deadline is May 11th, 2020.

- b) Sonoma Raceway Contract – Update to the status of the Sonoma Raceway Contract with REDCOM. KT McNulty met with Sonoma Raceway’s VP of Operations, Jere Stark. It was identified that the proposed contract that REDCOM supplied to the Raceway from County Counsel was not favorable to the Raceway. An alternate Service Contract that REDCOM and American Medical Response utilize for other standby events was sent to County Counsel for approval. The contract was then provided to the Raceway. They are in agreement of the new proposed contract and should be signing off on it.

7. Closed Session Items

- a) The REDCOM Board of Directors will consider the following in closed session: Appointment of the REDCOM Executive Director pursuant to Government Code Section 54957(b)(1). Closed session began at 14:28.
- b) Report from, Closed Session (item a) The Board received a report on personnel and provided staff direction.

8. Next meeting will be March 12, 2020

9. Adjournment- Motion to adjourn. Made by Jason Boaz, Second Tony Gossner. Discussion- No further comments. Approved unanimously @ 15:16.