



**Dispatch Operations Advisory Group
Regular Meeting
Agenda**

Meeting Minutes

March 26th, 2019 – 1:00 PM
Santa Rosa Training Tower
2126 West College Ave.
Santa Rosa, CA

Present:

Spencer Andreis -Chair
Mark Basque- Vice Chair
Shepley Schroth -Gold Ridge Fire

Others Present:

Aaron Abbott- REDCOM Executive Director
Brenda Bacigalupi -Administrative Assistant
Ken Reese- Communication Manager

I. Call to Order by Spencer Andreis @ 13:05 It is noted that we do not have a Quorum.

II. Public Comment Period

In this time period, anyone may address the DOAG regarding any subject over which the DOAG has jurisdiction but which is not on today's agenda. Individuals will be limited to a three-minute presentation. Members of the public will be given the opportunity to address the DOAG regarding items on the agenda at the time that the agenda item is taken up by the DOAG.

No Comment

III. Approval of Minutes

- a) January 22nd, 2018 Meeting Minutes - Spencer Andreis
~~Motion to approve by Mark Basque and Spencer Andreis second,
Approved unanimously~~-This item will be approved at the May 28th 2019 meeting.

IV. New Business

- a) County Fire Pre-Alert – Discussion and potential action. Spencer Andreis - Informational Only- The county fire pre-alert has been removed. It will now go directly to the municipality. Ken Reese already put out a memo out to all the dispatchers about the change.
- b) SOP 5 Update – Discussion and potential action- Spender Andreis and Aaron Abbott – We need to draft and update to the changes and move this item to the May Meeting to do the final clean up.

- c) Dispatcher Code 6 SOP updates – Discussion and potential action- **Spencer Andreis- Moved to next meeting.**
- d) Agency Engine Identifiers Discussion and potential action- **Spencer Andreis - Pine and Elson from Sonoma County Fire District wanted to discuss the engine identifiers moving forward. They have not showed up to the meeting to discuss. The changings have been made and are rolling out next week. All stations have their own Identifiers. They have decided on the 75 number.**
Mark Basque—Left meeting for an emergency @ 13:32 Back at 13:45
- e) REDCOM Overload Exemptions for the 2019 Russian River Flood Event – Discussion and potential action regarding REDCOM late dispatches during the flood event from February 26th through February 27th, 2019.
Aaron Abbott- Moved to next meeting

V. Work Group Reports

Work Groups developing dispatch implementation recommendations will present reports to the DOAG. The DOAG may take action on information contained in the reports.

- Radio – **Mark Basque- We got the first swipe of the new state-wide Radio Load. Going to have to reprogram again this year. Do not have all the information at this time.**
- SOP- Training-**Spencer Andreis -KT and I have been going back and forth with Aaron as well. How do the dispatchers communicate that the scene is unsafe? Is your radio secure? Need to add additional SOP? Want to make sure everyone is safe. Going to use “Is your Radio Secure” for the moment and we will revisit this later if we need to.**
Aaron Abbott – Training - We have released 2 dispatchers from training 3 more almost done. Looking at 5 more coming thru once they pass background to start filling the part time slots. Supervisor position still looking.
- CAD /Back-up -**Ken Reese- CAD to CAD is up and working.**

VI. Announcement Items from the Membership

Conducted as a roundtable of members

Aaron Abbott- Announced that Steve Mosiurchak resigned from the DOAG Via email to Brenda today.

Aaron Abbott- There is an Ad-Hoc committee made up of REDCOM and Marin County Fire Chiefs Association Members exploring the feasibility of REDCOM providing services to Marin County agencies. The ad-hoc is moving forward with a RFP to put out a request for a proposal for a consultant to do a feasibility.

Mark Basque is retiring after 38 years at SRFD. He has served on the DOAG since 2004.

Adjournment: Motion to Adjourn made by Spencer Andreis @14:31