



REDCOM BOARD OF DIRECTORS

Agenda

Meeting Minutes

January 9th, 2020 – @ 2 pm
Santa Rosa Fire Training Tower
2126 West College Avenue
Santa Rosa, CA

Director's Present:

David Caley-Chair
Steve Akre- Vice Chair
Jason Boaz-Secretary
Bryan Cleaver
Gib Morrow-Sitting in for Celeste Phillip

Absent:

Tony Gossner
Mark Heine
Celeste Phillip

Others Present:

KT McNulty- REDCOM Interim Executive Director
Brenda Bacigalupi -REDCOM Administrative Assistant

Notice: Copies of additional materials provided to the Board of Directors for information on agenda items are available at the REDCOM fire & EMS 9-1-1 Center.

1. Call to Order by David Caley 14:01
2. Approval of the Agenda Motion to approve made by Steve Akre, Second Bryan Cleaver. Discussion- no further comments. Approved unanimously.
3. Approval of the November 18th, 2019 REDCOM Board of Directors Meeting Minutes. Motion to approve made by Jason Boaz, Second Steve Akre. Discussion- no further comments. Approved unanimously.

4. Public Comment Period

In this time-period, anyone from the public may address the REDCOM Board of Directors regarding any subject over which the Board has jurisdiction, but which is not on today's agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Board as a result of any items presented at this time. Dean Anderson introduced Ambrose Stevens, the new AMR/Sonoma Life Support Operations Manager who has replaced Nicole Henricksen.

5. New Business

- a) Director's Report – Discussion, presentation, and potential action of the Director's report and any recently received correspondence. KT McNulty summarized the report.

EFD Quality standards we have met ACE quality standards 3 months in a row. REDCOM has begun their accreditation application, the application is 80% completed. By the time we have our next International Academy of Emergency Dispatch's Navigator conference we should be awarded with accreditation. We will be the 33rd dispatch center world-wide to receive a double accreditation.

REDCOM filled the 2 open Supervisor positions with Krista Butts and Evonne Stevens. Between both, they have 23 years' experience to bring to our REDCOM Supervisors team.

REDCOM's Technical Services Division is working on an upgrading REDCOM phone system. AT&T has assigned a project manager and parts have been ordered. Expected completion date should be end of March 2020.

CAD, MDC and Tablet upgrade is still on target for September 2020.

Contract compliance – Call answer times all within standards

Call Processing times-. In October, we noticed a notable anomaly. There was a spike in the call volume due to the PSPS and the Kincade fire. In November, there was a drop due to Ecats Reporting errors at the state level. We remain compliant for the last 3 months.

- b) Sonoma County Public Safety Consortium (SCPSC) – Discussion and possible action regarding the SCPSC Amended and Restated Joint Powers Agreement. Bret Sackett-Executive Director Public Safety Consortium spoke about the new Amended and Restated JPA agreement for the Sonoma County Public Safety Consortium. The Board approved the Amended and Restated JPA agreement to be in effective on March 1, 2020. Direct staff to bring a resolution to the next Board meeting and the board authorizes the chair to sign that agreement. The by-laws will be approved by consortium after March 1st, 2020
Motion to approve made by Bryan Cleaver, Second Jason Boaz. Discussion No further comments. Approved unanimously.
- c) REDCOM Expansion Project – Discussion and Possible approval of costs for permitting and design of the REDCOM Expansion Project in the amount of approximately \$70K. KT McNulty- Discussed the amount that REDCOM will need to start the project it will be around \$58K the board approved up to \$60k which will be for the design cost only. Scot Stanley- Project Specialist for Sonoma County went over the project of the REDCOM expansion with the Board Members. Motion to approve made by Bryan Cleaver, Second Steve Arker. Discussion No further comments. Approved unanimously.
- d) REDCOM Board proxy seats – Discussion regarding Board Director Proxy process, Ethics Certifications and Form 700 compliance. KT- informed the board Members that their Ethics Certifications and Form 700 are due in by April 1st, 2020 to Brenda. Brenda will be sending out reminders. A need has been identified to firm up the Board Director seats Proxy process. Will move to next meeting February 13, 2020 and have Tamara Curtis County Counsel in attendance to discuss.
- e) REDCOM Executive Director Recruitment – Update and possible approval of motion to allow the REDCOM Ad Hoc Committee the authorization to hire a selected candidate as the REDCOM Executive Director, without further Board Direction. Dean Anderson AMR Regional Director-Provided an update on the recruitment for the new REDCOM Executive Director. 3 candidates have made it to a second round of interviews with the REDCOM Board Ad Hoc committee. The remaining candidate interview pending. The REDCOM Ad Hoc will then meet to discuss the potential candidates and bring forth their candidate recommendations to the REDCOM Board. They will meet in closed session on February 13, 2020 to vote on the new Executive Director.

- f) Dispatch Steering Committee – Discussion and possible approval to formally inscribe the REDCOM Dispatch Operations Advisory Committee (DOAG) as the REDCOM Dispatch Steering Committee. **James Salvante spoke in regards to the need to establish a Dispatch Steering Committee to satisfy the ordinance revision's new language as well as REDCOM's ACE compliance. Topic moved to the DOAG agenda for discussion at the Boards suggestion.**

- g) Comment/Concern/Kudos Tracking – Discussion and update to the development of tracking kudos, comments and concerns related to dispatching. **KT McNulty- We have created an online form for our supervisors and relief supervisors to keep track of concerns or kiddos that are coming in from our allied agencies That form allows KT to export the data into a spread sheet which then can then be brought to the DOAG for review.**

6. Old Business

- a) REDCOM and Marin County Fire Chiefs Association, Fire and EMS Dispatch Consolidation Feasibility Study- Discussion and update. **KT McNulty- It has been award to federal engineering. The kick of meeting will be February 11, 2020 and will determine if the meeting will take place in Sonoma County or Marin County depends on availability for conference room. Then on February 12-14th, 2020 they will be doing their site visits. Project to be completed by May 11th, 2020.**

- b) Sonoma Raceway Contract – Update to the status of the Sonoma Raceway Contract with REDCOM. **KT McNulty – REDCOM is still trying to get a contract directly through Sonoma Raceway. Right now, they want us to subcontract thru Schell Vista Fire for dispatch services. It is still a work in progress with no movement since our last Board meeting.**

Next meeting will be February 13, 2020

- 7. Adjournment- Motion to adjourn. **by David Caley @ 15:27 Motion Bryan Cleaver Second Steve Akre. Approved unanimously.**